

**Village of Richfield**  
**4128 Hubertus Road, Hubertus, WI**  
**Village Board Meeting Minutes**  
**July 21, 2022**  
**7:00 PM**

**1. Call to Order/ Roll Call**

The meeting was called to order by Village President John Jeffords at 7:02 PM. A quorum of the Village Board was present.

Present: Village President John Jeffords and Trustees Dan Neu, Tom Wolff, and Don Kriefall

Excused Absence: Trustee Bill Collins

Also Present: Village Administrator Jim Healy and Deputy Clerk Donna Cox

**2. Verification of Compliance with Open Meeting Law**

Village Administrator Healy verified that the meeting was posted per statute at three local post offices and the Village Hall. Digital copies of the agenda were sent to the West Bend Daily News, Germantown Express News, Hartford Times Press, and the Milwaukee Journal Sentinel.

**3. Pledge of Allegiance**

**4. PUBLIC COMMENTS**

None.

**5. PUBLIC HEARING**

- a. **Discussion regarding Ordinance O2022-07-01, an Ordinance to Recodify the Chapter 70 Zoning Code & Zoning Map and to contract with eCode 360 for Code Recodification**
  - i. **Open Public Hearing**
  - ii. **Close Public Hearing**

Administrator Healy introduced the item and walked through the proposed changes to include the A-1 and A-2 Districts back into the Zoning Code, as directed by the Village Board.

Motion by Trustee Neu to open the public hearing; Seconded by Trustee Wolff; Motion carried by voice vote.

**Janene Kluever, 275 Sherman Road**, Ms. Kluever is asking the Board to please consider not removing the Agricultural community, as it means a lot to their family and the young generation to be able to grow up in the agricultural community, as it is important for their future kids and families.

**Dr. Mary Anne Urlakis, 631 Violet Ct**, Dr. Urlakis expressed her gratitude to the Committee members and Staff that have been at every recodification meeting and for their diligence on this viability of the future. Dr. Urlakis expressed how very important the Agricultural community is to her family and the next generations for viability in the future.

**Shelly Mayer, 4811 Pioneer Road**, Mrs. Mayer thanked the Plan Commission and the Village Board for all of their hard work and considerations. Mrs. Mayer expressed gratitude that the Agricultural community was having the opportunity to speak, and she believed they were being heard. Mrs. Mayer is hopeful that the A1-

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A2 Zoning District is kept with the outline changes recommended by Staff and the recommendations made by the Agriculture community.

**John Bogues, 1643 Wolf Run Dr**, Mr. Bogues thanked the Board, Plan Commissioners and Administrator Healy for their involvement in the community. Mr. Bogues stated that the Zoning document is not a perfect document and that it will take time, but the document at this time has an opportunity to be approved and the words that are not worded correctly today are amendable.

**Matt Fortini, 4675 Hubertus Road**, Mr. Fortini stated that he moved himself and his family out to Richfield to show his family and his children the farms that are being harvested and the Agricultural community. Mr. Fortini would like to see the farms protected.

**Sue Munger, 1950 HWY CC**, Ms. Munger thanked the Board and Staff for all their efforts and hard work regarding the environmental corridors. Ms. Munger is asking the Board to consider these corridors and not to ruin their unique features so that they are here in the future for all to enjoy.

**Daniel Wittenburg, 2615 Pleasant Hill Road**, Mr. Wittenburg stated that the world needed to open their eyes that farming requires more and more resources and that we are creating our own problems, stating that pressure is being put on farmers for climate change and pollution.

**Mr. Urlakis, 631 Violet Ct**, Mr. Urlakis expressed his gratitude for putting the A1/A2 Zoning District back into the code, stating this is his livelihood and if the family farm goes away there will be no food.

Motion by Trustee Wolff to close the public hearing; Seconded by Trustee Kriefall; Motion carried by voice vote.

## **6. CONSENT AGENDA**

- a. Vouchers for Payment**
- b. Treasurer's Report**
- c. Meeting Minutes:**
  - i. June 16, 2022 – Village Board Meeting**
- d. Applications for New Operator's Licenses**
- e. New Alcohol Beverage License Application – Logger's Park**
- f. Fireworks Contract for Richfield Days – Wolverine Fireworks**
- g. Temporary Expansion of Unenclosed Premise Permit – Daniel Boone Conservation League**
- g. Letter of Credit Reduction – Monches Highlands Subdivision**
- h. Resolution R2022-07-02, A Resolution Honoring the Public Service of Bob Lalk**
- i. Resolution R2022-07-03, A Resolution Honoring the Public Service of Merv Rafko**

