



AGENDA  
VILLAGE BOARD MEETING  
RICHFIELD VILLAGE HALL  
4128 HUBERTUS ROAD, HUBERTUS WISCONSIN  
NOVEMBER 20, 2014  
7:30P.M.

1. Call to Order/ Roll Call
2. Verification of Compliance With Open Meeting Law
3. Pledge of Allegiance
4. PUBLIC HEARING
  - a. 2015 Budget
  - b. Discussion/Action regarding Resolution R2014-11-01, a resolution adopting the 2015 Village of Richfield Budget
5. PUBLIC COMMENTS (Public comments are an opportunity for citizens to voice concerns to the Board regarding ITEMS ON THE AGENDA ONLY. Public comments are not a public hearing and are typically a one way conversation from a citizen to the Board. Individual comments shall not exceed 3 minutes, with a total time limit of approximately 20 minutes. Unless part of a Public Hearing, handouts will not be accepted by the Village. Comments beyond 20 minutes will be moved to the end of the meeting at the discretion of the President.)
6. CONSENT AGENDA
  - a. Vouchers for Payment
  - b. Treasurer's Report
  - c. Meeting Minutes:
    - i. October 16, 2014 – Regular Meeting
    - ii. November 09, 2014 – Special Meeting
  - d. New Operator Licenses
7. DISCUSSION/ACTION ITEMS
  - a. Discussion/Action regarding Resolution R2014-11-02, a Resolution in recognition of St. Gabriel's Catholic School for their 31 years of volunteerism operating the "Hubertus House of Horror"
  - b. Discussion/Action regarding 2015 contract for Fire and Emergency Medical Services
  - c. Discussion/Action regarding the extraterritorial plat review of a proposed preliminary plat in the Town of Lisbon, NW ¼ of Section 4, T8N, R19E; Colgate Investments, applicant
  - d. Discussion/Action regarding a structural sufficiency determination by Building Inspector Jaster for 801 Bark Lake Road – Raze Order
8. PUBLIC COMMENTS (...Continued)
9. CLOSED SESSION
  - a. Discussion /Action to enter into closed session under Wis. Stats. 19.85(1)(g) update from legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the governing body with respect to litigation in which it is or is likely to become involved.- Specifically regarding property at 609 Scenic Road
  - b. Discussion /Action to enter into closed session under Wis. Stats. 19.85(1)(g) update from legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the governing body with respect to litigation in which it is or is likely to become involved.- Reflections Richfield Investments, LLC
  - c. Discussion /Action to enter into closed session under Wis. Stats. 19.85(1)(g) update from legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the governing body with respect to litigation in which it is or is likely to become involved.- Specifically regarding property at 1360 E. Friess Lake Road
  - d. Discussion /Action to enter into closed session under Wis. Stats. 19.85(1)(g) update from legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the governing body with respect to litigation in which it is or is likely to become involved.- Specifically regarding property at 859 E. Shore Drive
  - e. Discussion /Action to enter into closed session under Wis. Stats. 19.85(1)(g) update from legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the governing body with respect to litigation in which it is or is likely to become involved.- Specifically regarding property at 3090 Polk Street
10. RECONVENE IN OPEN SESSION
  - a. Discussion/Action regarding matters addressed in Closed Session as outlined above.
11. ADJOURNMENT

Additional explanation of items on the agenda (Communication Forms) can be found on the village's website at [www.richfieldwi.gov](http://www.richfieldwi.gov).

Notification of this meeting has been posted in accordance with the Open Meeting Laws of the State of Wisconsin. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Village Clerk's office at 628-2260 or [www.richfieldwi.gov](http://www.richfieldwi.gov) with as much advance notice as possible.

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**AFFIDAVIT OF POSTING**

Pursuant to Sec. 985.02(2), Wis Stats., I, Brad Calder, being duly sworn, state as follows:

1. I am an adult resident of the State of Wisconsin, and I make this affidavit on personal knowledge.
2. I hereby certify that I posted a copy of the attached:

1) Architectural Review Board - 2014. 11.19  
3) Village Board Agenda - 2014. 11.20

on Friday, Nov. 14<sup>th</sup> (date), 11:45 A.M. (time), at the Village posting locations, namely: on the outside bulletin board of the Village Hall located at 4128 Hubertus Road, Hubertus; on the outside bulletin board at the Hubertus Post Office located at 3695 Hubertus Road, Hubertus; on the outside bulletin board at the Richfield Post Office located at 1925 Hwy 175, Richfield; and on the outside bulletin board at the Colgate Post Office located at 3392 Hwy Q, Colgate.

Brad Calder  
 Signature

11/14/2014  
 Date

Personally came before me this 14<sup>th</sup> day of November, 2014.

Margaret M. Runnels  
 Notary Public, State of Wisconsin  
 My commission expires 9/25/16

I also certify that notice of such meeting(s) were sent via email to the West Bend Daily News, the Germantown Express News, the Hartford Times Press, and the Milwaukee Journal Sentinel.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

I further certify that a copy has been posted to the Village website [www.richfieldwi.gov](http://www.richfieldwi.gov).

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

4 a-b



VILLAGE OF RICHFIELD  
 VILLAGE BOARD COMMUNICATION FORM

# 4a-b

MEETING DATE: November 20, 2014

SUBJECT: 2015 Village Budget  
 DATE SUBMITTED: November 12, 2014  
 SUBMITTED BY: Jim Healy, Village Administrator

*POLICY QUESTION: DOES THE VILLAGE BOARD WISH TO ADOPT THE 2015 VILLAGE BUDGET AND THE ASSOCIATED TAX LEVY/MILL RATE?*

*ISSUE SUMMARY:*

The Village’s budgeting season began on June 11, 2014 with the first memo distributed to the Village Board outlining our annual budgeting process. Between June and November, the Village Staff, Board, and general public have had the opportunity to inspect our annual budget document and offer comment on the same during the Community Budget Workshop on September 23, 2014. This was an opportunity for the general public to work side-by-side with the Village Board as a detailed accounting of both the revenues and expenditures were explained.

Since 2008, the Village has worked to update the annual budget bringing it more in-line with generally accepted Government Finance Officers Association (GFOA) standards. As Village Administrator, I believe that our organization has again met the challenge to increase the level of transparency in our public budgeting process and produce a document that we believe is a true ‘Citizen’s Budget’. For the second year in a row, the Village’s previously adopted Village Budget has been featured by the League of Wisconsin Municipalities as the personified example of what line-item budgeting ought to look like. This is an accomplishment the Board can be very proud of.

In the past year, the Village experienced considerable residential growth. In fact, the 50 new homes Richfield had in 2013 was the 8<sup>th</sup> most in the State of Wisconsin, with the average value of home being approximately \$336,160. This new residential growth has allowed the Village to utilize one of Governor Walker’s ‘Tools’ for municipalities, by affording the Village with the opportunity to increase the tax levy by only that amount our Village saw for new growth (1.16%), otherwise called ‘Net New Construction’. Under Wisconsin Act 32 in 2011, and all future years, a municipality is allowed to increase its levy over the amount it levied in the prior year by the percentage increase in equalized value from net new construction. In 2013, the equalized value for the Village of Richfield was \$1,385,562,800. In 2014 the net new construction was \$16,031,700 (~\$320,000 per new home which is on-par with the \$336,160 figure previously mentioned by the State) higher or an increase of only 1.16%. Richfield currently has the third highest equalized value in Washington County.

Without utilizing the Governor’s ‘Tools’ in this instance, the services the Village provides cannot be equitably distributed amongst all property owners. Many service requirements come along with the demands of a growing residential population. By utilizing Governor Walker’s ‘Net New Construction’ provision, we ensure the new growth our community has recently experienced and the services they will undoubtedly utilize are not diluted or subsidized by our existing tax base. The effect of the Village’s portion of a property owners entire tax bill is as follows:

Property Values	2014 (\$1.6686/per Thousand Assessed Value)	2015 (\$1.6937/per Thousand Assessed Value)	Amount Difference
\$150,000	\$250.29	\$254.67	\$4.38
\$200,000	\$333.72	\$339.56	\$5.84
\$250,000	\$417.15	\$424.45	\$7.30
\$300,000	\$500.58	\$509.34	\$8.76

Average Increase in the Village of Richfield’s Portion of the Tax Bill: ~\$6.57



VILLAGE OF RICHFIELD
VILLAGE BOARD COMMUNICATION FORM

# 4a-b

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As a part of this budget, the Village has made a considerable investment in our 156 miles of roadway, by increasing the single largest expenditure item in our budget, 'Major Repair and Construction' by \$183,231 or 28% over the previous fiscal year.

Also, it is a well-known fact that the Village has made a habit of budgeting over a number of years for our major capital expenditures and this year is no different. In 2015, the Village is proposing to purchase zero (0) pieces of new equipment and to continue the fiscally prudent manner of budgeting for six (6) major equipment purchases in the coming years.

Overall, of the Village's 26 separate departmental breakdowns over half (57%) saw a zero percent increase in spending or a reduction in overall spending. This takes into account an average increase of 25% in employee health insurance costs, the potential for a 1% raise for employee performances, approximately \$840,000 in total Capital Improvement Program expenditures, a 5% and 3% increase in emergency service expenditures, and increases in expenditures for our contracted professional services.

As outlined previously, one of the primary purposes of the Village's budgeting process is to plan, adopt, and implement a roadmap for the Village to accomplish goals in the upcoming fiscal year. While doing so, we must be cognizant of those we represent by being good stewards of our resident's tax dollars, keeping consistent with our adopted philosophy of maintaining a small, personable, reasonable and responsive government with reasonable property tax mill rates and strong core services.

FISCAL IMPACT:

REVIEWED BY: [Signature] Village Deputy Treasurer

- Initial Project Costs: N/A
Future Ongoing Costs: See Village Budget
Physical Impact (on people/space): See Village Budget
Residual or Support/Overhead/Fringe Costs: See Village Budget

ATTACHMENTS:

- 1. 2015 Village Budget
2. Resolution R2014-11-01, a resolution adopting the 2015 Village of Richfield Budget

STAFF RECOMMENDATION:

Motion to adopt the 2015 Village Budget.

APPROVED FOR SUBMITTAL BY:

VILLAGE CLERK USE ONLY
BOARD ACTION TAKEN



VILLAGE OF RICHFIELD  
VILLAGE BOARD COMMUNICATION FORM

# 4a-b

MEETING DATE: November 20, 2014

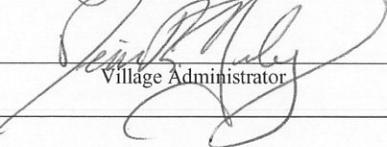
SUBJECT: 2015 Village Budget

DATE SUBMITTED: November 12, 2014

SUBMITTED BY: Jim Healy, Village Administrator



Village Staff Member



Village Administrator

Resolution No. \_\_\_\_\_  
Ordinance No. \_\_\_\_\_  
Approved \_\_\_\_\_  
Other \_\_\_\_\_

Continued To: \_\_\_\_\_  
Referred To: \_\_\_\_\_  
Denied \_\_\_\_\_  
File No. \_\_\_\_\_

**NOTICE OF PUBLIC HEARING FOR THE VILLAGE OF RICHFIELD**

Notice is hereby given, pursuant to Sec. 65.90 Wis. Statutes, that on Thursday November 20, 2014 at 7:30pm a PUBLIC HEARING on the proposed 2015 operating budget of the Village of Richfield will be held at the Village Hall, 4128 Hubertus Rd. A summary of the proposed budget is presented below. The detailed budget is available for public inspection at the Village Hall from 7:30am to 4:00pm, Monday through Friday.

GENERAL OPERATING FUND:	2013 ACTUAL	2014 BUDGET	2015 PROPOSED BUDGET	% CHANGE FROM 2014 BUDGET
<b>REVENUES:</b>				
PROPERTY TAXES	2,429,299	2,446,780	2,475,163	1.16%
OTHER TAXES	2,006	1,634	2,032	24.36%
INTERGOVERNMENTAL	607,672	690,431	896,422	29.84%
LICENSES AND PERMITS	207,542	222,255	196,255	-11.70%
FINES, FORFEITURES AND PENALTIES	3,428	405	405	0.00%
PUBLIC CHARGES FOR SERVICES	39,051	48,460	39,960	-17.54%
INTEREST INCOME	11,729	13,700	13,700	0.00%
MISCELLANEOUS REVENUES	138,554	114,412	112,412	-1.75%
SPECIAL ASSESSMENT INCOME-RIVERVIEW DR	10,981	8,140	8,140	0.00%
SPECIAL ASSESSMENT INCOME - SOUTHSORE DR	1,281	1,404	1,404	0.00%
TRANSFER FROM DESIGNATED FUNDS		23,750		-100.00%
<b>TOTAL REVENUE</b>	<b>3,451,543</b>	<b>3,571,371</b>	<b>3,745,893</b>	<b>4.89%</b>
<b>EXPENSES:</b>				
GENERAL GOVERNMENT	620,595	654,407	649,624	-0.73%
PUBLIC SAFETY	957,344	1,023,486	1,066,311	4.18%
PUBLIC WORKS	1,529,566	1,539,337	1,709,187	11.03%
PARKS/RECREATION	127,259	143,391	143,985	0.41%
CONSERVATION AND DEVELOPMENT	114,692	129,564	84,600	-34.70%
CONTINGENCY	257,754	65,000	76,000	16.92%
DEBT SERVICE - RIVERVIEW DRIVE	14,183	14,183	14,183	0.00%
DEBT SERVICE - SOUTH SHORE	2,003	2,003	2,003	0.00%
<b>TOTAL EXPENDITURES</b>	<b>3,623,396</b>	<b>3,571,371</b>	<b>3,745,893</b>	<b>4.89%</b>
<b>TAX LEVY</b>	<b>2,429,299</b>	<b>2,446,780</b>	<b>2,475,163</b>	<b>1.16%</b>
<b>TAX RATE PER THOUSAND</b>	<b>1.6522</b>	<b>1.6686</b>	<b>1.6937</b>	<b>1.50%</b>
<b>CAPITAL IMPROVEMENT FUND</b>				
<b>REVENUES:</b>				
	2013 ACTUAL	2014 PROJECTED	2015 PROPOSED BUDGET	
TRANSFER FROM GENERAL FUND		852,802	1,006,449	
TRANSFER FROM CAPITAL IMPROVEMENT FUND		238,350	33,000	
<b>EXPENSES:</b>				
CAPITAL OUTLAYS		877,153	831,851	
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	-29,085	(211,098)	174,598	
<b>BEGINNING FUND BALANCE</b>	<b>1,763,696</b>	<b>1,734,611</b>	<b>1,523,513</b>	
<b>ENDING FUND BALANCE</b>	<b>1,734,611</b>	<b>1,523,513</b>	<b>1,698,111</b>	
<b>IMPACT FEE BUDGET</b>				
	2013 REVENUES	2014 YTD REVENUES	%	CHANGE
PARK IMPACT FEES	16,772	13,376	-20%	
FIRE IMPACT FEES	29,660	24,128	-19%	
<b>The following are the proposed levys for all funds of the Village of Richfield for 2015:</b>				
	General Fund	Richfield Utility	Richfield Utility #2	Bark Lake Utility
TOTAL REVENUES	1,270,730		-	-
TOTAL EXPENDITURES	3,745,893	3,375	1,370	2,622
EXCESS	(2,475,163)	(3,375)	(1,370)	(2,622)
PROPERTY TAX CONTRIBUTIONS	<b>2,475,163</b>	<b>3,375</b>	<b>1,370</b>	<b>2,622</b>
<b>Total Levy Amounts per Budget Year</b>				
	2013	2014	2015	
GENERAL FUND	2,429,299	2,446,780	2,475,163	
RICHFIELD UTILITY	3,375	3,375	3,375	
BARK UTILITY	2,622	2,622	2,622	
RICHFIELD UTILITY #2	1,370	1,370	1,370	
<b>Total</b>	<b>2,436,666</b>	<b>2,454,147</b>	<b>2,482,530</b>	<b>1.16%</b>

