

Village of Richfield
4128 Hubertus Road, Hubertus, WI
Village Board Meeting Minutes February 15, 2018
7:00 pm

1. Call to Order/ Roll Call

The meeting was called to order by President John Jeffords at 7:00 pm. A quorum of the Village Board was present.

Present: Village Board of Trustees; Bill Collins, Rock Brandner, Dan Neu and Tom Wolff.

Also present: Village Administrator Jim Healy, Deputy Clerk Cox, and Attorney John Macy

2. Verification of Compliance with Open Meeting Law

Village Administrator Healy verified that the meeting was posted per statute at three local post offices and the Village Hall. Digital copies of the agenda were sent to the West Bend Daily News, Germantown Express News, Hartford Times Press, and the Milwaukee Journal Sentinel.

3. Pledge of Allegiance

4. PUBLIC COMMENTS (Public comments are an opportunity for citizens to voice concerns to the Board regarding reports and discussion/action items on the agenda, only. Public comments are not a public hearing and are typically a one-way conversation from a citizen to the Board. Individual comments shall not exceed 3 minutes, with a total time limit of approximately 20 minutes. Unless part of a Public Hearing, handouts will not be accepted by the Village. Comments beyond 20 minutes will be moved to the end of the meeting at the discretion of the President.)

Patrick Whitcomb, 1332 Scenic Road, implored the Village Board to go into Closed Session and stop the lawsuit.

Ms. Danah Zoulek, 609 Scenic Road, stated her contention that the Wisconsin State Legislature has taken away all local control authority from municipalities regarding 'Clean Fill' sites. She mentioned that she is aware the Village has been speaking with lobbyists.

Jeff Gonyo, 2668 STH 164, spoke against the memorandum of understanding with the Wisconsin Department of Transportation. Mr. Gonyo also implored the Village to stop the lawsuit against Scenic Pit LLC.

5. CONSENT AGENDA

- a. Vouchers for Payment
- b. Treasurer's Report
- c. Meeting Minutes:
 - i. January 18, 2018 – Regular Meeting
 - ii. January 30, 2018 – Special Meeting
- d. Operator Licenses
- e. Class "A" License – Lake Five Mobil

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Motion by Trustee Bill Collins to approve the Vouchers for Payment, Treasurer's Report, Minutes of the January 18, 2018 Regular Village Board meeting and Minutes of the January 30, 2018 Special Board Meeting, Operator Licenses Applications per the attached list, and Application for a Class "A" (Beer License) for business; Lake Five Mobil.; Seconded by Trustee Brandner; Motion carried without objection.

6. DISCUSSION/ACTION ITEMS

a. Discussion/Action regarding Resolution R2018-02-01, A Resolution Adopting the Washington County Hazard Mitigation Plan

The Village President spoke regarding the presentation given the previous month.

Staff commented the Plan had been online for approximately 30 days and a copy has been at the front counter in Village Hall for the public to inspect.

Motion by Trustee Wolff to approve Resolution R2018-02-01, A Resolution Adopting the Washington County Hazard Mitigation Plan and to direct the Deputy Clerk to provide an executed copy of the same to Washington County Emergency Management Coordinator Rob Schmid; Seconded by Trustee Neu; Motion carried without objection.

b. Discussion/Action regarding an extraterritorial review in the Town of Lisbon for a Three-Lot CSM for property identified by Tax Key: LSBT_0156016

Motion by Trustee Neu to approve the petitioned extraterritorial Three-Lot Certified Survey Map for Mr. and Mrs. Francis Mahuta, for property identified by Tax Key: LSTB_0156016 in the Town of Lisbon; Seconded by Trustee Wolff; Motion carried unanimously.

c. Discussion/Action regarding the acceptance of bids and awarding of a contract for the 2018 Highway Improvement Program

President Jeffords recused himself from the discussion because of his limited term of employment status with one of the bidders. He then asked Trustee Dan Neu to oversee the discussion.

Motion by Trustee Brandner to award the 2018 Highway Improvement Program contract to Payne and Dolan for the Base Bid of Monches Road and Mayfield Road in the amount of \$639,670 and Alternate #5, Guardrail on Monches Road and Mayfield Road in the amount of \$32,000 per attached bidding sheets and at a cost not to exceed \$671,670; Seconded by Trustee Wolff; Motion carried without objection.

At the conclusion of the agenda item, President Jeffords came back into the room and thanked Trustee Neu for temporarily running the meeting.

d. Discussion/Action regarding the extension of contract for CG Schmidt – Messer-Mayer Mill Reconstruction

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Motion by Trustee Collins to accept the recommendation of the Richfield Historical Society for the granting of a contract extension with CG Schmidt until March 9, 2018 and to authorize the Village Administrator to provide written confirmation of the same to the Historical Society, its contracted structural engineering, and the contractor along with executing any required contractual documents; Seconded by Trustee Brandner; Motion carried without objection.

e. Discussion/Action regarding a Memorandum of Understanding (MOU) between the Wisconsin DOT and the Village of Richfield – STH 164 Project

Motion by Trustee Brandner to authorize the Village President to sign the MOU with the Wisconsin DOT for the maintenance of the concrete “bike slips” at the intersection of STH 164 and STH 167; Seconded by Trustee Collins; Motion carried without objection.

f. Discussion/Action regarding a MOU between Washington County and the Village of Richfield – EPA Brownfields Redevelopment Grant

Motion by Trustee Wolff to authorize the Village Administrator to sign the MOU with the Washington County Planning and Parks Department to join and participate in the Brownfields Assessment Coalition; Seconded by Trustee Neu; Motion carried without objection.

g. Discussion/Action regarding the utilization of Fire Impact Fees and the Fire Company “Money Market” towards the annual BCPL loan payment for the Richfield Volunteer Fire Company Station No. 2

Trustee Neu recused himself from the discussion because he is the President of the Richfield Volunteer Fire Company.

Motion by Trustee Brandner to authorize the Village Administrator to make an additional payment to the Board of Commissioners of Public Land’s State Trust Fund Loan Program in the amount of \$96,788 from accumulated impact fees and \$10,926.69 from its money market account of remaining donated Fire Company funds for a total payment amount of \$233,426.28; Seconded by Trustee Collins; Motion carried without objection.

7. PUBLIC COMMENTS (...Continued)

8. CLOSED SESSION

- a. Discussion /Action to enter into Closed Session under Wis. Stats. 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategies to be adopted by the body with respect to litigation in which it is or is likely to become involved. Specifically: *Scenic Pit, LLC. v. Village of Richfield and Jim Healy Circuit Court No. 2015CV374***
- b. Discussion /Action to enter into Closed Session under Wis. Stats. 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategies to be adopted by the body with respect to litigation in which it is or is likely to become involved. Specifically: *Village Sex Offender Ordinances***

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President Jeffords read both Closed Session agenda items aloud.

Motion by Trustee Collins to enter into Closed Session; Seconded by Trustee Dan Neu; Motion carried unanimously by voice vote at 7:43 PM.

9. RECONVENE IN OPEN SESSION

Motion by Trustee Neu to Reconvene in Open Session at 10:34 PM; Seconded by Trustee Collins; Motion passed by voice vote.

a. Discussion/Action regarding matters addressed in Closed Session outlined above

No action taken.

11. ADJOURNMENT

Motion by Trustee Neu to adjourn the meeting at 10:35 PM; Seconded by Trustee Collins; Motion carried without objection.

Respectfully Submitted,

Jim Healy
Village Administrator