

Village of Richfield
4128 Hubertus Road, Hubertus, WI
Joint Plan Commission and Village Board Meeting Minutes
March 23, 2021
7:00 PM

1. Call to Order/Determination of quorum

The Plan Commission meeting was called to order at 7:02 PM by Chairman Otto. A quorum of the Plan Commission was present.

The Village Board meeting was called to order at 7:02 PM by Village President John Jeffords. A quorum of the Village Board was present.

Present: Plan Commissioners; Chairman Otto, Vice-Chair Berghammer, Commissioners Bartel, Coté, and Melzer.

Present: Village Board of Trustees; Village President John Jeffords, Village Trustees; Dan Neu, Tom Wolff, and Rock Brandner.

Also Present: Village Administrator Jim Healy, Consultant Planner Tim Schwecke

Excused Absence: Plan Commissioner Lalk and Trustee Collins

2. Verification of Open Meetings Law compliance

Administrator Healy stated that the agendas were posted at the Richfield, Hubertus, and Colgate U.S. Post Offices as well as Village Hall. Digital copies of the agenda were sent to the West Bend Daily News, Germantown Express News, Hartford Times Press, and the Milwaukee Journal Sentinel.

3. Pledge of Allegiance

4. Plan Commission and Village Board Discussion / Action Items

a. Discussion regarding the Chapter 70 Zoning Code Recodification

The Plan Commission and Village Board jointly discussed Articles 1-5 of the proposed Zoning Code. It was discussed that recommended changes would be brought back in the MS Redline feature for the ease and convenience of the public.

5. Adjournment

Motion by Commissioner Melzer to adjourn the Plan Commission meeting at 8:25 PM; Seconded by Vice-Chair Berghammer; Motion passed without objection.

Motion by Trustee Wolff to adjourn the Village Board meeting at 8:25 PM; Seconded by Trustee Neu; Motion passed without objection.

Respectfully Submitted,

Jim Healy, Village Administrator