The Village's Outstanding General Obligation Debt at December 31, 2014 is \$ 0

Jim Healy  
Village Administrator

2015 PROPOSED  
BUDGET

VILLAGE OF RICHFIELD 2015 BUDGET REVENUES	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 BUDGET	2013 ACTUAL	2014 BUDGET	630/2014 YTD	2015 BUDGET	Difference	% CHANGED
<b>TAXES</b>										
10 41110 PROPERTY TAXES	2,401,846.00	2,391,634.00	2,421,309.00	2,429,299.00	2,429,299.00	2,446,780.00	-	2,475,163.00	28,383.00	1.16%
10 41118 OVERRUN	5.00	6.80	-0-	-0-	(7.00)	-0-	-0-	7.00	7.00	100.00%
10 41119 OMITTED TAXES	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-	0.00%
10 41150 FOREST CROPLAND TAXES	950.00	1,169.00	1,277.00	1,050.00	1,560.00	1,169.00	-	1,560.00	391.00	33.45%
10 41170 PILT VILLAGE PORTION	471.00	465.00	455.00	500.00	453.00	465.00	555.00	465.00	-	0.00%
<b>TOTAL TAXES</b>	<b>2,403,272.00</b>	<b>2,393,274.80</b>	<b>2,423,041.00</b>	<b>2,430,849.00</b>	<b>2,431,305.00</b>	<b>2,448,414.00</b>	<b>555.00</b>	<b>2,477,195.00</b>	<b>28,781.00</b>	<b>1.18%</b>
<b>INTERGOVERNMENTAL</b>										
10 43400 COMPUTER AID	2,869.00	2,680.00	2,518.00	2,600.00	2,685.00	3,000.00	0.00	3,000.00	-0-	0.00%
10 43410 STATE SHARED REVENUES	172,543.00	172,874.00	130,209.00	130,162.00	130,301.00	130,162.00	0.00	129,173.00	(989.00)	-0.76%
10 43420 FIRE INSURANCE DUES	44,256.00	45,797.00	47,941.00	48,000.00	46,724.00	47,000.00	0.00	56,000.00	9,000.00	19.15%
10 43430 FIRE DEPT FUEL	11,128.00	13,617.00	14,675.00	13,000.00	14,396.00	13,910.00	6,189.00	14,000.00	90.00	0.65%
10 43440 FIRE DEPT MAINTENANCE	1,955.00	2,217.00	0.00	1,000.00	2,013.00	2,000.00	-0-	2,000.00	-0-	0.00%
10 43450 FIRE INSPECTION FEES	-0-	-0-	324.00	100.00	150.00	500.00	-0-	500.00	-0-	0.00%
10 43460 RICHFIELD JT SCHOOL FUEL	2,990.00	1,868.00	1,263.00	2,500.00	904.00	2,500.00	817.00	1,000.00	(1,500.00)	-60.00%
10 43470 RICHFIELD JT SCHOOL LAWN MAINTENANCE	4,616.00	4,785.00	3,178.00	3,500.00	4,456.00	3,500.00	-0-	3,500.00	-0-	0.00%
10 43480 RICHFIELD JT LEASE OF F550 SNOWPLOW	-0-	-0-	5,777.00	8,000.00	4,964.00	8,000.00	5,458.00	8,000.00	-0-	0.00%
10 43490 RICHFIELD JT SALT	-0-	-0-	3,520.00	4,000.00	5,039.00	5,500.00	954.00	4,000.00	(1,500.00)	-27.27%
10 43500 SLINGER INSPECTIONS	-0-	-0-	850.00	1,000.00	31,958.00	75,633.00	37,240.00	75,969.00	336.00	0.44%
10 43501 SUSSEX INSPECTIONS	-0-	1,945.00	-0-	-0-	19,402.00	75,633.00	31,034.00	75,969.00	336.00	0.44%
10 43522 LAKE PATROL AIDS	3,102.00	17,736.00	1,641.00	-0-	1,490.00	1,500.00	-0-	-0-	(1,500.00)	-100.00%
10 43523 AG USE PENALTY	1,423.00	309,357.00	703.00	-0-	5,817.00	-0-	-0-	-0-	-0-	0.00%
10 43531 TRANSPORTATION AIDS	297,728.00	8,669.00	309,357.00	309,357.00	309,357.00	309,357.00	154,880.00	309,357.00	-0-	0.00%
10 43635 BARK LAKE BOAT LAUNCH	0.00	0.00	40,000.00	-0-	-0-	-0-	-0-	160,000.00	160,000.00	100.00%
10 43620 STATE RECYCLING AIDS	13,410.00	2,000.00	11,681.00	10,760.00	11,136.00	11,136.00	11,640.00	11,650.00	514.00	4.62%
10 43650 FOREST CROPLAND AID	81.00	40,877.00	78.00	100.00	76.00	100.00	-0-	100.00	-0-	0.00%
10 43670 ROAD IMPROVEMENT GRANT	-0-	5,900.00	-0-	40,560.00	15,845.00	-0-	-0-	41,204.00	41,204.00	100.00%
10 43710 MOTOR OIL REFUNDS	931.00	18,862.00	519.00	800.00	959.00	1,000.00	-0-	1,000.00	-0-	0.00%
<b>TOTAL INTERGOVERNMENTAL</b>	<b>557,032.00</b>	<b>649,184.00</b>	<b>574,234.00</b>	<b>575,439.00</b>	<b>607,672.00</b>	<b>690,431.00</b>	<b>248,212.00</b>	<b>896,422.00</b>	<b>205,991.00</b>	<b>29.84%</b>
<b>LICENSES, PERMITS AND FEES</b>										
10 44100 LIQUOR LICENSES	11,751.00	11,746.57	11,433.00	12,000.00	11,365.00	12,000.00	11,110.00	12,000.00	-0-	0.00%
10 44101 OPERATOR LICENSES	6,572.00	5,787.00	6,037.00	7,000.00	6,432.00	7,000.00	5,589.00	7,000.00	-0-	0.00%
10 44102 CIGARETTE LICENSES	780.00	845.00	650.00	780.00	390.00	500.00	650.00	500.00	-0-	0.00%
10 44103 SODA LICENSES	370.00	362.08	350.00	350.00	-0-	-0-	0.00	-0-	-0-	0.00%
10 44104 VENDING MACHINE LICENSES	2,700.00	2,525.00	2,625.00	2,500.00	2,875.00	3,000.00	2,475.00	3,000.00	-0-	0.00%
10 44105 ELECTRICAL LICENSES	3,802.00	4,455.00	4,184.00	-0-	270.00	-0-	0.00	-0-	-0-	0.00%
10 44106 KENNEL LICENSES	4.00	3.00	3.00	10.00	3.00	10.00	2.00	10.00	-0-	0.00%
10 44109 UNENCLOSED PREMISE	0.00	280.00	460.00	260.00	380.00	400.00	310.00	400.00	-0-	0.00%
10 44110 WEIGHTS & MEASURES	340.00	315.00	356.00	2,500.00	2,665.00	2,700.00	730.00	2,700.00	-0-	0.00%
10 44200 DOG LICENSES	-152.00	9,354.25	9,319.00	9,500.00	1,882.00	11,500.00	8,678.00	11,500.00	-0-	0.00%
10 44202 TARGET PERMITS	12,670.00	70.00	70.00	70.00	70.00	70.00	70.00	70.00	-0-	0.00%
10 44203 PET FANCIER'S LICENSES	70.00	340.00	210.00	350.00	180.00	350.00	210.00	350.00	-0-	0.00%
10 44205 WORK PERMITS	360.00	1,270.00	1,000.00	1,000.00	1,140.00	1,200.00	670.00	1,200.00	-0-	0.00%
10 44206 PEDDLER'S PERMIT	1,150.00	400.00	100.00	100.00	-0-	100.00	100.00	100.00	-0-	0.00%
10 44207 FIREWORKS PERMIT	0.00	0.00	0.00	-0-	671.00	-0-	50.00	-0-	-0-	0.00%
10 44300 BUILDING PERMITS	89,306.00	60,097.92	110,336.00	80,000.00	116,520.00	120,000.00	58,169.00	99,500.00	(20,500.00)	-17.08%
10 44301 ELECTRICAL PERMITS	19,210.00	12,844.15	20,217.00	14,000.00	21,115.00	24,000.00	12,122.00	20,000.00	(4,000.00)	-16.67%
10 44302 PLUMBING PERMITS	13,892.00	8,232.00	12,712.00	13,000.00	14,053.00	15,000.00	9,434.00	13,500.00	(1,500.00)	-10.00%
10 44303 SHORELAND/FLOODPLAIN PERMIT	0.00	0.00	0.00	1,000.00	-0-	-0-	0.00	-0-	-0-	0.00%
10 44304 ZONING PERMITS	2,075.00	3,360.00	2,563.00	3,000.00	4,475.00	4,500.00	1,200.00	4,500.00	-0-	0.00%
10 44306 BURNING PERMITS	1,910.00	2,484.00	3,478.00	3,000.00	3,474.00	3,000.00	3,251.00	3,000.00	-0-	0.00%
10 44307 HOUSE NUMBERS	265.00	372.36	240.00	250.00	460.00	400.00	130.00	400.00	-0-	0.00%
10 44308 STATE SEALS	1,032.00	473.00	1,032.00	450.00	1,892.00	1,500.00	516.00	1,500.00	-0-	0.00%
10 44309 ROAD BONDS	1,250.00	600.00	2,250.00	550.00	2,200.00	2,000.00	650.00	2,000.00	-0-	0.00%
10 44310 HOLDING TANK AGREEMENT	50.00	75.00	50.00	100.00	25.00	100.00	0.00	100.00	-0-	0.00%
10 44400 CSM REVIEW FEES	450.00	2,600.00	1,750.00	2,000.00	900.00	2,000.00	2,700.00	2,000.00	-0-	0.00%
10 44401 APPEALS & ZONING	3,676.00	4,735.00	1,600.00	1,500.00	2,455.00	1,500.00	4,150.00	1,500.00	-0-	0.00%
10 44402 MASTER PLAN AMENDMENT	0.00	0.00	0.00	350.00	-0-	-0-	-0-	-0-	-0-	0.00%
10 44404 REZONING FEE	2,000.00	0.00	644.00	2,000.00	300.00	2,000.00	-0-	2,000.00	-0-	0.00%
10 44405 SITE PLAN FEE	3,400.00	3,320.00	4,600.00	4,000.00	9,550.00	4,000.00	1,600.00	4,000.00	-0-	0.00%
10 44406 CONDITIONAL USE PERMIT FEE	2,955.00	1,400.00	1,925.00	1,900.00	1,800.00	1,900.00	1,100.00	1,900.00	-0-	0.00%

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10 44407 SUBDIVISION PLAT FEE	800.00	0.00	0.00	1,000.00	-0-	1,000.00	-0-	1,000.00	-0-	0.00%
10 44408 HOME OCCUPATION FEE	0.00	0.00	0.00	225.00	-0-	225.00	-0-	225.00	-0-	0.00%
10 44409 CONCEPTUAL REVIEW	600.00	0.00	0.00	300.00	-0-	300.00	-0-	300.00	-0-	0.00%
<b>TOTAL LICENSES, PERMITS AND FEES</b>	<b>183,288.00</b>	<b>138,346.33</b>	<b>200,194.00</b>	<b>165,045.00</b>	<b>207,542.00</b>	<b>222,255.00</b>	<b>125,666.00</b>	<b>196,255.00</b>	<b>-26,000.00</b>	<b>-11.70%</b>
<b>FINES, FORFEITURES AND PENALTIES</b>										
10 44107 DOG FINES	200.00	255.00	207.00	250.00	155.00	255.00	125.00	255.00	-0-	0.00%
10 45100 COURT FINES	1,449.00	1,425.00	20.00	150.00	3,273.00	150.00	573.00	150.00	-0-	0.00%
<b>TOTAL FINES, FORFEITURES AND PENALTIES</b>	<b>1,649.00</b>	<b>1,680.00</b>	<b>227.00</b>	<b>400.00</b>	<b>3,428.00</b>	<b>405.00</b>	<b>698.00</b>	<b>405.00</b>	<b>-0-</b>	<b>0.00%</b>
<b>PUBLIC CHARGES FOR SERVICES</b>										
10 45196 PLANNER FEE REIMBURSED	15,547.00	4,550.09	4,971.00	5,000.00	5,593.00	5,000.00	3,011.00	5,000.00	-0-	0.00%
10 46100 SALE OF CODE BOOKS AND MAPS	-0-	-0-	-0-	200.00	-0-	200.00	-0-	-0-	(200.00)	-100.00%
10 46101 PUBLICATION FEES	290.00	270.00	260.00	300.00	260.00	260.00	220.00	260.00	-0-	0.00%
10 46102 REGISTERED MAIL - POSTAGE	6.00	18.57	70.00	100.00	7.00	100.00	12.00	100.00	-0-	0.00%
10 46103 COPIES	432.00	251.19	382.00	250.00	205.00	200.00	7.00	200.00	-0-	0.00%
10 46104 ATTORNEY FEES REIMBURSED	17,457.00	4,715.50	3,883.00	3,000.00	2,699.00	4,000.00	4,730.00	4,000.00	-0-	0.00%
10 46105 RECORDING FEES	-0-	-0-	-0-	200.00	-0-	-0-	-0-	-0-	-0-	0.00%
10 46106 TAX SEARCH	1,625.00	1,465.00	1,905.00	1,700.00	2,393.00	1,700.00	1,387.00	1,700.00	-0-	0.00%
10 46107 CABLE ADVERTISING	87.00	48.00	76.00	100.00	-0-	100.00	-0-	100.00	-0-	0.00%
10 46108 RIGHT-OF-WAY PERMITS	3,420.00	3,530.00	4,275.00	2,100.00	5,810.00	4,000.00	2,100.00	4,000.00	-0-	0.00%
10 46109 ADS IN NEWSLETTER	13,050.00	8,325.00	2,700.00	-0-	1,402.00	5,000.00	-0-	5,000.00	-0-	0.00%
10 46190 LABOR CHARGES	-0-	-0-	977.00	-0-	-0-	-0-	-0-	-0-	-0-	0.00%
10 46300 HAULER PERMITS	100.00	300.00	300.00	300.00	-0-	300.00	300.00	300.00	-0-	0.00%
10 46310 SALE OF HWY MATERIALS	335.00	-0-	976.00	-0-	90.00	-0-	-0-	-0-	-0-	0.00%
10 46311 EQUIPMENT USE	-0-	-0-	334.00	-0-	-0-	-0-	-0-	-0-	-0-	0.00%
10 46312 ROAD USE FEE	5,000.00	5,000.00	5,000.00	7,000.00	5,000.00	7,000.00	-0-	-0-	(7,000.00)	-100.00%
10 46430 TRANSFER STATION	2,656.00	2,882.00	3,662.00	2,000.00	7,347.00	8,800.00	2,496.00	7,500.00	(1,300.00)	-14.77%
10 46431 RECYCLING	3,627.00	2,712.79	5,188.00	8,800.00	4,733.00	5,000.00	2,366.00	5,000.00	-0-	0.00%
10 46440 WEED CUTTING	0.00	951.69	208.00	1,000.00	-0-	-0-	-0-	-0-	-0-	0.00%
10 46450 BOAT LAUNCHES	1,986.00	864.25	1,125.00	-0-	839.00	1,800.00	338.00	1,800.00	-0-	0.00%
10 46850 ENGINEERING FEES REIMBURSED	33,264.00	6,127.87	18,049.00	7,300.00	2,673.00	5,000.00	1,640.00	5,000.00	-0-	0.00%
<b>TOTAL PUBLIC CHARGES FOR SERVICES</b>	<b>98,882.00</b>	<b>42,011.95</b>	<b>54,341.00</b>	<b>39,350.00</b>	<b>39,051.00</b>	<b>48,460.00</b>	<b>18,607.00</b>	<b>39,960.00</b>	<b>-8,500.00</b>	<b>-17.54%</b>
<b>INTEREST</b>										
10 48100 INTEREST EARNINGS	36912.00	16,441.65	7,831.00	12,000.00	8,021.00	10,000.00	3,350.00	10,000.00	-0-	0.00%
10 48110 INTEREST ON RIVERVIEW	3765.00	3,773.01	3,773.00	3,600.00	2,897.00	3,600.00	84.00	3,600.00	-0-	0.00%
10 48112 INTEREST ON SOUTH SHORE	0	-0-	-0-	-0-	724.00	100.00	0.00	100.00	-0-	0.00%
10 48119 INTEREST ON DELINQUENT PP TAX	346.00	96.56	521.00	100.00	87.00	-0-	249.00	-0-	-0-	0.00%
<b>TOTAL INTEREST</b>	<b>41,023.00</b>	<b>20,311.22</b>	<b>12,125.00</b>	<b>15,700.00</b>	<b>11,729.00</b>	<b>13,700.00</b>	<b>3,683.00</b>	<b>13,700.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>MISCELLANEOUS REVENUES</b>										
10 48200 PARK RENTAL FEES	655.00	2,365.00	495.00	2,500.00	6,006.00	6,000.00	240.00	4,000.00	(2,000.00)	-33.33%
10 48300 SALE OF ASSETS	4,400.00	0.00	4,200.00	-0-	29,550.00	-0-	0.00	-0-	-0-	0.00%
10 48380 ACCIDENT CLAIMS	147.00	-0-	790.00	-0-	-0-	-0-	0.00	-0-	-0-	0.00%
10 48500 DONATIONS	3,455.00	50.00	-0-	-0-	-0-	50.00	0.00	50.00	-0-	0.00%
10 48510 CABLE FRANCHISE	79,928.00	84,623.96	109,497.00	84,680.00	91,381.00	91,537.00	24,445.00	91,537.00	-0-	0.00%
10 48600 SPECIAL ASSESS INCOME - RIVERVIEW DRIVE	12,608.00	8,134.40	8,134.00	8,140.00	10,981.00	8,140.00	0.00	8,140.00	-0-	0.00%
10 48700 SPECIAL ASSESSMENT STREET LIGHTING	1,101.00	3,897.12	3,897.00	3,825.00	3,897.00	3,825.00	0.00	3,825.00	-0-	0.00%
10 48800 SPECIAL ASSESSMENT SOUTHSHORE DRIVE	1,404.00	1,280.58	1,281.00	1,404.00	1,281.00	1,404.00	0.00	1,404.00	-0-	0.00%
10 48900 MISCELLANEOUS REVENUES	6,446.00	5,944.61	1,751.00	6,000.00	1,720.00	6,000.00	58.00	6,000.00	-0-	0.00%
10 48920 RICHFIELD SOCCER LEAGUE	-0-	3,000.00	3,500.00	3,000.00	3,000.00	3,000.00	0.00	3,000.00	-0-	0.00%
10 48930 RICHFIELD YOUTH PROGRAM	24,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	0.00	3,000.00	-0-	0.00%
10 48940 RICHFIELD ROCKETS	0.00	-0-	-0-	-0-	-0-	1,000.00	0.00	1,000.00	-0-	0.00%
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>134,144.00</b>	<b>112,295.67</b>	<b>136,545.00</b>	<b>112,549.00</b>	<b>150,816.00</b>	<b>123,956.00</b>	<b>24,743.00</b>	<b>121,956.00</b>	<b>(2,000.00)</b>	<b>-1.61%</b>
10 48940 TRANSFERRED FROM RESERVES				206,300.00	-0-	23,750.00	0.00	-0-		0.00%
10 49100 PROCEEDS FROM LONG TERM DEBT				-0-	-0-	-0-	-0-	-0-		0.00%
<b>TOTAL REVENUE</b>	<b>3,419,290.00</b>	<b>3,357,103.97</b>	<b>3,400,707.00</b>	<b>3,545,632.00</b>	<b>3,451,543.00</b>	<b>3,571,371.00</b>	<b>422,164.00</b>	<b>3,745,893.00</b>	<b>174,522.00</b>	<b>4.89%</b>
						-3,570,646.00		-3,745,893.00		
						725.00		0.00		

