

Village of Richfield  
4128 Hubertus Road, Hubertus, WI  
Joint Plan Commission and Village Board Meeting Minutes  
April 20, 2021  
7:00 PM

### **1. Call to Order/Determination of quorum**

The Plan Commission meeting was called to order at 7:02 PM by Chairman Otto. A quorum of the Plan Commission was present.

The Village Board meeting was called to order at 7:01 PM by Village President John Jeffords. A quorum of the Village Board was present.

Present: Plan Commissioners; Chairman Otto, Vice-Chair Berghammer, Commissioners, Coté, Lalk, and Melzer.

Present: Village Board; Village President John Jeffords, Village Trustees; Dan Neu, Tom Wolff, Bill Collins, and Rock Brandner.

Also Present: Village Administrator Jim Healy

Excused Absence: Plan Commissioner Kurt Bartel

### **2. Verification of Open Meetings Law compliance**

Administrator Healy stated that the agendas were posted at the Richfield, Hubertus, and Colgate U.S. Post Offices as well as Village Hall. Digital copies of the agenda were sent to the West Bend Daily News, Germantown Express News, Hartford Times Press, and the Milwaukee Journal Sentinel.

### **3. Pledge of Allegiance**

#### **4. Approval of Minutes**

##### **a. March 4, 2021 – Regular Meeting**

Motion by Commissioner Lalk to approve the Minutes of the March 4, 2021 Regular Meeting; Seconded by Commissioner Melzer; Motion passed without objection.

### **5. Joint Plan Commission and Village Board Discussion / Action Items**

Village Administrator Healy led the Plan Commission and Village Board through the articles 11 through 16. Debate and discussion ensued amongst the members. Village Staff was given several suggestions for modifications which will be brought back at a later date and time.

### **6. Adjournment**

#### **a. Plan Commission**

Motion by Vice-Chair Berghammer to adjourn the Plan Commission meeting at 9:18 PM; Seconded by Commissioner Melzer; Motion passed without objection.

#### **b. Village Board**

Motion by Trustee Wolff to adjourn the Village Board meeting at 9:18 PM; Seconded by Trustee Neu; Motion passed without objection.

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Respectfully Submitted,

Jim Healy, Village Administrator