

Village of Richfield
4128 Hubertus Road, Hubertus, WI
Special Village Board Meeting Minutes, February 22, 2021
7:00 PM

1. Call to Order/ Roll Call

The meeting was called to order by Village President John Jeffords at 7:00 PM. A quorum of the Village Board was present.

Present: Village Board of Trustees; Bill Collins, Dan Neu, Tom Wolff, and Rock Brandner.

Also present: Village Administrator Jim Healy and Deputy Clerk Donna Cox

2. Verification of Compliance with Open Meeting Law

Village Administrator Healy verified that the meeting was posted per statute at three local post offices and the Village Hall. Digital copies of the agenda were sent to the West Bend Daily News, Germantown Express News, Hartford Times Press, and the Milwaukee Journal Sentinel.

3. Pledge of Allegiance

4. PUBLIC COMMENTS: No Comments

5. CONSENT AGENDA

- a. **Vouchers for Payment**
- b. **Treasurer's Report**
- c. **Applications for New Operator's Licenses (per attached list)**
- d. **2021 Grounds Maintenance Agreement – David J. Frank Landscape Contracting, Inc.**
- e. **Meeting Minutes**
 - i. **2021-01-21 – Village Board – Regular Meeting**
 - ii. **2021-01-07 – Joint Plan Commission and Village Board – Special Meeting**
 - iii. **2020-12-17 – Village Board – Regular Meeting**
 - iv. **2020-12-22 – Village Board – Special Meeting**

Motion by Trustee Neu to approve the Vouchers for Payment, Treasurer's Report, Applications for New Operator's Licenses per the attached list, 2021 Grounds Maintenance Agreement with David J. Frank Landscape Contracting, Inc. and Minutes from the December 17, 2020 Regular Village Board meeting, December 22, 2020 Special Village Board meeting, January 7, 2021 Joint Plan Commission and Village Board Special meeting, and January 21, 2021 Regular Village Board meeting; Seconded by Trustee Brandner; Motion carried without objection.

6. DISCUSSION/ACTION

- a. **Discussion/Action regarding the execution of an agreement with Liturgical Publications, Inc. for the continued publication of the Richfield Happenings newsletter**

Motion by Trustee Wolff to authorize the Village Administrator to execute an agreement with Liturgical Publications, Inc to provide publishing services for the Village of Richfield newsletter, Richfield Happenings; Seconded by Trustee Neu; Motion carried without objection.

Village of Richfield
4128 Hubertus Road, Hubertus, WI
Special Village Board Meeting Minutes, February 22, 2021
7:00 PM

- b. Discussion/Action regarding the execution of an agreement with Cedar Corp Engineering to conduct the Village-wide PASER/WISLR Report in 2021**

Motion by Trustee Brandner to authorize the Village Engineer to perform the 2021 PASER Road Ratings Update in the amount of \$2,300; Seconded by Trustee Neu; Motion carried without objection.

- c. Discussion/Action regarding the execution of an intergovernmental agreement with the Town of Erin for the care and maintenance of St. Augustine Road.**

Motion by Trustee Wolff to allow Village Administrator Jim Healy and Village President John Jeffords to negotiate with the Town of Erin the proposed Intergovernmental Agreement between the Village and Town of Erin for the maintenance and care of St. Augustine Road that will be fair and equitable; Seconded by Trustee Brandner; Motion carried without objection.

- d. Discussion/Action regarding Parking Restrictions on South Shore, East Shore Drive, and the Bark Lake Boat Launch – *Bark Lake Association, Petitioners***

Motion by Trustee Wolff to direct Village Staff to prepare an Ordinance restricting parking on portions of South Shore Drive and East Shore Drive and potentially at the Bark Lake Boat Launch itself, subject to the review and approval of the DNR, as well as to direct Staff to place “temporary no parking” restrictions in those specified public rights-of-way previously referenced and defined in our Communication Form dated February 9, 2021; Seconded by Trustee Neu; Motion carried without objection.

7. PUBLIC COMMENTS – No additional comments

8. CLOSED SESSION

President John Jeffords read aloud item 8a.

- a. Discussion/Action to enter into Closed Session pursuant to Section 19.85(1)(c) of the Wis Stats., considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. – *Jim Healy, Village Administrator***

Motion by Trustee Brandner to enter into Closed Session under Wisconsin Stats; Seconded by Trustee Wolff; Motion carried unanimously by voice vote.

9. RECONVENE IN OPEN SESSION

Motion by Trustee Wolff to Reconvene in Open Session; Seconded by Trustee Neu; Motion carried unanimously by voice vote.

- a. Discussion/Action regarding matters addressed in Closed Session outlined above.**

No action taken.

Village of Richfield
4128 Hubertus Road, Hubertus, WI
Special Village Board Meeting Minutes, February 22, 2021
7:00 PM

10. ADJOURNMENT

Motion by Trustee Wolff to adjourn the meeting at 9:16 PM; Seconded by Trustee Neu; Motion carried without objection.

Respectfully Submitted,

Jim Healy
Village Administrator