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BUDGET

VILLAGE OF RICHFIELD										
2015 BUDGET										
EXPENDITURES										
		2010	2011	2012	2013	2014	6/30/2014	2015		%
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	YTD	BUDGET	DIFFERENCE	CHANGE
<b>GENERAL GOVERNMENT</b>										
<b>VILLAGE BOARD</b>										
10 51100 100	SALARIES	29,860.00	29,860.00	29,860.00	29,860.00	29,860.00	14,143.00	29,860.00	0.00	0.00%
10 51100 130	SOCIAL SECURITY	2,284.00	2,283.98	2,284.00	2,284.00	2,284.00	952.00	2,284.00	0.00	0.00%
10 51100 310	OFFICE SUPPLIES AND EXPENSES	419.00	182.92	189.00	395.00	500.00	0.00	500.00	0.00	0.00%
10 51100 320	DUES AND MEMBERSHIPS	4,541.00	4,575.06	4,510.00	4,474.00	4,414.00	4,386.00	4,386.00	-28.00	-0.63%
10 51100 321	SEMINARS AND TRAINING	64.00	63.00	200.00	17.00	250.00	250.00	250.00	0.00	0.00%
10 51100 331	ECONOMIC DEVELOPMENT	5,000.00	6,500.00	6,500.00	7,150.00	7,865.00	6,050.00	7,865.00	0.00	0.00%
		12,193.00								
	<b>TOTAL VILLAGE BOARD</b>	<b>54,361.00</b>	<b>43,464.96</b>	<b>43,543.00</b>	<b>44,180.00</b>	<b>45,173.00</b>	<b>25,781.00</b>	<b>45,145.00</b>	<b>-28.00</b>	<b>-0.06%</b>

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BUDGET

LEGAL COUNSEL		2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	6/30/2014 YTD	2015 BUDGET	DIFFERENCE	
10 51300 210	ATTORNEY	47,402.00	67,590.00	80,969.00	75,098.00	55,000.00	33,350.00	69,000.00	14,000.00	25.45%
	TOTAL LEGAL	47,402.00	67,590.00	80,969.00	75,098.00	55,000.00	33,350.00	69,000.00	14,000.00	25.45%

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BUDGET

VILLAGE ADMINISTRATOR	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	6/30/2014 YTD	2015 BUDGET	DIFFERENCE	
10 51400 105 ADMINISTRATOR SALARY	81,835.00	93,450.00	95,758.00	93,061.00	94,130.00	28,783.00	80,000.00	-14,130.00	-15.01%
10 51400 106 STAFF PERFORMANCE INCENTIVES	6,161.00	0.00	0.00	3,950.00	10,700.00	0.00	10,700.00	0.00	0.00%
10 51400 130 SOCIAL SECURITY	11,081.00	6,919.20	7,091.00	7,147.00	7,201.00	2,155.00	6,260.00	-941.00	-13.07%
10 51400 131 HEALTH INSURANCE	7,291.00	12,551.00	12,586.00	12,360.00	12,360.00	4,212.00	11,108.00	-1,252.00	-10.13%
10 51400 132 PENSION	2,547.00	7,665.00	5,677.00	6,255.00	6,589.00	2,015.00	8,184.00	1,595.00	24.21%
10 51400 320 DUES AND MEMBERSHIPS	315.00	890.00	3,824.00	202.00	400.00	86.00	250.00	-150.00	-37.50%
10 51400 321 SEMINARS AND TRAINING	89.00	2,475.00	131.00	4,146.00	5,500.00	282.00	2,700.00	-2,800.00	-50.91%
10 51400 330 MILEAGE	0.00	0.00	0.00	380.00	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL VILLAGE ADMINISTRATOR</b>	<b>109,319.00</b>	<b>123,950.20</b>	<b>125,067.00</b>	<b>127,501.00</b>	<b>136,880.00</b>	<b>37,533.00</b>	<b>119,202.00</b>	<b>-17,678.00</b>	<b>-12.91%</b>

2015  
BUDGET

		2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	6/30/2014 YTD	2015 BUDGET	DIFFERENCE	
<b>DEPUTY CLERK</b>										
10 51420 100	DEPUTY CLERK	33,215.00	45,892.00	46,909.00	48,605.00	48,809.00	24,200.00	46,000.00	-2,809.00	-5.76%
10 51420 110	ADMINISTRATIVE ASST	31,967.00	24,480.00	15,825.00	16,046.00	15,756.00	8,229.00	17,000.00	1,244.00	7.90%
10 51420 116	INTERN	9,407.00	8,795.00	15,324.00	12,023.00	0.00	4,000.00	12,480.00	12,480.00	0.00%
10 51420 130	SOCIAL SECURITY	5,694.00	5,815.00	5,675.00	5,739.00	4,939.00	2,676.00	5,698.00	759.00	15.37%
10 51420 131	HEALTH INSURANCE	11,474.00	16,342.00	13,856.00	13,299.00	14,375.00	8,906.00	17,694.00	3,319.00	23.09%
10 51420 132	PENSION	5,982.00	5,893.00	3,335.00	3,239.00	3,417.00	1,749.00	3,220.00	-197.00	-5.77%
10 51420 205	WORK PERMITS	0.00	960.00	765.00	878.00	700.00	360.00	700.00	0.00	0.00%
10 51420 210	ORDINANCE EXPENSE	945.00	0.00	495.00	5,043.00	3,000.00	1,680.00	2,000.00	-1,000.00	-33.33%
10 51420 223	CRIMINAL INVESTIGATION	0.00	441.00	378.00	658.00	500.00	357.00	600.00	100.00	20.00%
10 51420 299	COMPUTER SUPPORT	728.00	781.00	753.00	753.00	800.00	0.00	800.00	0.00	0.00%
10 51420 311	LEGAL NOTICES AND PRINTING	3,950.00	2,262.00	2,112.00	2,264.00	2,200.00	491.00	2,200.00	0.00	0.00%
10 51420 320	DUES AND MEMBERSHIPS	4,257.00	145.00	215.00	310.00	200.00	235.00	200.00	0.00	0.00%
10 51420 321	SEMINARS AND TRAINING	68.00	553.00	101.00	1,186.00	1,400.00	90.00	1,400.00	0.00	0.00%
10 51420-330	MILEAGE	382.00	87.00	38.00	62.00	0.00	0.00	0.00	0.00	0.00%
10 51420 810	CAPITAL OUTLAYS	17,544.00	0.00	6,014.00	0.00	0.00	0.00	1,000.00	1,000.00	100.00%
	<b>TOTAL DEPUTY CLERK</b>	<b>125,613.00</b>	<b>112,446.00</b>	<b>111,795.00</b>	<b>110,105.00</b>	<b>96,096.00</b>	<b>52,973.00</b>	<b>110,992.00</b>	<b>14,896.00</b>	<b>15.50%</b>

2015  
BUDGET

		2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	6/30/2014 YTD	2015 BUDGET	DIFFERENCE	
<b>ELECTION</b>										
10 51440 115	POLL WORKERS	20,065.00	11,234.00	29,696.00	5,031.00	22,286.00	6,002.00	16,143.00	-6,143.00	-27.56%
10 51440 232	EQUIPMENT MAINTENANCE	2,452.00	960.00	1,548.00	1,973.00	1,600.00	0.00	1,600.00	0.00	0.00%
10 51440 310	OFFICE SUPPLIES AND EXPENSES	5,114.00	2,084.00	6,651.00	1,530.00	4,150.00	1,993.00	4,900.00	750.00	18.07%
10 51440 810	CAPITAL OUTLAY	0.00	856.00	1,901.00	0.00	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL ELECTION</b>		<b>27,631.00</b>	<b>15,134.00</b>	<b>39,796.00</b>	<b>8,534.00</b>	<b>28,036.00</b>	<b>7,995.00</b>	<b>22,643.00</b>	<b>-5,393.00</b>	<b>-19.24%</b>

2015  
BUDGET

<b>DEPUTY TREASURER</b>		<b>2010 ACTUAL</b>	<b>2011 ACTUAL</b>	<b>2012 ACTUAL</b>	<b>2013 ACTUAL</b>	<b>2014 BUDGET</b>	<b>6/30/2014 YTD</b>	<b>2015 BUDGET</b>	<b>DIFFERENCE</b>	
10 51520 100	DEPUTY TREASURER	49,679.00	50,848.00	51,309.00	51,711.00	52,808.00	26,150.00	53,335.00	527.00	1.00%
10 51520 121	ADMINISTRATIVE SERVICES COORDINAT	1,920.00	1,751.00	1,212.00	2,768.00	29,888.00	12,575.00	40,400.00	10,512.00	35.17%
10 51520 130	SOCIAL SECURITY	3,864.00	3,933.00	3,903.00	3,917.00	6,326.00	3,907.00	7,171.00	845.00	13.36%
10 51520 131	HEALTH INSURANCE	9,307.00	11,425.00	10,027.00	10,841.00	13,333.00	5,490.00	13,990.00	657.00	4.93%
10 51520 132	PENSION	4,968.00	4,261.00	3,042.00	3,446.00	5,097.00	2,699.00	6,562.00	1,465.00	28.74%
10 51520 211	AUDIT	10,025.00	10,300.00	10,600.00	10,000.00	10,750.00	2,500.00	10,900.00	150.00	1.40%
10 51520 250	WEIGHTS AND MEASURES	-	-	-	2,400.00	2,500.00	2,400.00	2,500.00	-	0.00%
10 51520 299	COMPUTER SUPPORT	3,405.00	2,610.00	2,610.00	3,275.00	3,285.00	-	3,285.00	-	0.00%
10 51520 320	DUES AND MEMBERSHIPS	40.00	40.00	245.00	200.00	350.00	75.00	120.00	(230.00)	-65.71%
10 51520 321	SEMINARS AND TRAINING	-	-	-	69.00	-	136.00	1,725.00	1,725.00	100.00%
<b>TOTAL</b>		<b>83,208.00</b>	<b>85,168.00</b>	<b>83,062.00</b>	<b>88,627.00</b>	<b>124,337.00</b>	<b>55,932.00</b>	<b>139,988.00</b>	<b>14,926.00</b>	<b>12.00%</b>

2015  
BUDGET

ASSESSOR	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	6/30/2014 YTD	2015 BUDGET	DIFFERENCE	
10 51530 122 BOARD OF REVIEW	225.00	270.00	270.00	570.00	275.00	12.00	275.00	0.00	0.00%
10 51530 124 CONTRACT SERVICES	34,500.00	37,200.00	30,000.00	47,500.00	47,500.00	19,792.00	47,500.00	0.00	0.00%
10 51530 130 SOCIAL SECURITY	17.00	21.00	0.00	7.00	26.00	0.00	26.00	0.00	0.00%
10 51530 225 STATE ASSESSING COSTS	1,707.00	1,588.00	1,537.00	1,482.00	1,600.00	1,367.00	1,500.00	-100.00	-6.25%
	<b>36,449.00</b>	<b>39,079.00</b>	<b>31,807.00</b>	<b>49,559.00</b>	<b>49,401.00</b>	<b>21,171.00</b>	<b>49,301.00</b>	<b>-100.00</b>	<b>-0.20%</b>

2015  
BUDGET

NON-DEPARTMENTAL		2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	6/30/2014 YTD	2015 BUDGET	DIFFERENCE	
10 51600 220	HEAT	3,141.00	3,510.00	2,673.00	2,684.00	3,600.00	3,002.00	5,000.00	1,400.00	38.89%
10 51600 221	ELECTRICITY	7,433.00	8,441.00	8,560.00	8,392.00	8,800.00	4,144.00	8,800.00	0.00	0.00%
10 51600 222	TELEPHONE/BROADBAND CONNECTION	4,112.00	5,145.00	4,730.00	4,552.00	5,400.00	3,003.00	5,400.00	0.00	0.00%
10 51600 230	JANITOR	4,720.00	3,751.00	2,817.00	1,912.00	3,204.00	1,602.00	3,250.00	46.00	1.44%
10 51600 231	BUILDING MAINTENANCE	2,201.00	1,218.00	2,817.00	1,373.00	1,500.00	215.00	1,500.00	0.00	0.00%
10 51600 232	EQUIPMENT MAINTENANCE	2,640.00	2,372.00	2,742.00	5,675.00	2,500.00	1,772.00	3,000.00	500.00	20.00%
10 51600 298	WEBSITE	1,168.00	1,258.00	347.00	255.00	3,500.00	1,106.00	3,500.00	0.00	0.00%
10 51600 299	COMPUTER SUPPORT	606.00	290.00	4,853.00	4,608.00	4,500.00	1,999.00	4,500.00	0.00	0.00%
10 51600 312	POSTAGE	6,749.00	7,483.00	8,185.00	12,501.00	3,200.00	2,306.00	3,200.00	0.00	0.00%
10 51600 314	NEWSLETTER	8,480.00	10,302.00	8,577.00	0.00	5,000.00	2,708.00	5,250.00	250.00	5.00%
10 51600 340	SUPPLIES AND EXPENSES	903.00	1,136.00	9,777.00	10,701.00	9,500.00	3,513.00	9,500.00	0.00	0.00%
10 51600 342	FUELS/PETROLEUM PRODUCTS	487.00	532.00	562.00	313.00	650.00	144.00	650.00	0.00	0.00%
<b>TOTAL NON-DEPARTMENTAL</b>		<b>42,640.00</b>	<b>45,438.00</b>	<b>56,640.00</b>	<b>52,966.00</b>	<b>51,354.00</b>	<b>25,514.00</b>	<b>53,550.00</b>	<b>2,196.00</b>	<b>4.28%</b>

