

Village of Richfield
4128 Hubertus Road
Hubertus, WI 53033
Board of Review Meeting Minutes
June 6, 2023
5:00 PM

1. Call Board of Review to Order

The meeting was called to order by Carol Robinson at 5:04 PM.

2. Roll Call

Board Members Present: Carol Robinson, Trustee Pam Schmitt, Thomas Lechner, Tracy Hennes, and Douglas Mikolainis

Also Present: Deputy Clerk Cox

3. Verification of Compliance with Open Meeting Laws

Deputy Clerk Donna Cox verified that the notice of meeting was posted per statute at Hubertus Post Office, Village Hall, and on the Village website. Digital copies of the agenda were also sent to the West Bend Daily News, Germantown Express News, Hartford Times Press, and the Milwaukee Journal Sentinel.

4. Assessor Updates:

The following is a summary of tasks completed as part of the assessment cycle for 2023 by the Village Assessor.

- Reviewed 403 sales and determined which sales were arm's length or not
- Completed 614 property inspections in the field, verified and updated records, and adjusted values as necessary
- Estimated Level of Assessment for 2023: 78%
- Net new construction for 2023: \$23,459,900
- Entered all personal property blotters that were returned and set values accordingly.
- Completed all splits/combinations that took place in calendar year 2022.

5. Adjourn Board of Review Meeting to postponement date of: Wednesday, June 28, 2023, at 5:00 PM.

Motion by Trustee Pam Schmitt to adjourn the Board of Review Meeting until Wednesday, June 28, 2023 at 5:00 PM; Seconded by Board Member Mikolainis; Motion passed without objection.

6. Adjournment

Motion by Trustee Schmitt to adjourn the meeting at 5:07 PM; Seconded by Mikolainis; Motion passed without objection.

Respectfully submitted,

Donna Cox
Deputy Clerk