Motion by Trustee Kriefall to approve the Vouchers for Payment, Treasurer's Report, Village Board Meeting Minutes from June 16, 2022, New Operator's Licenses per the attached list, New Alcohol Beverage Retail License for Logger's Park- subject to the surrendering of the Reserve "Class B" / Class "B" License recently renewed for the new licensing year, Authorization for Village Staff to executive a contract with Wolverine Fireworks for Fireworks Display at Richfield Days 2022, Temporary Expansion of Unenclosed Premise Permit for Daniel Boone Conservation League for the dates and times noted on the Communication Form dated July 11, 2022, the Letter of Credit Reduction for Monches Highlands Estates Subdivision per the recommendation of the Village Engineer, Resolution R2022-07-02, A Resolution Honoring the Public Service of Bob Lalk, and

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Resolution R2022-07-03, A Resolution Honoring the Public Service of Merv Rafko; Seconded by Trustee Neu; Motion passed without objection.

## **7. DISCUSSION/ACTION ITEMS**

- a. Discussion/Action regarding the potential change in date for the regular August Village Board meeting**

Motion by Trustee Wolff to direct Staff to publicize the date change on the Village's website moving the August Village Board meeting from August 18th at 7PM to August 25th at 7PM; Seconded by Trustee Kriefall; Motion passed without objection.

- b. Discussion/Action regarding Resolution R2022-07-01, A Resolution Authorizing a Referendum for the Village of Richfield to allow the Village to Exceed the State Imposed Levy Limit for Fire and EMS Services for the Richfield Volunteer Fire Company**

Administrator Healy introduced the item. Administrator Healy read aloud a letter submitted by RVFC President Dan Neu regarding

Motion by Trustee Wolff to table the item until the Village Board meeting scheduled for August 25<sup>th</sup>, 2022 at 7PM; Seconded by Trustee Kriefall; Motion passed without objection. Trustee Neu recused himself.

- c. Discussion/Action regarding Ordinance O2022-07-01, An Ordinance to Recodify the Chapter 70 Zoning Code & Zoning Map and to contract with eCode 360 for Code Recodification**

Motion by Trustee Wolff to approve Ordinance O2022-07-01, An Ordinance to Repeal and Recreate Chapter 70 of the Municipal Code and related Zoning Map and to direct Staff to contract with eCode 360 for Recodification purposes and posting on our Village website at the quoted price of \$5,425 and per the review and approval of the Village Attorney; Seconded by Trustee Neu; Motion passed without objection.

- d. Discussion/Action regarding the formation of an Agricultural Subcommittee**

The Board discussed how many voting members; how many members of the community; whether they should be a resident or landowner that is actively farming; the potential for having four (4) resident members from the community, three (3) voting members and one (1) alternate member; and having possibly two (2) members being Plan Commissioners and two (2) members being Village Trustees.

## **8. PUBLIC COMMENTS (...Continued)**

None.

## **9. CLOSED SESSION**

- a. Discussion/Action to enter into Closed Session under Wis. Stats. 19.85(1)(e) deliberating or negotiation the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons**

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**require a closed session. – Intermunicipal agreement for the purchase of water and sewer infrastructure to service Northeast Corridor**

- b. Discussion/Action to enter into Closed Session under Wis. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. – Contract with the Richfield Volunteer Fire Company**

Village President Jeffords read aloud the Closed Session agenda items below.

*Discussion/Action to enter into Closed Session under Wis. Stats. 19.85(1)(e) deliberating or negotiation the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. – Intermunicipal agreement for the purchase of water and sewer infrastructure to service Northeast Corridor*

*Discussion/Action to enter into Closed Session under Wis. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. – Contract with the Richfield Volunteer Fire Company*

Motion by Trustee Wolff to enter into Closed Session per Wisconsin Stats.; Seconded by Trustee Kriefall; Motion passed 3-0 by voice vote.

EDITOR’S NOTE: Trustee Dan Neu left the meeting at 8:51PM due to his involvement as Richfield Volunteer Fire Company President.

## **10. RECONVENE IN OPEN SESSION**

Motion by Trustee Wolff to Reconvene in Open Session; Seconded by Trustee Kriefall; Motion passed 3-0 by voice vote.

- a. Discussion/Action regarding matters addressed in Closed Session outlined above**

No action taken.

## **11. ADJOURNMENT**

Motion by Trustee Wolff to adjourn the meeting at 9:40PM; Seconded by Trustee Kriefall; Motion passed 3-0.

Respectfully Submitted,

Jim Healy  
Village Administrator