2015  
BUDGET

		2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	6/30/2014 YTD	2015 BUDGET	DIFFERENCE	
<b>TAXES</b>										
10 51910 741	TAXES	696.00	888.00	676.00	190.00	600.00	800.00	600.00	0.00	0.00%
10 51910 743	POLK PAYMENT 66.0221(3)(a) Yr 5 OF 5	7,900.00	7,900.00	7,900.00	7,900.00	7,900.00	7,890.00	0.00	7,900.00	100.00%
<b>TOTAL TAXES</b>		<b>8,596.00</b>	<b>8,788.00</b>	<b>8,576.00</b>	<b>8,090.00</b>	<b>8,500.00</b>	<b>8,690.00</b>	<b>600.00</b>	<b>-7,900.00</b>	<b>-92.94%</b>

2015  
BUDGET

INSURANCE		2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	6/30/2014 YTD	2015 BUDGET		
10 51930 510	WORKER'S COMPENSATION	13,281.00	16,119.00	23,722.00	16,977.00	15,000.00	21,257.00	17,224.00	2,224.00	14.83%
10 51930 511	PROPERTY INSURANCE	3,765.00	3,747.00	4,639.00	3,483.00	5,586.00	0.00	730.00	-4,856.00	-86.93%
10 51930 512	PUBLIC OFFICIAL LIABILITY	1,029.00	829.00	829.00	829.00	925.00	931.00	808.00	-117.00	-12.65%
10 51930 513	LIABILITY INSURANCE	18,313.00	20,054.00	23,099.00	25,755.00	27,815.00	26,579.00	20,441.00	-7,374.00	-26.51%
10 51930 515	VEHICLE INSURANCE	7,765.00	8,542.00	7,862.00	8,791.00	9,467.00	0.00	0.00	-9,467.00	-100.00%
10 51930 516	EMPLOYEE BONDS	0.00	100.00	100.00	100.00	112.00	0.00	0.00	-112.00	-100.00%
	TOTAL INSURANCE	44,153.00	49,391.00	60,251.00	55,935.00	58,905.00	48,767.00	39,203.00	-19,702.00	-33.45%
	TOTAL GENERAL GOVERNMENT	579,372.00	590,449.16	641,506.00	620,595.00	653,682.00	317,706.00	649,624.00	-4,058.00	-0.62%

2015  
BUDGET

		2010	2011	2012	2013	2014	6/30/2014	2015		
POLICE		ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	YTD	BUDGET	DIFFERENCE	
10 52100 100	WASHINGTON COUNTY CONTRACT	281,972.00	300,710.00	306,352.00	302,219.00	308,000.00	125,228.00	325,000.00	17,000.00	5.52%
10 52100 342	FUEL/PETROLEUM PRODUCTS	3,662.00	9,398.00	10,166.00	9,124.00	10,000.00	3,841.00	10,000.00	0.00	0.00%
TOTAL POLICE SERVICES		285,634.00	310,108.00	316,518.00	311,343.00	318,000.00	129,069.00	335,000.00	17,000.00	5.35%

2015  
BUDGET

LAKE PATROL		2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	6/30/2014 YTD	2015 BUDGET	DIFFERENCE	
10 52110 100	SALARIES	2,105.00	1,790.00	2,735.00	1,750.00	1,800.00	0.00	0.00	-1,800.00	-100.00%
10 52110 232	EQUIPMENT MAINTENANCE	5.00	131.00	72.00	0.00	0.00	0.00	0.00	0.00	0.00%
10 52110 321	SEMINARS AND TRAINING	0.00	0.00	125.00	0.00	0.00	0.00	0.00	0.00	0.00%
10 52110 342	FUELS	42.00	87.00	29.00	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL LAKE PATROL		2,152.00	2,008.00	2,961.00	1,750.00	1,800.00	0.00	0.00	-1,800.00	-100.00%

2015  
BUDGET

		2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	6/30/2014 YTD	2015 BUDGET	DIFFERENCE	
<b>EMERGENCY GOVERNMENT DIRECTOR</b>										
10 52130 321	SEMINARS AND TRAINING	0.00	0.00	175.00	0.00	500.00	0.00	500.00	0.00	0.00%
10 52130 330	MILEAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL EMERGENCY DIRECTOR</b>		<b>0.00</b>	<b>0.00</b>	<b>175.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00%</b>

2015  
BUDGET

FIRE PROTECTION		2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	6/30/2014 YTD	2015 BUDGET	DIFFERENCE	
10 52200 201	RICHFIELD FIRE COMPANY	430,618.00	435,315.00	439,558.00	444,958.00	452,750.00	228,454.00	463,624.00	10,874.00	2.40%
10 52200 202	RICHFIELD INSURANCE DUES	44,256.00	45,797.00	47,941.00	46,724.00	48,000.00	0.00	56,000.00	8,000.00	16.67%
10 52200 206	FIRE INSPECTION FEES	50.00	0.00	324.00	150.00	500.00	0.00	0.00	-500.00	-100.00%
10 52200 342	FUELS/PETROLEUM	12,267.00	13,617.00	14,911.00	14,254.00	0.00	0.00	0.00	0.00	0.00%
TOTAL FIRE PROTECTION		487,191.00	494,729.00	502,734.00	506,086.00	501,250.00	228,454.00	519,624.00	18,374.00	3.67%

2015  
BUDGET

INSPECTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	6/30/2014 YTD	2015 BUDGET	DIFFERENCE	
10 52410 100 BUILDING INSPECTOR	73,445.00	75,107.00	75,058.00	91,253.00	126,616.00	62,758.00	127,882.00	1,266.00	1.00%
10 52400 130 SOCIAL SECURITY	5,473.00	5,575.00	5,566.00	6,836.00	9,686.00	4,592.00	9,783.00	97.00	1.00%
10 52400 131 HEALTH INSURANCE	15,187.00	17,725.00	16,935.00	23,568.00	33,328.00	19,859.00	41,803.00	8,475.00	25.43%
10 52400 132 PENSION	7,345.00	6,294.00	4,450.00	6,119.00	8,863.00	4,393.00	8,952.00	89.00	1.00%
10 52400 222 CELL PHONE	666.00	533.00	380.00	460.00	1,800.00	515.00	1,800.00	0.00	0.00%
10 52400 232 EQUIPMENT MAINTENANCE	0.00	0.00	300.00	0.00	600.00	0.00	600.00	0.00	0.00%
10 52400 299 COMPUTER SUPPORT	437.00	995.00	995.00	0.00	500.00	0.00	500.00	0.00	0.00%
10 52400 320 DUES AND MEMBERSHIPS	507.00	407.00	348.00	342.00	1,100.00	810.00	1,100.00	0.00	0.00%
10 52400 321 SEMINARS AND TRAINING	746.00	637.30	697.00	415.00	1,600.00	50.00	1,600.00	0.00	0.00%
10 52400 330 MILEAGE	0.00	0.00	0.00	99.00	0.00	0.00	0.00	0.00	0.00%
10 52400 341 HOUSE NUMBERS	416.00	217.00	199.00	306.00	200.00	199.00	200.00	0.00	0.00%
10 52400 342 FUELS/PETROLEUM PRODUCTS	1,726.00	2,627.00	2,662.00	2,212.00	5,000.00	1,172.00	5,000.00	0.00	0.00%
10 52400 345 STATE SEALS	763.00	0.00	917.00	617.00	600.00	305.00	600.00	0.00	0.00%
10 52400 810 CAPITAL OUTLAYS	0.00	0.00	0.00	3,220.00	8,640.00	4,308.00	8,640.00	0.00	0.00%
<b>TOTAL INSPECTION</b>	<b>106,711.00</b>	<b>110,117.30</b>	<b>108,507.00</b>	<b>135,447.00</b>	<b>198,533.00</b>	<b>98,961.00</b>	<b>208,460.00</b>	<b>9,927.00</b>	<b>5.00%</b>

2015  
BUDGET

		2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	6/30/2014 YTD	2015 BUDGET	DIFFERENCE	
<b>PEST CONTROL</b>										
10 54100 219	ANIMAL CONTROL CONTRACT	5,000.00	5,000.00	5,000.00	2,718.00	3,403.00	1,701.00	2,727.00	-676.00	-19.86%
	TOTAL PEST CONTROL	5,000.00	5,000.00	5,000.00	2,718.00	3,403.00	1,701.00	2,727.00	-676.00	-19.86%
	TOTAL PUBLIC SAFETY	886,688.00	921,962.30	935,895.00	957,344.00	1,023,486.00	458,185.00	1,066,311.00	42,825.00	4.18%

2015  
BUDGET

HWY DEPT	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	6/30/2014 YTD	2015 BUDGET	DIFFERENCE		
10 53311 100	SALARIES	188,653.00	186,398.00	179,540.00	201,690.00	157,797.00	89,416.00	197,199.00	39,402.00	24.97%
10 53311 116	WAGES PART-TIME	15,252.00	15,756.00	15,750.00	18,399.00	66,592.00	16,744.00	16,750.00	-49,842.00	-74.85%
10 53311 120	OVERTIME	7,436.00	8,645.00	10,311.00	5,099.00	5,668.00	3,052.00	6,000.00	332.00	5.86%
10 53311 130	SOCIAL SECURITY	15,279.00	15,438.00	15,072.00	16,651.00	17,600.00	8,101.00	16,826.00	-774.00	-4.40%
10 53311 131	HEALTH INSURANCE	56,727.00	57,234.00	52,562.00	51,931.00	47,664.00	31,033.00	64,038.00	16,374.00	34.35%
10 53311 132	PENSION	19,227.00	18,518.00	11,671.00	14,170.00	14,704.00	6,682.00	13,804.00	-900.00	-6.12%
10 53311 133	EMPLOYEE TESTING	436.00	964.00	992.00	837.00	1,250.00	170.00	1,250.00	0.00	0.00%
10 53311 141	CONTRACTED SERVICES	22,813.00	37,872.00	38,776.00	22,769.00	33,000.00	0.00	33,000.00	0.00	0.00%
10 53311 220	HEAT	7,220.00	7,408.00	5,307.00	7,944.00	11,550.00	10,366.00	15,550.00	4,000.00	34.63%
10 53311 221	ELECTRICITY	4,909.00	5,321.00	5,845.00	5,806.00	6,500.00	5,391.00	10,000.00	3,500.00	53.85%
10 53311 222	TELEPHONE	2,351.00	2,880.00	2,631.00	2,069.00	900.00	1,081.00	900.00	0.00	0.00%
10 53311 231	BLDG MAINT/JANITOR	4,796.00	6,428.00	6,597.00	5,289.00	3,204.00	817.00	3,250.00	46.00	1.44%
10 53311 321	SEMINARS AND TRAINING	831.00	2,829.00	155.00	249.00	575.00	264.00	575.00	0.00	0.00%
10 53311 322	SAFETY TRAINING	2,234.00	3,151.00	614.00	247.00	3,450.00	499.00	3,450.00	0.00	0.00%
10 53311 325	ENGINEERING SERVICES	0.00	37,995.00	65,704.00	44,186.00	40,000.00	23,570.00	30,000.00	-10,000.00	-25.00%
10 53311 340	SUPPLIES/EXPENSES	53,071.00	52,464.00	83,717.00	48,830.00	46,575.00	29,178.00	46,500.00	-75.00	-0.16%
10 53311 342	FUELS/PETROLEUM PRODUCTS	30,325.00	37,128.00	36,190.00	52,746.00	61,130.00	29,922.00	61,130.00	0.00	0.00%
10 53311 370	MAJOR REPAIR AND CONSTRUCTION	762,684.00	849,313.00	716,534.00	769,213.00	650,704.00	1,315.00	801,935.00	151,231.00	23.24%
10 53311 371	ROAD SIGNS AND MARKINGS	6,803.00	6,688.00	3,228.00	5,215.00	5,500.00	833.00	5,500.00	0.00	0.00%
10 53311 372	ICE CONTROL	121,466.00	137,784.00	198,913.00	204,551.00	156,500.00	117,632.00	180,000.00	23,500.00	15.02%
10 53311 820	CAPITAL OUTLAYS	231,073.00	8,023.00	257,381.00	14,435.00	162,598.00	5,802.00	157,598.00	-5,000.00	-3.08%
	<b>TOTAL GARAGE &amp; SHEDS</b>	<b>1,553,586.00</b>	<b>1,498,237.00</b>	<b>1,707,490.00</b>	<b>1,492,326.00</b>	<b>1,493,461.00</b>	<b>381,868.00</b>	<b>1,665,255.00</b>	<b>171,794.00</b>	<b>11.50%</b>

2015  
BUDGET

	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	6/30/2014 YTD	2015 BUDGET	DIFFERENCE	
<b>STREET LIGHTING</b>									
10 53420 221 STREET LIGHTS	14,973.00	18,842.00	18,909.00	19,118.00	26,400.00	9,548.00	26,400.00	0.00	0.00%
<b>TOTAL STREET LIGHTS</b>	<b>14,973.00</b>	<b>18,842.00</b>	<b>18,909.00</b>	<b>19,118.00</b>	<b>26,400.00</b>	<b>9,548.00</b>	<b>26,400.00</b>		<b>0.00%</b>

2015  
BUDGET

TRANSFER STATION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	6/30/2014 YTD	2015 BUDGET	DIFFERENCE	0.00%
10 53630 100 SALARIES	5,403.00	5,031.00	5,374.00	5,726.00	5,040.00	2,711.00	5,874.00	834.00	16.55%
10 53630 130 SOCIAL SECURITY	407.00	445.00	412.00	438.00	386.00	207.00	386.00	0.00	0.00%
10 53630 232 EQUIPMENT MAINTENANCE	288.00	0.00	0.00	18.00	250.00	0.00	250.00	0.00	0.00%
10 53630 291 WASTE DISPOSAL	3,077.00	4,265.00	4,875.00	6,055.00	5,500.00	3,522.00	3,522.00	1,500.00	27.27%
10 53630 340 SUPPLIES AND EXPENSE	444.00	0.00	13.00	52.00	250.00	0.00	0.00	-250.00	-100.00%
10 53630 342 FUELS	307.00	64.00	539.00	344.00	550.00	0.00	0.00	-550.00	-100.00%
10 53630 375 RECYCLING EXPENSES	9,206.00	7,462.00	6,190.00	5,489.00	7,500.00	448.00	7,500.00	0.00	0.00%
<b>TOTAL TRANSFER STATION</b>	<b>19,132.00</b>	<b>17,267.00</b>	<b>17,403.00</b>	<b>18,122.00</b>	<b>19,476.00</b>	<b>6,888.00</b>	<b>17,532.00</b>	<b>-1,944.00</b>	<b>-9.98%</b>
<b>TOTAL PUBLIC WORKS</b>	<b>1,587,691.00</b>	<b>1,534,346.00</b>	<b>1,743,802.00</b>	<b>1,529,566.00</b>	<b>1,539,337.00</b>	<b>398,304.00</b>	<b>1,709,187.00</b>	<b>169,850.00</b>	<b>11.03%</b>

