

# Class 2 Collocation Worksheet

## Village of Richfield, Wisconsin

Version: February 4, 2015

**Overview:** This worksheet is for a "Class 2 Collocation" as defined in Section 66.0404, Wisconsin Statutes. If a collocation qualifies as a Class 2 Collocation, a building permit is the only approval required.

### 1. Applicant information

Applicant name \_\_\_\_\_

Street address \_\_\_\_\_

City, state, zip code \_\_\_\_\_

Daytime telephone number \_\_\_\_\_

Email \_\_\_\_\_

### 2. Agent contact information.

Include the names of those agents, if any, that helped prepare this application including the supplemental information. Agents may include surveyors, engineers, planners, and attorneys.

#### Agent 1

#### Agent 2

Name \_\_\_\_\_

Company \_\_\_\_\_

Street address \_\_\_\_\_

City, state, zip code \_\_\_\_\_

Daytime telephone number \_\_\_\_\_

Email \_\_\_\_\_

### 3. Subject property information

Physical address \_\_\_\_\_

Tax key number(s) \_\_\_\_\_

Note: The tax key number can be found on the tax bill for the property or it may be obtained from the Village Clerk.

### 4. Height of tower (select one)

The overall height of the tower is 200 feet or less

Yes  No Will the height of the tower be increased as part of the collocation?

If yes, please describe. (To qualify as a Class 2 Collocation, the tower height may not be increased by more than 20 feet.)

The overall height of the tower is more than 200

Yes  No Will the height of the tower be increased as part of the collocation?

If yes, please describe. (To qualify as a Class 2 Collocation, the tower height may not be increased by 10 percent or more.)

### 5. Equipment compound

Yes  No Does the collocation involve an expansion of the compound area?

If yes, complete the following section:

- \_\_\_\_\_ Existing area of compound, (square feet)
- \_\_\_\_\_ Proposed expansion (square feet)
- \_\_\_\_\_ Total (To qualify as a Class 2 Collocation, the compound area may not be expanded to more than 2,500 square feet.)

**6. Support structure width**

Yes  No Does the collocation involve a modification to the width of the tower structure?

If yes, please describe. (To qualify as a Class 2 Collocation, the width of the structure cannot be increased by 20 feet or more, unless a larger area is necessary for collocation.)

**7. Supplemental materials.** Attach the following:

1. Site plan and related materials
2. Tower plan that shows the existing tower and proposed collocation

**8. Attachments.** List any attachments included with your application.

**9. Applicant certification**

- ◆ I certify that all of the information in this application, along with any attachments, is true and correct to the best of my knowledge and belief.
- ◆ I understand that this application and any written materials relating to this application will become a permanent public record and that by submitting this application I acknowledge that I have no right to confidentiality. Any person has the right to obtain copies of this application and related materials or view it online.
- ◆ I understand that the zoning administrator will review this application to determine if it contains all of the required information. If he or she determines that the application is incomplete, it will not be scheduled for review until it is deemed to be complete.

Property Owner:

\_\_\_\_\_  
Name – print

\_\_\_\_\_  
Name – Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name – print

\_\_\_\_\_  
Name – Signature

\_\_\_\_\_  
Date

Applicant (if different than Property Owner):

\_\_\_\_\_  
Name – print

\_\_\_\_\_  
Name – Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name – print

\_\_\_\_\_  
Name – Signature

\_\_\_\_\_  
Date