

Village of Richfield
4128 Hubertus Road, Hubertus, WI
Village Board Meeting Minutes, March 18, 2021
7:00 PM

1. Call to Order/ Roll Call

The meeting was called to order by Village President John Jeffords at 7:02 PM. A quorum of the Village Board was present.

Present: Village President John Jeffords and Board of Trustees; Bill Collins, Dan Neu, Tom Wolff, and Rock Brandner.

Also present: Village Administrator Jim Healy, Deputy Clerk Donna Cox, and Administrative Services Coordinator Katherine Gehl.

2. Verification of Compliance with Open Meeting Law

Village Administrator Healy verified that the meeting was posted per statute at three local post offices and the Village Hall. Digital copies of the agenda were sent to the *West Bend Daily News*, *Germantown Express News*, *Hartford Times Press*, and the *Milwaukee Journal Sentinel*.

3. Pledge of Allegiance

4. PUBLIC COMMENTS:

Danah Zoulek, 609 Scenic Road, Ms. Zoulek inquired further regarding Item 6a.

Robert Kerr, 3417 Bark Lake Ln, regarding item 7b. Mr. Kerr stated that the residents on Bark Lake want parking restrictions to be put into place. Mr. Kerr stated that he personally went around the lake knocking on neighbor's doors to ask that they sign a petition to have parking restrictions enforced on Bark Lake and advised the Board that all the residents he personally spoke with were in favor of the restrictions.

5. CONSENT AGENDA

- a. Vouchers for Payment
- b. Treasurer's Report
- c. Applications for New Operator's Licenses
- d. Appointment of Agent – Daniel Boone Conservation League
- e. Meeting Minutes
 - i. February 22, 2021 – Special Village Board Meeting

Motion by Trustee Brandner to approve the Vouchers for Payment, Treasurer's Report, Applications for New Operator's Licenses per the attached list, to accept the appointment of Henry Golner as the new Agent for Daniel Boone Conservation League and the minutes of the Special Board meeting held on February 22, 2021. Seconded by; Trustee Neu; Motion carried without objection.

6. PUBLIC HEARING

President Jeffords read aloud Item 6a

- a. Discussion regarding Ordinance Amendment O2021-03-01, An Ordinance to Create Section 70.188(D)(1) related to "Farm Entertainment and Recreation" as a Conditional Use in the A-1, Exclusive Ag. District.
 - i. Open Public Hearing

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ii. Close Public Hearing

Motion by Trustee Neu to Open the Public Hearing; Seconded by Trustee Wolff; Motion carried without objection.

PUBLIC HEARING COMMENTS:

Kristine Jacklin, 4958 Holy Hill Rd, Ms. Jacklin stated that she drafted the proposed changes / verbiage she would like to see inserted into the Ordinance per instruction provided to her by Administrator Healy as it relates to her desire to expand the current “use” at Holy Hill Art Farm.

Motion by Trustee Wolff to Table the Public Hearing until April 15, 2021, at 7:00 PM; Seconded by Trustee Neu; Motion carried without objection.

7. DISCUSSION / ACTION ITEMS

Administrator Healy introduced Items 7a - 7e

- a. **Discussion/Action regarding Ordinance O2021-03-01, An Ordinance to Create Section 70.188(D)(1) related to “Farm Entertainment and Recreation” as a Conditional Use in the A-1, Exclusive Ag. District – *Kris Jacklin, Petitioner***

Motion by Trustee Wolff to Remand the revised Ordinance Amendment to Plan Commission and the Village Attorney; Seconded by Trustee Collins; Motion carried without objection.

- b. **Discussion/Action regarding Ordinance O2021-03-02, An Ordinance to Amend Section 351-39 to prohibit parking on portions of S. Shore Drive and E. Shore Drive – *Bark Lake Association, Petitioners***

Motion by Trustee Neu to approve Ordinance O2021-03-02, An Ordinance to Prohibit Parking on Portions of S. Shore Drive and E. Shore Drive subject to the final review and approval by the Village Attorney; Seconded by Trustee Brandner; Motion carried without objection.

- c. **Discussion/Action regarding Resolution R2021-03-01, “Resolution Creating Tax Incremental District No. 1, Approving its Project Plan and Establishing its Boundaries” for Quest Engineering located in the Endeavor Business Park on Lot 1 of CSM 6102 for property identified by Tax Key: V10_000800D**

Motion by Trustee Brandner to approve Resolution No. R2021-03-01, A Resolution Designating Proposed Boundaries and Approving a Project Plan for Tax Incremental District No. 1, Village of Richfield, Wisconsin; Seconded by Trustee Neu; Motion carried without objection.

- d. **Discussion/Action regarding the awarding of a contract for the 2021 Highway Improvement Program**

Motion by Trustee Wolff to accept the recommendation of Village Engineer Ron Dalton to contract with Payne & Dolan for the 2021 Highway Improvement Program for the Base Bid amount of \$886,014 and Alternates Nos. 1-4 for the total cost of \$1,282,094 and to direct Village Staff to notify residents as part of

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our routine Spring Pre-Construction program and prepare bidding documents for St. Augustine Road from Monches Road 3,380' north; Seconded by Trustee Neu; Motion carried without objection.

e. Discussion/Action regarding the awarding of a contract for the Fireman's Park tennis and pickleball courts

Motion by Trustee Wolff to approve the proposed bid by Poblocki Paving Corporation for the base bid amount of \$116,714 and the alternate wind screens quoted at \$6,380 for a total of \$123,094, as recommended by the Park Commission; Seconded by Trustee Brandner; Motion carried without objection.

8. PUBLIC COMMENTS – No additional comments

9. CLOSED SESSION

President John Jeffords read aloud item 9a.

a. Discussion /Action to enter into Closed Session under Wis. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Specifically, to discuss an intergovernmental agreement with the Town of Erin related to St. Augustine Road

Motion by Trustee Neu to enter into Closed Session under Wisconsin Stats.; Seconded by Trustee Collins; Motion carried unanimously by voice vote.

10. RECONVENE IN OPEN SESSION

Motion by Trustee Wolff to Reconvene in Open Session; Seconded by Trustee Neu; Motion carried unanimously by voice vote.

a. Discussion/Action regarding matters addressed in Closed Session outlined above.

Motion by Trustee Wolff to give notice to the Town of Erin of our intent to exit out of the 1996 Intergovernmental Agreement for St. Augustine Road and to direct Staff and the Village President authorization to continue to negotiate with the Town of Erin for a new intergovernmental agreement for St. Augustine Road for only those parts of the road where our jurisdictional boundaries meet; Seconded by Trustee Collins; Motion carried without Objection.

11. ADJOURNMENT

Motion by Trustee Wolff to adjourn the meeting at 8:50 PM; Seconded by Trustee Neu; Motion carried without objection.

Respectfully Submitted,

Jim Healy
Village Administrator