2015  
BUDGET

PARK	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	6/30/2014 YTD	2015 BUDGET	DIFFERENCE		
10 55200 110	SALARIES	0.00		0	0.00	44,028.00	21,679.00	44,684.00	656.00	1.49%
10 55200 111	PARK COMMISSION	2,475.00	1,380.00	1,260.00	1,020.00	840.00	270.00	1,260.00	420.00	50.00%
10 55200 116	WAGES PART-TIME	29,345.00	25,503.00	33,125.00	56,927.00	28,041.00	12,336.00	28,376.00	335.00	1.19%
10 55200 130	SOCIAL SECURITY	2,397.00	2,057.00	2,630.00	4,433.00	5,578.00	2,598.00	5,685.00	107.00	1.92%
10 55200 131	HEALTH INSURANCE	0.00	0.00	0.00	0.00	6,568.00	0.00	8,458.00	1,890.00	28.78%
10 55200 132	PENSION	0.00	0.00	936.00	3,331.00	4,736.00	2,252.00	4,672.00	-64.00	-1.35%
10 55200 221	ELECTRICITY	2,222.00	2,120.00	2,009.00	2,178.00	2,200.00	779.00	2,200.00	0.00	0.00%
10 55200 230	JANITORIAL	1,875.00	1,503.00	1,009.00	58.00	0.00	59.00	0.00	0.00	0.00%
10 55200 232	EQUIPMENT MAINTENANCE	8,501.00	1,046.00	1,044.00	695.00	1,150.00	2,116.00	3,000.00	1,850.00	160.87%
10 55200 233	GROUNDS MAINTENANCE	4,013.00	7,132.00	4,236.00	6,873.00	4,100.00	3,257.00	5,000.00	900.00	21.95%
10 55200 235	PARK BEAUTIFICATION	0.00	3,115.00	0.00	280.00	4,500.00	0.00	1,000.00	-3,500.00	-77.78%
10 55200 310	OFFICE SUPPLIES	78.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
10 55200 340	SUPPLIES AND EXPENSES	839.00	1,047.00	1,171.00	706.00	1,000.00	744.00	1,000.00	0.00	0.00%
10 55200 342	FUELS	4,519.00	4,299.00	4,055.00	4,108.00	4,500.00	909.00	4,500.00	0.00	0.00%
10 55200 343	FERTILIZER AND WEED CONTROL	310.00	942.00	3,215.00	5,633.00	4,500.00	2,967.00	4,500.00	0.00	0.00%
10 55200 344	METROS AND LIQUID WASTE DISPOSAL	4,348.00	5,205.00	5,961.00	5,665.00	8,000.00	2,681.00	6,000.00	-2,000.00	-25.00%
10 55200 810	CAPITAL OUTLAYS	18,296.00	21,487.00	2,560.00	0.00	3,500.00	1,427.00	3,500.00	0.00	0.00%
10 55200 820	BARK LAKE BOAT LAUNCH	0.00	0.00	32,851.00	11,199.00	0.00	1,536.00	0.00	0.00	0.00%
	<b>TOTAL PARKS</b>	<b>79,218.00</b>	<b>76,836.00</b>	<b>96,062.00</b>	<b>103,106.00</b>	<b>123,241.00</b>	<b>55,610.00</b>	<b>123,835.00</b>	<b>594.00</b>	<b>0.48%</b>

2015  
BUDGET

HISTORICAL SOCIETY		2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	6/30/2014 YTD	2015 BUDGET	DIFFERENCE	
10 55200 346	MILL PARK ELECTRICITY	303.00	474.00	457.00	553.00	650.00	413.00	650.00	0.00	0.00%
10 55300 810	MILL FOUNDATION CONSULTING	4,344.00	22,800.00	700.00	5,100.00	1,000.00	0.00	1,000.00	0.00	0.00%
10 55300 840	MILL FOUNDATION CONTINGENCY	0.00	0.00	10,000.00	12,500.00	12,500.00	0.00	12,500.00	0.00	0.00%
<b>TOTAL HISTORICAL SOCIETY</b>		<b>4,647.00</b>	<b>23,274.00</b>	<b>11,157.00</b>	<b>18,153.00</b>	<b>14,150.00</b>	<b>413.00</b>	<b>14,150.00</b>	<b>0.00</b>	<b>0.00%</b>
RECREATION		2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	6/30/2014 YTD	2015 BUDGET	DIFFERENCE	
10 55300 700	RICHFIELD DAYS FIREWORKS	8,713.00	6,000.00	6,000.00	6,000.00	6,000.00	-	6,000.00	-	0.00%
<b>TOTAL RECREATION</b>		<b>8,713.00</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>6,000.00</b>	<b>0.00</b>	<b>6,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>TOTAL LEISURE ACTIVITIES</b>		<b>92,578.00</b>	<b>106,110.00</b>	<b>113,219.00</b>	<b>127,259.00</b>	<b>143,391.00</b>	<b>56,023.00</b>	<b>143,985.00</b>	<b>594.00</b>	<b>0.41%</b>
PLANNING		2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	6/30/2014 YTD	2015 BUDGET	DIFFERENCE	
PLANNING AND ZONING										
10 56300 214	ASSISTANT TO THE ADMINISTRATOR	1,481.00	40,592.00	42,229.00	43,907.00	44,550.00	1,697.00	0.00	-44,550.00	-100.00%
10 56300 216	CONSULTING SERVICES	63,987.00	13,553.00	11,699.00	19,461.00	32,000.00	16,041.00	45,000.00	13,000.00	40.63%
10 56300 114	ARCHITECTURAL REVIEW BOARD	840.00	870.00	300.00	960.00	1,350.00	300.00	1,350.00	0.00	0.00%
10 56300 117	PLAN COMMISSION	3,030.00	2,663.00	2,190.00	2,430.00	2,250.00	630.00	2,250.00	0.00	0.00%
10 56300 118	ZONING APPEALS BOARD	1,110.00	900.00	0.00	210.00	1,000.00	0.00	1,000.00	0.00	0.00%
10 56300 130	SOCIAL SECURITY	1,422.00	3,348.00	3,351.00	3,540.00	3,760.00	197.00	0.00	-3,760.00	-100.00%
10 56300 131	HEALTH INSURANCE	0.00	8,277.00	7,567.00	9,049.00	7,700.00	2,033.00	0.00	-7,700.00	-100.00%
10 56300 132	PENSION	1,363.00	3,395.00	2,504.00	2,926.00	3,119.00	119.00	0.00	-3,119.00	-100.00%
10 56300 320	DUES AND MEMBERSHIPS	30.00	69.00	521.00	291.00	310.00	0.00	0.00	-310.00	-100.00%
10 56300 321	SEMINARS AND TRAINING	15.00	147.00	355.00	836.00	525.00	20.00	0.00	-525.00	-100.00%
10 56300 348	PROFESSIONAL SERVICES	9,741.00	375.00	10,166.00	11,435.00	20,000.00	4,360.00	20,000.00	0.00	0.00%
10 56300 810	CAPITAL OUTLAYS	0.00	19,419.00	20,328.00	150.00	3,000.00	0.00	0.00	-3,000.00	-100.00%
10 56300 330	MILEAGE	0.00	0.00	0.00	128.00	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL PLANNING AND ZONING</b>		<b>83,019.00</b>	<b>93,608.00</b>	<b>101,210.00</b>	<b>95,323.00</b>	<b>119,564.00</b>	<b>25,397.00</b>	<b>69,600.00</b>	<b>-49,964.00</b>	<b>-41.79%</b>
ENGINEERING		2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	6/30/2014 YTD	2015 BUDGET	DIFFERENCE	
10 56400 324	DEVELOPMENT REVIEW AND INSPECTION SERVICES	39,872.00	9,368.00	7,835.00	3,323.00	5,000.00	3,303.00	10,000.00	5,000.00	100.00%
10 56400 325	ENGINEERING SERVICES	24,068.00	13,184.00	13,353.00	16,046.00	5,000.00	4,041.00	5,000.00	0.00	0.00%
<b>TOTAL ENGINEERING SERVICES</b>		<b>63,940.00</b>	<b>22,552.00</b>	<b>21,188.00</b>	<b>19,369.00</b>	<b>10,000.00</b>	<b>7,344.00</b>	<b>15,000.00</b>	<b>5,000.00</b>	<b>50.00%</b>
<b>TOTAL CONSERVATION AND DEVELOPMENT</b>		<b>146,959.00</b>	<b>116,160.00</b>	<b>122,398.00</b>	<b>114,692.00</b>	<b>129,564.00</b>	<b>32,741.00</b>	<b>84,600.00</b>	<b>-44,964.00</b>	<b>-34.70%</b>

2015  
BUDGET

CAPITAL IMPROVEMENT PLAN		2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	6/30/2014 YTD	2015 BUDGET	DIFFERENCE	
10 57620 860	CAPITAL IMPROVEMENT PLAN	10,898.00	25,275.30	61,293.00	257,754.00	65,000.00	17,835.00	76,000.00	11,000.00	16.92%
	TOTAL CONTINGENCY ACCOUNT	10,898.00	25,275.30	61,293.00	257,754.00	65,000.00	17,835.00	76,000.00	11,000.00	16.92%

2015  
BUDGET

DEBT SERVICE		2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	6/30/2014 YTD	2015 BUDGET	DIFFERENCE	
10 58100 610	PRINCIPAL									
	RIVERVIEW	14,954.00	9,225.00	10,027.00	10,027.00	10,578.00	0.00	10,578.00	0.00	0.00%
	SOUTH SHORE	0.00	1,007.00	1,057.00	1,057.00	1,108.00	0.00	1,108.00	0.00	0.00%
		0.00	0.00	11,084.00	11,084.00	11,686.00	11,685.78	0.00		0.00%
10 58290 620	INTEREST									
	RIVERVIEW	7,708.00	4,958.65	4,156.00	4,156.00	3,605.00	0.00	3,605.00	0.00	0.00%
	SOUTH SHORE	0.00	995.00	945.00	946.00	895.00	0.00	895.00	0.00	0.00%
		0.00	0.00	5,101.00	5,102.00	4,500.00	4,499.88			0.00%
	<b>TOTAL DEBT SERVICE</b>	<b>22,662.00</b>	<b>16,185.65</b>	<b>16,185.00</b>	<b>16,186.00</b>	<b>16,186.00</b>	<b>16,185.66</b>	<b>16,186.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>TOTAL EXPENDITURES</b>		<b>3,326,848.00</b>	<b>3,310,488.41</b>	<b>3,634,298.00</b>	<b>3,623,396.00</b>	<b>3,570,646.00</b>	<b>1,296,979.66</b>	<b>3,745,893.00</b>	<b>175,247.00</b>	<b>4.91%</b>

RESOLUTION R2014-11-1

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**A RESOLUTION ADOPTING THE 2015 ANNUAL PROGRAM BUDGET AND  
ESTABLISHING THE TAX LEVY**

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WHEREAS, the Village of Richfield requires an annual budget appropriating monies to finance activities of the Village for the ensuing fiscal year; and

WHEREAS, the Village Board of Trustees have duly considered and discussed a budget for 2015 as proposed by the Village Administrator and Deputy Treasurer; and

WHEREAS, the Village Board of Trustees held a public hearing on the 2015 Annual Program Budget on November 20, 2014, as required by Wisconsin law; and

WHEREAS, the 2015 budget requires a tax levy to partially finance the appropriations.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Richfield, Wisconsin, that;

Budgeted revenue estimates and expenditure appropriations for the year 2015 for the Village's General Fund; Richfield Utility; Bark Lake Utility; Richfield Utility #2 are hereby adopted as set forth in the attachment titled "Notice of Public Hearing for the Village of Richfield" and established in detail in the 2014 budget document.

BE IT FURTHER RESOLVED, that the property tax levy required to finance the 2015 Budget is \$2,475,163.00

PASSED THIS 20<sup>th</sup> DAY OF NOVEMBER 2014, BY THE VILLAGE BOARD OF THE VILLAGE OF RICHFIELD, WASHINGTON COUNTY, WISCONSIN.

\_\_\_\_\_  
John Jeffords, Village President

\_\_\_\_\_  
Jim Healy, Administrator/Clerk

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VILLAGE OF RICHFIELD  
VILLAGE BOARD COMMUNICATION FORM

# 6

MEETING DATE: November 20, 2014

SUBJECT: Consent Agenda  
DATE SUBMITTED: November 14, 2014  
SUBMITTED BY: Jim Healy, Village Administrator

POLICY QUESTION: DOES THE VILLAGE BOARD WISH TO APPROVE THE ATTACHED CONSENT AGENDA?

ISSUE SUMMARY:

Included for your review are the Vouchers for Payment, the Village Board Minutes from October 16<sup>th</sup> and November 9<sup>th</sup>, new Operator License, and Treasurer's Report.

FISCAL IMPACT:

REVIEWED BY:   
Village Deputy Treasurer

Initial Project Costs:  
Future Ongoing Costs:  
Physical Impact (on people/space):  
Residual or Support/Overhead/Fringe Costs:

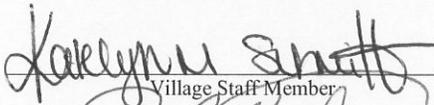
ATTACHMENTS:

1. Vouchers for Payment
2. Meeting Minutes from October 16, 2014 and November 9, 2014
3. New Operator License List, Copy of Applications, Background Investigation Reports
4. Treasurer's Report

STAFF RECOMMENDATION:

Motion to approve the Vouchers for Payment, the Village Board Minutes from October 16 and November 9<sup>th</sup>, new Operator's License, and Treasurer's Report.

APPROVED FOR SUBMITTAL BY:

  
Village Staff Member  
  
Village Administrator

VILLAGE CLERK USE ONLY  
BOARD ACTION TAKEN

Resolution No. \_\_\_\_\_  
Ordinance No. \_\_\_\_\_  
Approved \_\_\_\_\_  
Other \_\_\_\_\_

Continued To: \_\_\_\_\_  
Referred To: \_\_\_\_\_  
Denied \_\_\_\_\_  
File No. \_\_\_\_\_

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			VILLAGE OF RICHFIELD	November-14	
			*NEED VOUCHER APPROVAL		
CHECK #	PO#	DATE	PAYEE	AMOUNT	COMMENTS
			BATCH #1		
8017		10/15/14	Stortz Custom Homes, LLC (Road Bond)	2,000.00	1515 Sleepy Hollow Drive
8018		10/15/14	Fox and Hounds	100.00	Christmas Dinner Deposit
ACH		10/20/14	Village of Richfield P/R	15,041.67	BiWeekly Payroll
EFTPS		10/20/14	Electronic Federal Tax Payment	5,561.54	Fica/Fed Tax
ACH		10/20/14	Wisconsin Dept of Revenue	1,161.53	State Withholding Tax
ACH		10/20/14	Wisconsin Deferred Comp	200.00	457 Plan (payroll deduction)
8019-8062		10/24/14	October Payables		
8063		10/24/14	Washington County Sheriff	26,403.49	September Contract Re-Issue (8059 from October Voided)
8064		10/24/14	Equal Rights Division	82.50	Work Permits for September 2014
8065		10/27/14	Voided Check		Accidental Printing
8066		10/27/14	First Federated Savings Bank	500.00	HSA Account
8067		10/27/14	Capital One Bank	226.52	Credit Card Payment
8068		10/27/14	Washington County Treasurer	18.99	Managed Forest Law Payment
ACH		10/28/14	Employers Trust Fund	7,760.23	Wisconsin Retirement September Payment
8069		10/28/14	Lannon Stone Products	22.15	Crushed Stone
8070		10/28/14	Charter Communications	136.08	Telephone
8071		10/28/14	Waste Management	1,106.02	Waste Disposal Services
8072		10/28/14	Advanced Disposal Services	224.00	Disposal Services
8073		10/28/14	Lakeland Multi-Flo	275.00	Annual Service Contract
8074		10/28/14	Aurora Health Care	73.00	Drug Testing
8075		10/28/14	North Shore Bank Leasing	718.04	Building Inspectors Lease
8076		10/28/14	Premium Waters Inc.	44.74	Bottled Water
8077		10/28/14	AT&T	201.76	Phone Bill
8078		10/28/14	US Cellular	398.25	Cell Phones
8079		10/28/14	WE Energies	3,951.33	Electric and Heat
8080		10/28/14	Dane County Treasurer	40.00	Administrator Seminar and Training
ACH		10/29/14	United Health Care	11,462.32	Health Insurance for November 2014
8081		10/29/14	Voided Check		Accidental Printing
8082		10/29/14	Delta Dental	206.80	Dental Insurance (payroll deduction)
ACH		10/29/14	Postage	500.00	Postage Meter Machine

			<b>TOTAL BATCH #1</b>	<b>78,415.96</b>	<b>Checks Written End of Oct 2014</b>
	<b>PO#</b>		<b>BATCH #2</b>		
ACH		11/3/14	Village of Richfield P/R	14,997.32	Bi-Weekly Payroll
EFTPS		11/3/14	Electronic Federal Tax Payment	5,544.39	Fica/Fed Tax
ACH		11/3/14	Wisconsin Dept of Revenue	986.52	State Withholding Tax
ACH		11/3/14	Wisconsin Deferred Comp	200.00	457 Plan (payroll deduction)
ACH		11/4/14	Village of Richfield P/R	2,045.24	Monthly Payroll
EFTPS		11/4/14	Electronic Federal Tax Payment	556.47	Fica/Fed Tax
8083		11/4/14	Lakeshore Newspapers Inc.	139.00	Daily News Subscription
8084		11/4/14	BIASEW	100.00	Inspector Training
8085		11/4/14	Monte Ewing Consulting	150.00	Electrical Code Training
8086		11/4/14	Plumbing & POWTS Continuing Education	120.00	Plumbing Seminar
8087		11/4/14	Stuart Sinclair	35.00	Mailbox Replacement
8088		11/6/14	Trustway Homes	2,000.00	Road Bond Release
8089		11/13/14	Voided Check		Accidental Printing
8090		11/13/14	Office Copying Equipment	386.76	Billable Copies
8091		11/13/14	FP Mailing Solutions	117.00	Postage Meter Rental Expense
8092		11/13/14	Quill Corp	127.82	Office Supplies and Expenses
8093		11/13/14	WE Energies	38.83	Electric Bills
8094		11/14/14	Voided Check		Accidental Printing
8095		11/14/14	OnTech	650.00	Computer Anti-Virus Software
ACH		11/14/14	Postage	100.00	
			<b>TOTAL BATCH #2</b>	<b>28,294.35</b>	<b>Checks Written Beginning of November 2014</b>
	<b>PO#</b>		<b>BATCH #3</b>		
	10211		Arenz, Molter, Macy & Riffle	4,948.08	Attorney Fees
	18471		Associated Appraisal Consultants	3,958.33	Assessor Services
	152105		Banyon Data Systems, Inc.	1,590.00	Winpay and Fund Support
	543-288542		Batteries Plus	14.37	Batteries for Election Machine
			Bonnie Quaegber	534.00	October Cleaning Services
	17558		Burke Truck & Equipment	32.48	DPW Equipment Maintenance
			Cintas Corporation	748.35	Uniform Maintenance
			Civi Tek Consulting	525.00	Planning Services

