

**Village of Richfield**  
**4128 Hubertus Road, Hubertus, WI**  
**Village Board Meeting Minutes**  
**February 17, 2022**  
**7:00 PM**

**1. Call to Order/ Roll Call**

The meeting was called to order by Village President John Jeffords at 7:03 PM. A quorum of the Village Board was present.

Present: Village President John Jeffords and Board of Trustees; Dan Neu, Tom Wolff, Rock Brandner, and Bill Collins.

Also Present: Village Administrator Jim Healy

**2. Verification of Compliance with Open Meeting Law**

Village Administrator Healy verified that the meeting was posted per statute at three local post offices and the Village Hall. Digital copies of the agenda were sent to the West Bend Daily News, Germantown Express News, Hartford Times Press, and the Milwaukee Journal Sentinel.

Affidavit of Posting was provided to President Jeffords.

**3. Pledge of Allegiance**

**4. PUBLIC COMMENTS**

None.

**5. CONSENT AGENDA**

Motion by Trustee Wolff to approve the Vouchers for Payment, Minutes of the December 16, 2021, January 20, 2022, and February 3, 2022 Village Board Meetings, Minutes of the February 3, 2022 Joint Plan Commission and Village Board Meeting, Applications for New Operator's Licenses (Per attached List), Letter of Credit Reduction – Magnum Excavating, LLC., Resolution R2022-02-01, A Resolution Honoring the Life and Service of Richard “Dick” Becker, and Resolution R2022-02-02, A Resolution Recognizing the 25th Anniversary of the Richfield Historical Society; Seconded by Trustee Neu; Motion carried without objection.

Motion by Trustee Wolff to approve the Treasurer's Report; Seconded by Trustee Collins; Motion carried without objection. Trustee Neu recused.

**6. PUBLIC HEARING**

- a. Discussion regarding Ordinance O2022-02-01, An Ordinance to Repeal and Recreate Section 70.213 of the Village Code entitled Floodplain District**
  - i. Open Public Hearing**

Administrator Healy introduced the item and explained that the Village was informed by the DNR and FEMA that the Village would need to adopt new floodplain regulations. A letter was sent to the Village by the Region 5 FEMA Supervisor imploring the Village to adopt a series of Ordinances prior to February 25<sup>th</sup>, 2022. Failure to do so would eliminate the Village from the National Flood Insurance Rate Program which is where people

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who live on lakes, rivers, streams, or environmentally sensitive areas purchase flood insurance from. The Village has been provided with a model Ordinance that has been recommended to be approved by the Plan Commission.

Motion by Trustee Wolff to open the Public Hearing; Seconded by Trustee Neu; Motion carried without objection.

No one from the public spoke.

**ii. Close Public Hearing**

Motion by Trustee Neu to close the Public Hearing; Seconded by Trustee Brandner; Motion carried without objection.

**7. DISCUSSION/ACTION ITEMS**

**a. Discussion regarding the Richfield Volunteer Fire Company and future staffing needs – Chief Burgard**

Chief Burgard introduced the item to the Board. Chief Burgard explained that the Richfield Volunteer Fire Company (RVFC) has the goal of hiring five (5) new full-time employees over the next five-year period due to increasing call volumes and declining memberships. Chief Burgard explained that the RVFC currently uses a 24-hour model staffing model to increase response times for the communities they serve.

President Jeffords suggested the Fire Company analyze the necessity of having a village-wide referendum to support the funding needed for the staffing plan.

Chief Burgard then presented to the Village Board a draft version of the RVFC 2021 Annual Report. In this report, it was outlined that in 2021 there were 141 fire calls and 548 EMS calls and of these calls, 82 of them occurred while the fire crew was already responding to a prior call. Chief Burgard further explained that there are currently 37 paid on call volunteers (POC's), 12 of which are actively in school.

**b. Discussion/Action regarding Ordinance O2022-02-01, An Ordinance to Repeal and Recreate Section 70.213 of the Village Code entitled Floodplain District**

Motion by Trustee Neu to approve Ordinance O2022-01-01, an Ordinance to repeal and recreate Section 70.213 of the Village's Zoning Code entitled Floodplain District; Seconded by Trustee Wolff; Motion carried without objection.

**c. Discussion/Action regarding a Two (2) Year Agreement for Car-Killed Deer Removal Services with Shawn's Deer Pickup Service**

Administrator Healy introduced the item and explained that the previous contract with Shawn's Deer Pickup Service expired on December 31, 2021. The terms of the proposed agreement outline that deer will be picked up within 48 hours of receiving notice and that the price of disposal will be increased to \$110.00 from \$63.00, as stated in the previous contract. Throughout the length of the previous agreement, 25 deer were picked up for a total of about \$1,600.00. Administrator Healy explained that Staff explored what the cost would be for the Village's Public Works Department to perform this service and when figuring the cost to dispose of the deer, the hourly labor, and the wear and tear on the Village's vehicles, executing this agreement makes sense.

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The State of Wisconsin used to bid out this service on behalf of municipalities; however, that ended and then the Counties were performing the service. To cut costs, the Counties then passed along these responsibilities to the local municipalities. Staff recommends executing another two (2) year agreement with Shawn's Deer Pickup Service.

Motion by Trustee Wolff to authorize the Village Administrator to execute an agreement with Mr. Shawn Kreamsreiter for the removal of car-killed deer on local roads in the Village of Richfield at a rate not to exceed \$110.00 per deer, subject to the review and approval by the Village Attorney; Seconded by Trustee Neu; Motion carried without objection.

## **8. PUBLIC COMMENTS**

None.

## **9. CLOSED SESSION**

Village President John Jeffords introduced Closed Session Item 7a.

- a. Discussion/Action to enter into Closed Session under Wis. Stats. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.**
  - i. Intergovernmental agreement with the Village of Germantown for the purchase of water and sewer infrastructure to service Northeast Corridor**

Motion by Trustee Neu to enter into Closed Session at 7:37 PM; Seconded by Trustee Collins; Motion carried unanimously by voice vote.

## **10. RECONVENE IN OPEN SESSION**

Motion by Trustee Wolff to Reconvene in Open Session at 9:15 PM; Seconded by Trustee Neu; Motion carried unanimously by voice vote.

- a. Discussion/Action regarding matters addressed in Closed Session outlined above**

No action taken.

## **11. ADJOURNMENT**

Motion by Trustee Wolff to adjourn the meeting at 9:16 PM; Seconded by Trustee Neu; Motion carried without objection.

Respectfully Submitted,

Jim Healy, Village Administrator