65918		Ehlers and Associates Inc.	1,412.50	Impact Fee Update
717370		E.H. Wolf & Sons, Inc.	444.95	Engine Oil
		Equal Rights Division	37.50	Child Labor Permits
3990		Falls Auto Parts & Supplies	591.28	Hwy Dept. Supplies
		GAI Consultants	3,113.70	Engineering Services
C0016199		General Code	495.00	Annual Maintenance
V0075071		Hallman Lindsay Paints	169.61	Soccer and Road Paint Purchase
307800		Hopson Oil Company Inc.	5,404.12	Fuel
146267		Kunkel Engineering Group	866.25	HWY Improvement Engineering Services
		Lakeside International Trucking	698.82	Hwy Department Parts and Supplies
		Lange Enterprises, Inc.	670.41	Brackets and Road Signs
S30593		Mahvelous Mailboxes, Inc.	49.00	Mailbox Bracket
		Menards	718.15	Supplies and Expenses
29823		Milwaukee Spring and Alignment	961.85	Supplies and Expenses
60871		Minuteman Press	26.99	Business Cards
		Neu's Building Center, Inc.	116.54	Supplies and Expenses
		Ontech Systems Inc.	150.20	IT Support
15030		Piggly Wiggly	8.69	Cleaning Supplies for Village Hall
4.3E+08		Pomps Tire Service Inc.	1,045.20	Tires for Plow Truck
		Port A John	378.00	Metros & Liquid Waste Disposal
		Postmaster	220.00	Annual Presorted Postage Agreement
510810		Premium Waters Inc.	37.79	Bottled Water
		Richfield Volunteer Fire Dept. Contract	38,075.64	Monthly Contract
		<b>TOTAL BATCH #3</b>	<b>68,042.80</b>	
<b>PO#</b>		<b>BATCH #4</b>		
7393497		Quill Corporation	334.89	Office Supplies
		Road Equipment Parts	411.90	Supplies and Expenses
8160		Schmitt Sanitation	85.00	Pump Holding Tanks
		Slinger Welding Service	69.00	20 Foot Long Flat Bar
14Plan-It-175		Strategic Planning Insight	675.00	Annual CIP Computer Program
75806		Superior Chemical Corp.	99.64	Urinal Screens
54779		The Luke N Reuter Co. Inc.	11,339.30	Well Pump Maintenance
16387		Total Lawn Care	8,650.00	Renovate Firemans Park Baseball Field
997338		TP Tools & Equipment	100.85	Supplies and Expenses
9550		Von Briesen & Roper, SC	1,887.20	Attorney Fees

0059544992		US Cellular	801.50	Cell Phone Bill
	7889	Washington County Sheriff Contract	29,078.80	October Contract
	5214	Washington County Treasurer	9,102.83	Centerlining for Roads
	1311287	Wauksha Lime and Stone	201.30	Cold Mix UPM
	IV23666	Winter Equipment Co. Inc.	3,433.92	Plow Parts
		Wisconsin Dept. of Transportation	77.50	License Plate Renewal
	G2545	Wisconsin Dept. of Justice	49.00	Criminal Background Check
		Wisconsin Sand and Gravel, Co.	1,793.60	Sand and Gravel
		Wolf Brother, Inc.	17.00	20lb Tank
		<b>TOTAL BATCH #4</b>	<b>68,208.23</b>	
		<b>TOTAL</b>	<b>242,961.34</b>	

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VILLAGE OF RICHFIELD  
Treasurer's Report for October 31, 2014

Landmark Checking Account	<u>536,553.42</u>
Landmark Checking Account	<u>427,875.02</u>
FNB Entrepreneur Plus Account	<u>\$ 2,710.74</u>
FNB Platinum MMD Account	<u>\$ 257,201.98</u>
Bank Mutual MM Account	<u>\$ 250,517.72</u>

INTEREST EARNED OCTOBER 2014

	Amount	Interest Rates
Landmark Credit Union (Sweep Account)	\$ 104.06	0.25%
LGIP - General Fund	\$ 48.91	0.08%
LGIP - Park Impact Fees	\$ 3.67	0.08%
LGIP - Fire Impact Fees	\$ 11.25	0.08%
LGIP - Tax Account	\$ -	0.09%
First National Bank Entrepreneur Account	\$ 0.12	0.05%
First National Bank MMDA Account	\$ 32.76	0.15%
Bank Mutual Money Market	\$ 70.19	0.33%
<b>Total Interest Earned</b>	<b>\$ 270.96</b>	

CERTIFICATES OF DEPOSIT

				Date Purchased	Expiration Date
First National Bank	12 Month	0.25%	\$ 251,066.96	3/3/14	3/3/15
First National Bank	18 Month	0.35%	\$ 250,441.29	4/30/14	10/31/15

\*\* All CD's are fully FDIC insured\*\*

LOCAL GOVERNMENT INVESTMENT POOL

		Interest Rates
..... LGIP	General Fund	\$ 736,402.90 0.08%
..... LGIP	Fire Impact Fees	\$ 173,049.55 0.08%
..... LGIP	Park Impact Fees	\$ 56,254.42 0.08%

**LETTERS OF CREDIT/PERFORMANCE BONDS/DEVELOPER GUARANTEES**

			<b>EXPIRATION DATE</b>
12/31/2013	Loggers Park LLC	\$ 50,000.00	12/31/2014
3/11/2014	Reflections Richfield Investments LLC	\$ 712,650.00	3/11/2015
3/11/2014	Refections Richfield Investments LLC	\$ 150,000.00	3/11/2015

**PERMIT PERFORMANCE BOND**

10/10/2005	T-Mobile Central LLC Wireless Communication Tower	\$ 25,000.00	N/A
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**Village of Richfield  
4128 Hubertus Road, Hubertus, WI  
Village Board Meeting Minutes October 16, 2014  
7:30 pm**

**1. Call to Order/Roll Call**

The meeting was called to order by Village President John Jeffords at 7:30 pm. A quorum of the Village Board was present. Present: Village President John Jeffords; Village Board of Trustees; Rock Brandner, Bill Collins, and Dan Neu.

Trustee Sandy Voss was an excused absence.

Also present: Village Administrator Jim Healy and Administrative Services Coordinator KateLynn Schmitt.

**2. Verification of Compliance with Open Meeting Law**

Village Administrator Healy verified that the meeting was posted per statute at three local post offices and the Village Hall. Digital copies of the agenda were sent to the *West Bend Daily News*, *Germantown Express News*, *Hartford Times Press*, and the *Milwaukee Journal Sentinel*.

**3. Pledge of Allegiance**

**4. Report**

**a. Economic Development Washington County (EDWC) – Deb Reinbold**

Ms. Reinbold gave an overall county report on the recent private sector growth Washington County has been experiencing. She also indicated she was working with some business owners on potential development in the Village of Richfield.

**b. Associated Appraisals ‘Annual Report’ – Dean Peters, Village Assessor**

Mr. Peters gave an overview of his company’s actions for the year and discussed how the weather negatively impacted their schedule in 2014. A report was handed out to the Board detailing the number of properties visited, discussion on the Board of Review, and the proposed plan of action for 2015. Associated Appraisals is currently in contractual year two of six.

**5. PUBLIC COMMENTS (Public comments are an opportunity for citizens to voice concerns to the Board regarding ITEMS ON THE AGENDA ONLY. Public comments are not a public hearing and are typically a one way conversation from a citizen to the Board. Individual comments shall not exceed 3 minutes, with a total time limit of approximately 20 minutes. Unless part of a Public Hearing, handouts will not be accepted by the Village. Comments beyond 20 minutes will be moved to the end of the meeting at the discretion of the President.)**

No public comments made

**6. CONSENT AGENDA**

**a. Vouchers for Payment**

**b. Treasurer’s Report**

**c. Meeting Minutes:**

**i. September 18, 2014 – Regular Meeting**

**ii. September 23, 2014 – Special Meeting**

**d. New Operator Licenses**

Motion by Trustee Brandner to approve the Vouchers for Payment, the Village Board Minutes from September 18 and September 23, 2014, and Treasurer’s Report; Seconded by Trustee Neu; Motion carried unanimously.

**7. DISCUSSION/ACTION ITEMS**

- a. Discussion/Action regarding Ordinance O2014-10-1, an Ordinance to amend the parking restrictions on E. Friess Lake Drive**

Motion by Trustee Neu to approve Ordinance O2014-10-1, an Ordinance to amend parking regulations on E. Friess Lake Drive; Seconded by Trustee Collins; Motion carried unanimously.

- b. Discussion/Action regarding WisDOT right-of-way acquisition at the intersection of STH 175 and Pleasant Hill Road**

Motion by Trustee Brandner to direct the Village Administrator to execute an agreement with the Wisconsin Department of Transportation for the proposed state-acquired land as depicted in the attachments, designated by Tax Key: V10-0015-00B; Seconded by Trustee Neu; Motion carried unanimously.

- c. Discussion/Action regarding the renewal of the Pioneer Road maintenance agreement**

Motion by Trustee Brandner to approve the Village Board to direct the Village Administrator to execute the agreement between the Village and the businesses on Pioneer Road for another 10 years; Seconded by Trustee Collins; Motion carried unanimously.

- d. Discussion regarding the WisDNR Urban Non-point Source Planning Grant (Stormwater Management)**

**8. PUBLIC COMMENTS (...continued)**

No one spoke.

**9. CLOSED SESSION**

- a. Discussion/Action to enter into closed session under Wis. Stats. 19.85(1)(b) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Village Administrator**

President Jeffords read 9a. and 9b. aloud.

Motion by Trustee Neu to enter into closed session under Wis. Stats. 19.85(1)(b) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Village Administrator; Seconded by Trustee Collins; Motion carried unanimously by roll call vote.

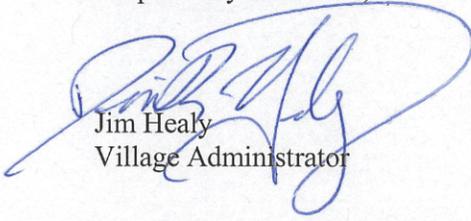
Motion by Trustee Brandner to reconvene in open session; Seconded by Trustee Neu; Motion carried unanimously by roll call vote.

**10. ADJOURNMENT**

Motion by Trustee Collins to adjourn the meeting at 8:45PM; Seconded by Trustee Neu; Motion carried unanimously.

**Village of Richfield  
4128 Hubertus Road, Hubertus, WI  
Village Board Meeting Minutes October 16, 2014  
7:30 pm**

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Jim Healy", is written over the typed name and title.

Jim Healy  
Village Administrator

**Village of Richfield  
4128 Hubertus Road, Hubertus, WI  
Village Board Meeting Minutes November 09, 2014  
11:30 am**

**1. Call to Order/Roll Call**

The meeting was called to order by Village President John Jeffords at 11:30 am. A quorum of the Village Board was present. Present: Village President John Jeffords; Village Board of Trustees; Rock Brandner, Bill Collins, Sandy Voss, and Dan Neu.

Also present: Village Administrator Jim Healy and Administrative Services Coordinator KateLynn Schmitt.

**2. Verification of Compliance with Open Meeting Law**

Village Administrator Healy verified that the meeting was posted per statute at three local post offices and the Village Hall. Digital copies of the agenda were sent to the West Bend Daily News, Germantown Express News, Hartford Times Press, and the Milwaukee Journal Sentinel.

**3. Pledge of Allegiance**

**4. CLOSED SESSION**

- a. **Discussion/Action to enter into closed session under Wis. Stats. 19.85(1)(b) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Public Works Supervisor**

President Jeffords read 4a aloud.

Motion by Trustee Neu to enter into closed session under Wis. Stats. 19.85(1)(b) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility –Public Works Supervisor; Seconded by Trustee Collins; Motion carried unanimously by roll call vote.

Motion by Trustee Brandner to reconvene in open session; Seconded by Trustee Collins; Motion carried without objection by roll call vote.

**5. ADJOURNMENT**

Motion by Trustee Collins to adjourn the meeting at 12:45PM; Seconded by Trustee Neu; Motion carried unanimously.

Respectfully submitted,



Jim Healy  
Village Administrator

6 d

6d

November 20, 2014

Meeting

**New Operator Licenses**

<b>Name</b>	<b>Place of Employment</b>	<b>Course or valid license</b>	<b>Recommendation</b>
Bradley J. Saunders-Baker	Alpine Retreat	Course	Approved

7 a

RESOLUTION R2014-11-2

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**HONORING ST. GABRIEL'S CATHOLIC PARISH FOR 31 YEARS OF VOLUNTEERISM  
OPERATING THE "HUBERTUS HOUSE OF HORROR"**

---

WHEREAS, the Village of Richfield recognizes that volunteerism is one of our community's most important assets and is one of the many aspects which provide quality of life enhancements for our citizens; and

WHEREAS, for over 31 years the "Hubertus House of Horror", located in the heart of Hubertus, has been one of the most revered and feared haunted houses in southeastern Wisconsin; and

WHEREAS, for over 31 years the successes realized by the "Hubertus House of Horror" have come as a result of the efficient and effective coordination of hundreds of dedicated volunteers from the St. Gabriel Catholic Parish and other residents from our great community; and

WHEREAS, for over 31 years the "Hubertus House of Horror" has provided our community with many direct and indirect economic benefits which have been derived from the successfulness of their famed haunted house; and

WHEREAS, for over 31 years the "Hubertus House of Horror" has been providing good-natured, scary, family-fun and has become synonymous with Halloween for our local residents; Now

THEREFORE BE IT RESOLVED, that the Village formally recognizes St. Gabriel's Catholic Parish for their hard work, dedication, and the economic benefit they have brought our community for the last 31 years operating the "Hubertus House of Horror".

PASSED THIS 20<sup>th</sup> DAY OF NOVEMBER 2014, BY THE VILLAGE BOARD OF THE VILLAGE OF RICHFIELD, WASHINGTON COUNTY, WISCONSIN.

\_\_\_\_\_  
John Jeffords, Village President

\_\_\_\_\_  
Bill Collins, Trustee

\_\_\_\_\_  
Rock Brandner, Trustee

\_\_\_\_\_  
Dan Neu, Trustee

\_\_\_\_\_  
Sandy Voss, Trustee

\_\_\_\_\_  
Jim Healy, Administrator/Clerk

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VILLAGE OF RICHFIELD  
VILLAGE BOARD COMMUNICATION FORM

MEETING DATE: November 20, 2014

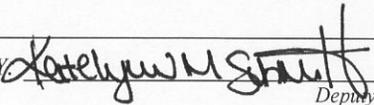
SUBJECT: Richfield Volunteer Fire Company 2015 Contract  
DATE SUBMITTED: November 13, 2014  
SUBMITTED BY: Jim Healy, Village Administrator

*POLICY QUESTION: SHOULD THE VILLAGE BOARD AUTHORIZE THE VILLAGE ADMINISTRATOR TO EXECUTE A CONTRACT WITH RICHFIELD VOLUNTEER FIRE COMPANY FOR FIRE AND EMERGENCY MEDICAL SERVICES?*

*ISSUE SUMMARY:*

Annual approval of contract for fire and emergency medical services with the Richfield Volunteer Fire Company Inc. Please see attached contract.

*FISCAL IMPACT:*

REVIEWED BY:   
Deputy Treasurer

Initial Project Costs: per contract  
Future Ongoing Costs: per contract  
Physical Impact (on people/space): none  
Residual or Support/Overhead/Fringe Costs: none

*ATTACHMENTS:*

- 1. 2015 Contract
- 2. 2015 Village Budget

*STAFF RECOMMENDATION:*

A motion to approve a contract for fire and emergency medical services with the Richfield Volunteer Fire Company covering the period January 1, 2015 through December 31, 2015.

APPROVED FOR SUBMITTAL BY:

  
\_\_\_\_\_  
Village Staff Member  
  
\_\_\_\_\_  
Village Administrator

VILLAGE CLERK'S USE ONLY  
BOARD ACTION TAKEN

Resolution No. \_\_\_\_\_  
Ordinance No. \_\_\_\_\_  
Approved \_\_\_\_\_  
Other \_\_\_\_\_

Continued To: \_\_\_\_\_  
Referred To: \_\_\_\_\_  
Denied \_\_\_\_\_  
File No. \_\_\_\_\_



## RICHFIELD VOLUNTEER FIRE COMPANY

2008 Highway 175 • Box 207 • Richfield, WI 53076 • Phone: (262) 628-1601

Email: [rvfd@richfieldfire.com](mailto:rvfd@richfieldfire.com) • [www.richfieldfire.com](http://www.richfieldfire.com)

August 11, 2014

Village of Richfield  
4128 Hubertus Road  
Hubertus, Wi. 53033



Attn. Village Board

Dear Village Board,  
Enclosed is the Fire and Emergency Medical Services Contract for 2015.  
Please sign the back page and return it to our department as soon as you can.  
If there are any questions, feel free to contact me.

Sincerely,  
Donald Leininger, Secretary

Richfield Volunteer Fire Company



# RICHFIELD VOLUNTEER FIRE COMPANY

2008 Highway 175 • Box 207 • Richfield, WI 53076 • Phone: (262) 628-1601

Email: rvfd@richfieldfire.com • www.richfieldfire.com

## Village of Richfield

### Fire and Emergency Medical Services Contract

JANUARY 1, 2015 - DECEMBER 31, 2015

THIS AGREEMENT made and entered into, by and between RICHFIELD VOLUNTEER FIRE COMPANY, INC. of the Village of Richfield, Washington County, Wisconsin, hereinafter referred to as the FIRE COMPANY, and the VILLAGE of RICHFIELD Washington County, Wisconsin, a municipal corporation, hereinafter referred to as the "VILLAGE".

WHEREAS, THE VILLAGE desires Fire Protection and Emergency Medical Services for its residents and has power under Section 61.64 and 61.65 of the Wisconsin State Statutes to enter into agreements for the purpose of obtaining Fire Protection and Emergency Medical Services, and Fire Inspections.

WHEREAS, the Fire Company can render such Fire Protection and Emergency Medical Services,

WITNESSETH:

1. The Fire Company agrees to furnish Fire Protection and Emergency Medical Services for the entire Village for the term of one year commencing with January 1, 2015 and the Village agrees to pay the Fire Company for furnishing of said Fire Protection and Emergency Medical services the sum of Four Hundred Sixty Three Thousand, Six Hundred Twenty Three Dollars, and Eighty Four cents(\$463,623.84) To be paid in twelve monthly installments of Thirty Eight Thousand, Six Hundred Thirty Five Dollars, and Thirty Two cents.(\$38,635.32)
2. It is further agreed that the Village and the Fire Company and its individual members shall be relieved of any legal liability by reason of this contract in the event said Fire Company is delayed or shall fail to respond to a fire or emergency medical call because of conditions beyond its control.
3. This agreement shall continue from year to year hereafter on the same terms and conditions unless changed or terminated in writing. Notice of termination must be served in writing by registered or certified mail; return receipt requested at least NINETY (90)



# RICHFIELD VOLUNTEER FIRE COMPANY

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Email: rvfd@richfieldfire.com • www.richfieldfire.com

days before the annual expiration date and shall be served on the President of the Village and the Chief of the Fire Company.

## 4. Public Records Responsibilities Contract Terms

Village and Fire Company recognize that applying applicable Wisconsin public records laws to particular records requests can be difficult, in light of copyright, HIPPA, and other confidentiality protections. To ensure that applicable laws are followed, both with regard to private rights, and with regard to public records laws, Village and Fire Company agree as follows. When Village receives public records requests for matters that Village believes are in the Fire Company possession, Village will notify Fire Company of the request. Within three (3) days of such notification (subject to extension of time upon mutual written agreement), Fire Company shall either provide Village with the record that is requested, for release to the requestor; or Fire Company shall advise Village that Fire Company objects to the release of the requested information, and the basis for the objection. If for any reason Village concludes that Village is obligated to provide a record to a requestor that is in Fire Company's possession, Fire Company shall provide such records to Village immediately upon Village's request. Fire Company shall not charge for work performed under this paragraph, except for the "actual, necessary and direct" charge of responding to the records request, as that is defined and interpreted in Wisconsin law. In addition to, and not to the exclusion or prejudice of, any provisions of this agreement or documents incorporated herein by reference, Fire Company shall indemnify and save harmless and agrees to accept tender of defense and to defend and pay any and all legal, accounting, consulting, engineering and other expenses relating to the defense of any claim asserted or imposed upon the Village, its officers, agents, employees and independent Fire Company growing out of (i) Village's denial of a records request, based upon objections made by Fire Company, or (ii) Fire Company's failure to provide records to Village upon Village's request; or (iii) Village's charges made to a records requestor, based upon reimbursement of costs Fire Company charged to Village in responding to a records request; or (iv) Village's lack of timely response to a records request, following Fire Company's failure to timely respond to Village as required herein; or (v) Village's provision of records to a requestor that were provided to Village by Fire Company in response to a records request. Fire Company's claims of proprietary rights, or any other copyright or confidentiality claims, shall be waived such that Village may provide all requested documents, programs, data, and other records to the requestor, upon failure by Fire Company to defend, indemnify or hold harmless the Village as required herein, and/or upon judgment of a court having jurisdiction in the matter requiring release of such records.



# RICHFIELD VOLUNTEER FIRE COMPANY

2008 Highway 175 • Box 207 • Richfield, WI 53076 • Phone: (262) 628-1601

Email: rvfd@richfieldfire.com • www.richfieldfire.com

5. That the Fire Department shall furnish liability insurance, workman's compensation insurance and other insurance, and the VILLAGE shall have no obligation to so do; and the said Fire Department further agrees to indemnify, protect, defend and save harmless the VILLAGE, and any of its officers, employees, agents, and independent contractors from any and all claims, demands, actions, settlements, omissions, defaults, or occurrences arising out of or related to the performance or mis-performance of this Agreement by said DEPARTMENT-COMPANY or any of its officers, agents, or employees other than as set forth in the preceding sentence.

IN WITNESS WHEREOF, the parties have hereunto set hands and seals this

11<sup>th</sup> day of August, 2014.

RICHFIELD VOL. FIRE CO.

*Terry Kohl*

Terry Kohl, Chief

VILLAGE OF RICHFIELD

-----  
President

*Dan Neu*

Dan Neu, President

-----  
Trustee

Department Seal

-----  
Trustee

-----  
Trustee

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Trustee

2015  
BUDGET

FIRE PROTECTION		2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGET	6/30/2014 YTD	2015 BUDGET	DIFFERENCE	
10 52200 201	RICHFIELD FIRE COMPANY	430,618.00	435,315.00	439,558.00	444,958.00	452,750.00	228,454.00	463,624.00	10,874.00	2.40%
10 52200 202	RICHFIELD INSURANCE DUES	44,256.00	45,797.00	47,941.00	46,724.00	48,000.00	0.00	56,000.00	8,000.00	16.67%
10 52200 206	FIRE INSPECTION FEES	50.00	0.00	324.00	150.00	500.00	0.00	0.00	-500.00	-100.00%
10 52200 342	FUELS/PETROLEUM	12,267.00	13,617.00	14,911.00	14,254.00	0.00	0.00	0.00	0.00	0.00%
TOTAL FIRE PROTECTION		487,191.00	494,729.00	502,734.00	506,086.00	501,250.00	228,454.00	519,624.00	18,374.00	3.67%

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VILLAGE OF RICHFIELD  
VILLAGE BOARD COMMUNICATION FORM

MEETING DATE: November 20, 2014

SUBJECT: Extraterritorial Plat Review, River Glen Subdivision, Town of Lisbon  
DATE SUBMITTED: November 13, 2014  
SUBMITTED BY: Jim Healy, Village Administrator

*POLICY QUESTION: DOES THE VILLAGE BOARD WISH TO ACCEPT THE RECOMMENDATION OF THE PLAN COMMISSION FOR THE APPROVAL OF AN EXTRATERRITORIAL FINAL PLAT REVIEW IN THE TOWN OF LISBON?*

*ISSUE SUMMARY:*

This application is being submitted by CJ Engineering, on behalf of Colgate Investments, LLC and the Town of Lisbon. Colgate Investments owns a 42.86 acre tract of land (Tax Key: LTSB-0158997), and is proposing to create a 20 lot subdivision with lots ranging from 0.69ac (Lot 19, Lot 16, Lot 15) to 1.17ac (Lot 12). On October 30, 2014 I received confirmation from the Town of Lisbon Planner, Donna Cox, that this development was approved by their Plan Commission on July 24, 2014. A copy of the meeting minutes are attached for your convenience.

At the November 6, 2014 Plan Commission meeting the Preliminary Plat was considered and the following motion was made:

Motion by Vice-Chairman Don Berghammer to recommend approval to the Village Board the Preliminary Plat for Colgate Investments, LLC in the Town of Lisbon as prepared by CJ Engineering with a revision date of June 26, 2014, provided they receive all other necessary approvals before registering the plat at the Waukesha County Register of Deeds; Seconded by Commissioner Melzer; Motion passed without objection.

The property is located south of CTH "Q" and east of the Bark River Country Meadows Subdivision and west of the River Bluff Subdivision. The Bark River is located on the southern boundary of the site. This exact development was previously submitted to the Plan Commission in 2006 and most recently in 2011, but according to the Town of Lisbon, economic conditions kept the development from moving forward to the platting phase. The 20 lots proposed will yield an overall density of 2.15ac per unit. The subdivision will have three large out lots with both walking trails and natural wetlands which will be dedicated to Waukesha County. It is important to note that direct access will not be off of CTH "Q", but connecting through two existing subdivisions.

As provided for in State Statutes, cities and villages both have the authority to approve or deny proposed subdivisions in unincorporated areas surrounding their borders. This 'extraterritorial review' authority generally extends 1.5 miles beyond the municipal boundary of a village and a fourth class city. This authority is given to cities and villages to ensure that development that may one day be located in those jurisdictions are compatible with their comprehensive plans.

Richfield's Comprehensive Plan currently does not address development beyond its current borders. Based on this fact, there would be little basis to deny the proposed land division.

*FISCAL IMPACT:*

Initial Project Costs: N/A  
Future Ongoing Costs: N/A  
Physical Impact (on people/space): N/A  
Residual or Support/Overhead/Fringe Costs: N/A

REVIEWED BY:

Deputy Treasurer



VILLAGE OF RICHFIELD  
VILLAGE BOARD COMMUNICATION FORM

MEETING DATE: November 20, 2014

SUBJECT: Extraterritorial Plat Review, River Glen Subdivision, Town of Lisbon  
DATE SUBMITTED: November 13, 2014  
SUBMITTED BY: Jim Healy, Village Administrator

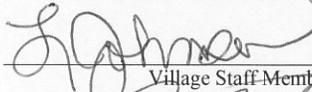
ATTACHMENTS:

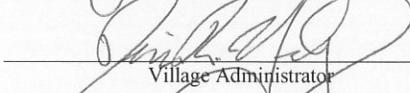
- 1. Revised Preliminary Plat as prepared by CJ Engineering on June 26, 2014
- 2. Minutes from July 24, 2014 Town of Lisbon Plan Commission meeting

STAFF RECOMMENDATION:

Motion to approve the Preliminary Plat for Colgate Investments, LLC in the Town of Lisbon as prepared by CJ Engineering with a revision date of June 26, 2014, provided they receive all other necessary approvals before registering the plat at the Waukesha County Register of Deeds.

APPROVED FOR SUBMITTAL BY:

  
\_\_\_\_\_  
Village Staff Member

  
\_\_\_\_\_  
Village Administrator

VILLAGE CLERK'S USE ONLY  
BOARD ACTION TAKEN

Resolution No. \_\_\_\_\_  
Ordinance No. \_\_\_\_\_  
Approved \_\_\_\_\_  
Other \_\_\_\_\_

Continued To: \_\_\_\_\_  
Referred To: \_\_\_\_\_  
Denied \_\_\_\_\_  
File No. \_\_\_\_\_



**TOWN OF LISBON**  
**PLAN COMMISSION MEETING MINUTES**  
**JULY 24, 2014**

**Chairman Gehrke called the 1st Public Hearing to order at 6:35 P.M.**

Chairman Gehrke read the Public Notice into record.

**Members Present:** Chairman Gehrke, Supervisor Panten, Commissioner's, Nelson, Samanske, Meyer, and Secretary Stadler. Commissioner Oelhafen excused. Also present: Planning Consultant John Stigler, Administrator Clerk Kraus, and Deputy Clerk Cox.

**COMMENTS:**

**Frank Dobbs, 713 S. Lake Shore Dr. Lake Geneva, WI 53147.** Mr. Dobbs; Representative for U.S. Cellular discussed the proposed plan to install a communication tower at W275 N6725 Lake Five Rd.

**Chairman Gehrke closed the 1st Public Hearing at 6:46 P.M.**

**Chairman Gehrke called the 2nd Public Hearing to order at 6:46 P.M.**

Chairman Gehrke read the Public Notice into record.

**COMMENTS:**

**Jack Lietzau, Colgate, WI.** Mr. Lietzau discussed his proposed plan to build a Planned Unit Development.  
**Randy Bruckner, 9205 W. Center St, Milwaukee, WI.** GS Engineering.

**Chairman Gehrke closed the 2nd public hearing at 6:52 P.M.**

**Chairman Gehrke called the 3rd Public Hearing to order at 6:52 P.M.**

Chairman Gehrke read the Public Notice into record.

**COMMENTS:**

**Scott Bence, Wexford Heights, W178 N9912 Rivercrest Dr, Germantown, WI.** Mr. Bence; Representative for Wexford Heights discussed the proposed plan to build a convenience store with a fueling station, car wash, and restaurant at W260 N9579 State Road 164.

**Rob Williams, TDI Associates, Inc., N8 W22350 Johnson Dr, Waukesha, WI.** Architect for Wexford Heights.

**Teresa Nelson, N95 W25850 Riverview Dr.** Ms. Nelson in attendance this evening to discuss her concerns in regards to the proposed convenience store with fueling station, car wash and restaurant for the property located at W260 N9579 State Road 164. Ms. Nelson expressed concerns regarding a proposed retention pond and the water her well draws from becoming contaminated and being without recourse or access to clean water if that were to happen. Ms. Nelson also added that she was concerned with the potential excessive amounts of water that would be pulled from her water table to wash an untold number of vehicles and inquired as to what was the plan for the dirty water. Ms. Nelson also addressed her concern regarding the increased traffic that would be endured. Ms. Nelson also indicated that she wanted more information on the lighting plan for the proposed business and the hours of operation. Expressing concerns that it would be lit up like a Christmas tree and open 24/7. Ms. Nelson advised the Plan Commission that the gas station located across the street from this proposed site closes at 10:00 p.m., doesn't have bright lights that glare in her bedroom windows all hours of the night and doesn't disturb her quality of life.

**Valerie Linton-Reed, W268 N6678 Lakeview Dr.** Ms. Linton-Reed inquired as to what the water source would be for the car wash.

**Julie Manthei, N95 W25920 Rivers Hollow Ct.** Ms. Manthei addressed her concerns regarding the hours of operation, bright lights in the middle of the night, noise concerns, trucks backing up with back-up horns or alerts, safety of children, and whether or not the current lot would be expanded.

**Jeff Ertl, N93 W24655 Bark Rd.** Mr. Ertl addressed his concerns to the Plan Commission regarding traffic problems that would be endured and of the study that was completed previously regarding the flow of traffic.

**Chairman Gehrke closed the 3<sup>rd</sup> Public Hearing at 7:26 P.M.**

**Chairman Gehrke called the final Public Hearing to order at 7:26 P.M.**

Chairman Gehrke read the Public Notice into record.

**COMMENTS:**

**Troy Mlezira, 1626 Oak Street, LaCross, WI.** Mr. Mlezira; Representative for Kwik Trip, Inc. discussed the proposed plan to build a convenience store with fueling station and car wash at S.T.H 74 & Town Line Road.

**Chairman Gehrke closed the final Public Hearing at 7:37 P.M.**

**Chairman Gehrke called the Plan Commission meeting to order at 7:38 P.M.**

**Chairman Gehrke noted that the Plan Commission meeting for September 4, 2014 will be held at 6:00 p.m.**

**APPROVAL OF MINUTES:**

**Motion made by Supervisor Panten to approve the minutes of the May 22, 2014 meeting as submitted.**

**Seconded by Commissioner Nelson. Motion carried. 6-0**

**Discussion and Action for Issuance of a Conditional Use Permit for the property located at, W275 N6725 Lake Five Rd for U.S. Cellular, a wireless provider to install a wireless communication tower.**

**John Stigler read his comments into the record:**

- A. The property is presently Zoned B-2, Local Business and is designated Commercial on the Town's Adopted Land Use Plan.
- B. The proposed tower location is situated on the far west end of an existing self-storage facility (Mary's Custom Storage) located between Moraine Drive and Silver Spring Drive on the west side of Lake Five Road.
- C. Per Section 25(d)(13) of the Zoning Code, Communication Towers are allowed Conditional Use. D.
- D. I have verified that per Section 4(b)(2) that the Town has processed notification to adjacent parties per the Zoning Code.
- E. Per Section 4(b)(1) a topographic Plat of Survey is to accompany the application. The drawings submitted with the application do not meet that level of detail.
- F. Proposed tower height is shown at 180 feet.
- G. Equipment cabinet is shown at 12' x 20'.
- H. A chain link fence is shown around the site on the south, west and north ends.
- I. The selected locations provide screening of the equipment cabinet from the south, east and north.
- J. A chain link fence is noted on the plans but no fence height is stipulated. Nor is it clear if the fence utilizes slates or is open.
- K. The property owner to the west will most visually be affected by this proposal (PDQ Operation). Recommend landscaping be required along the west side fence.
- L. Applicant should provide coverage maps which demonstrate/support need for new tower at this location. Along with their efforts to work with other carriers to co-locate at this location. Regarding the Plan of Operation Form.

A. Item No. 9, drawings show cabinet dimension as 12' x 20' not 11'3" x 24' which is the correct dimensions?

B. Items 14, 24 and 26 need a response.

**Motion by Supervisor Panten to Table until the next Plan Commission meeting on September 4, 2014.**

**Seconded by Commissioner Nelson. Motion carried. 6-0**

Applicant is to work with the Town Planning Consultant in regards to landscape plans/designs for the property. Applicant needs to submit Topography.

**Discussion and Action for Issuance of a Conditional Use Permit for the property located at, Tax Key 0158997; address not yet assigned for Colgate Investments to build a Planned Unit Development.**

**John Stigler read his comments into the record:**

- A. The property is located south of CTH "Q" and east of the Bark River Country Meadows Subdivision and west of the River Bluff Subdivision. The Bark River is located on the southern boundary of the site.
- B. This development was previously submitted to the Plan Commission in 2006 and most recently in 2011 but economic conditions kept the development from moving forward.
- C. The property is presently zoned as R-1 for most of the site with small areas of C-1 mainly located in the southeast near the Bark River. The R-1 District Regulations require one acre lots with 150 feet of average width. The PUD previously approved by the Town Plan Commission relaxed the lot area and lot width to 30,000 square feet and 120 feet respectively. Regarding overall density; 20 lots will yield an overall density of 2.15 acres per unit.
- D. For grant of the PUD the developer was setting aside approximately 10 acres for a tot lot and walking paths which were to be open to all Town residents
- E. Since no action had been taken on this matter since 2011 it was determined that the Conditional Use for a PUD development had expired (See Section 4(g)(1, 2 & 3).
- F. The developer has participated in a meeting with Waukesha County staff and held a pre-consultation meeting with the Town of Lisbon staff per the Town's Land Division Ordinance.
- G. Recommend approval of or renewal of the Conditional Use Planned Unit Development (PUD).

**Motion by Supervisor Panten to approve the Conditional Use Permit contingent on Strand approval of storm water design, adding stop signs at the intersection of Sennot Ct and Norwauk Rd and per Town Engineers comments/recommendations.**

**Seconded by Commissioner Samanske. Motion Carried 6-0.**

**Discussion and Action for Issuance of a Conditional Use Permit for the property located at W260 N9579 State Road 164 for Wexford Heights, L.P. to build a convenience store with fueling station, car wash, and restaurant.**

**John Stigler read his comments into the record:**

- A. Property is presently Zoned B-2 Local Business. Site is located at the southwest corner of STH "164" and CTH "Q" and is the site of the former Associated Bank property.
- B. The property and proposed gas station was subject to a Public Hearing tonight. We have verified that the appropriate notification was made by the Town Staff
- C. Per Section No. 4 (h)(4) Gasoline sales with convenience store is an allowed Conditional Use in the B-2 District.
- D. Gasoline pumps and other accessory equipment shall be 15 feet to the base setback line and fifty (50) feet to the side and rear yards. Layout as submitted meets these offset regulations.
- E. Per the Town Zoning Code 58 parking stalls would be required. The submitted site plan has 44 stalls, plus 14 stalls at the fuel pumps.
- F. The site paving meets or exceeds the Towns required 10 feet offset to property line regulation.
- G. On sheet 2.0 a sign is depicted in the southeast and northwest corners of the property. These signs do not meet the 10 feet setback regulations per the Town Zoning Code.
- H. The lot meets or exceeds the lot area and lot width regulations for the B-2 District.
- I. Site meets the open space requirement of 15,000 square feet.
- J. Photometric Plan shows zero light spillage on the east, north and west with some spillage over the lot line on the southerly boundary. This should be corrected.
- K. Maximum light pole height is 18 feet above the adjacent ground elevation.
- L. Plan of Operation:

WAUKESHA COUNTY DEPARTMENT OF PARKS AND LAND USE  
PLANNING AND ZONING DIVISION  
515 W. Moreland Boulevard  
Administration Center Room 230  
Waukesha, Wisconsin 53188  
Phone: (262) 548-7790 Fax: (262) 896-8071  
Plat Review Email: pod@waukeshacounty.gov

SUBDIVISION PLAT TRANSMITTAL LETTER

RECEIVED

OCT 6 2014

VILLAGE OF RICHFIELD

Date: October 3, 2014

DEPARTMENT OF ADMINISTRATION - PLAT REVIEW  
P.O. Box 1645  
Madison, Wisconsin 53701-1645

TO WHOM IT MAY CONCERN:

The attached Subdivision Plat has been filed with this office as the initial approving and transmittal agency pursuant to Chapter 236 Wisconsin Statutes. Pertinent data is provided below. Please transmit the necessary copies and inform us as promptly as possible as to your action.

Respectfully,  
WAUKESHA COUNTY DEPARTMENT OF PARKS AND LAND USE

By Amy Barrows

File No 1792

- Preliminary Plat  Final Plat  
 Revised Preliminary Plat  Revised Final Plat

Date Filed October 1, 2014

Date/Revision Date of Plat June 26, 2014

Subdivision Name: River Glen of Lisbon

Location: NW 1/4 of Section 4, T8N, R19E

Developed By: Name Colgate Investments

Address PO Box 121, Colgate, WI 53017

Plats provided to State Department(s) for review and distribution. **Send certified mail.**

- 2 for Wisconsin Dept. of Administration-Plat Review  Form DD-326 and Fee Included.  
 2 for Wisconsin D.O.T. - If accessing or abutting a state highway (Send to D.O.A. for distribution).  
 2 for Wisconsin D.N.R. - If within 500' of a lake or navigable stream (Send to Southeastern Region Service Center).

Plats provided to other review agencies. **Send certified mail to Municipal Clerks.**

- 4 to Waukesha County Department of Parks and Land Use  
 6 to Town of Lisbon (If you require additional Plats, please contact the surveyor)  
 2 to City(ies) of \_\_\_\_\_ (Extraterritorial Jurisdiction)  
 2 to Village(s) of Richfield (Extraterritorial Jurisdiction)

Plats provided to other agencies or departments. **Send regular or inter-departmental mail.**

- 1 to Washington County Department of Public Works (only if abutting a County Highway)  
 1 to Waukesha County Department of Parks and Land Use – Land Resource Division  
 1 to Waukesha County Department of Parks and Land Use – Environmental Health Division  
 1 to Waukesha County Department of Parks and Land Use – Parks Division (if applicable)  
 1 to Sanitary District (if applicable send in care of Town Clerk)  
 2 to WE Energies – Gas and Electric (send to attention of Central Subdivision Group at Pewaukee address)  
 1 to AT & T (please disregard if not in your service area)  
 1 to Century Tel (please disregard if not in your service area)

N:\PRKANDLU\Subdivision Files\Towns\Lisbon\1972 River Glen\Transmittal Letter 10 03 14.pdf

7 d



VILLAGE OF RICHFIELD  
VILLAGE BOARD COMMUNICATION FORM

# 7d

MEETING DATE: November 20, 2014

SUBJECT: 801 Bark Lake Road (Tax Key: V10-1043) – Raze Order  
DATE SUBMITTED: November 14, 2014  
SUBMITTED BY: Jim Healy, Village Administrator

*POLICY QUESTION: DOES THE VILLAGE BOARD WISH TO AUTHORIZE THE VILLAGE ADMINISTRATOR TO WORK WITH THE VILLAGE ATTORNEY TO ISSUE A RAZE ORDER FOR 801 BARK LAKE ROAD?*

*ISSUE SUMMARY:*

Over the last four (4) years the Village has received several complaints from adjoining neighbors, local business owners, passersby, and the Bark Lake Association regarding the condition of the property located at 801 Bark Lake Road (Tax Key: V10-1043). The property is in the process of transferring from private owners to becoming a bank-controlled site.

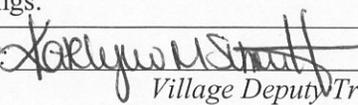
From speaking with Village Building Inspector Joel Jaster, it is his considered opinion that this home is no longer fit for human habitation due to years of neglect and a declaration has been made that this is an ‘Unsafe Building’ as defined by our ordinances. Section 135-15 states the following regarding ‘Unsafe Buildings’:

*“Whenever the Building Inspector finds any building or part thereof within the Village to be in his judgment so old, dilapidated or so out of repair as to be dangerous, unsafe, unsanitary, or otherwise unfit for human habitation, occupancy or use that it would be unreasonable to repair the building, he shall notify the Administrator who may order the owner to raze and remove such building or part thereof or, if it can be made safe by repairs, to repair and make safe and sanitary or to raze and remove it at the owner's option. Such order and proceedings shall be carried out in the manner prescribed for the razing of buildings in § 66.0413, Wis. Stats. Where the public safety requires immediate action, the Building Inspector shall enter upon the premises with such assistance as may be necessary, and cause the building or structure to be made safe or to be removed, and the expenses of such work may be recovered by the Village in an action against the owner or tenant.”*

From speaking with the corporation in control of the property maintenance on-site currently, it is also recognized by them that the property is in a state of severe disrepair. It was conveyed to Staff they are in the process of receiving quotes to raze the building and remove the contents of the structure. Please refer to the attached email and corresponding letter for additional details.

Village Attorney John Macy’s past history with razing properties would suggest that the up-front costs incurred by the Village to issue a formal raze order are typically recouped through court proceedings.

*FISCAL IMPACT:*

REVIEWED BY:   
Village Deputy Treasurer

Initial Project Costs: Legal fees  
Future Ongoing Costs: N/A  
Physical Impact (on people/space): Removal of Unsafe Building  
Residual or Support/Overhead/Fringe Costs: Administrative



VILLAGE OF RICHFIELD  
 VILLAGE BOARD COMMUNICATION FORM

# 7d

MEETING DATE: November 20, 2014

SUBJECT: 801 Bark Lake Road (Tax Key: V10-1043) – Raze Order  
 DATE SUBMITTED: November 14, 2014  
 SUBMITTED BY: Jim Healy, Village Administrator

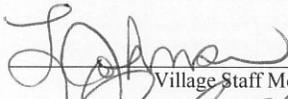
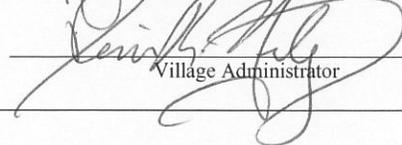
ATTACHMENTS:

1. Correspondence to Assurant Field Asset Services dated October 24, 2014 RE: 801 Bark Lake Road
2. Email correspondence from Assurant Field Asset Services dated November 12, 2014
3. Wis. Stats., 66.0413

STAFF RECOMMENDATION:

Motion to authorize the Village Administrator to work with Village Attorney John Macy, if necessary, to issue a formal raze order for the property at 801 Bark Lake Road (Tax Key: V10-1043).

APPROVED FOR SUBMITTAL BY:

  
 Village Staff Member  
  
 Village Administrator

VILLAGE CLERK USE ONLY  
 BOARD ACTION TAKEN

Resolution No. \_\_\_\_\_  
 Ordinance No. \_\_\_\_\_  
 Approved \_\_\_\_\_  
 Other \_\_\_\_\_

Continued To: \_\_\_\_\_  
 Referred To: \_\_\_\_\_  
 Denied \_\_\_\_\_  
 File No. \_\_\_\_\_



October 24, 2014

**Village of Richfield**  
*Forward. Preserving...  
A Country Way of Life!*

**E\*MAILED**

10/28/14 mtz

Assurant Field Asset Services (AFAS)  
C/O Ms. Sigourney Brown-Dyer  
101 W. Louis Henna Blvd.  
Austin, TX 78728

**Subject: Notice of violation of Richfield Village Code at 801 Bark Lake Road (Tax Key: V10-1043)**

Dear Ms. Brown-Dyer,

It has come to my attention due to a complaint from the Bark Lake Association and other various properties owners in the surrounding area that this property is in a state of disrepair. After having personally inspected your property on October 24, 2014, I was able to determine that several violations of our Village Code exist on this property and there are concerns about the structural sufficiency of the subject property's principal structure as well as all of the buildings on the property. This situation must be rectified immediately.

From speaking with you during the week of October 20<sup>th</sup>, you mentioned the current property owner also has concerns about the structural integrity of the buildings. Furthermore, you also indicated that you may be seeking quotes to raze the buildings given the state of the property. You requested official documentation listing violations and/or measures AFAS would need to take in order to bring the property back into compliancy. This letter has been prepared pursuant to that request but is only representative of those violations which were observed from the exterior of the home. It is possible that additional building code violations exist on the interior.

The purpose of this letter therefore is to describe (1) the nature of the violation(s), (2) how you can remedy the violation(s), (3) the penalties for such a violation(s), and (4) how you can obtain the Village Code.

#### **1. General Nature of Violation**

135-15 Unsafe Buildings. *"Whenever the Building Inspector finds any building or part thereof within the Village to be in his judgment so old, dilapidated or so out of repair as to be dangerous, unsafe, unsanitary, or otherwise unfit for human habitation, occupancy or use that it would be unreasonable to repair the building, he shall notify the Administrator who may order the owner to raze and remove such building or part thereof or, if it can be made safe by repairs, to repair and make safe and sanitary or to raze and remove it at the owner's option. Such order and proceedings shall be carried out in the manner prescribed for the razing of buildings in § 66.0413, Wis. Stats. Where the public safety requires immediate action, the Building Inspector shall enter upon the premises with such assistance as may be necessary, and cause the building or structure to be made safe or to be removed, and the expenses of such work may be recovered by the Village in an action against the owner or tenant."*

It is the judgment of the Village's Building Inspector that the buildings on the property are so old, dilapidated and so out of repair as to be unfit for human habitation, occupancy or use and that it would be

unreasonable to repair the buildings given their current state. Given this determination by the Village's Building Inspector, it is my considered opinion that all of the buildings should be razed as soon as reasonably possible and without delay.

263-7(A)(7) Public Nuisances Affecting Peace and Safety. *"Dilapidated buildings. All buildings or structures so old, dilapidated, or out of repair as to be dangerous, unsafe, unsanitary, or otherwise unfit for human use or as defined by Chapter 286, Property Maintenance."*

The aforementioned determination results in the buildings on the property being deemed public nuisances.

286-7 Building Requirements. Exterior walls and foundations. *A(1) "An exterior wall shall be free of holes, breaks, loose or rotting boards or timbers, and any other conditions that might admit rain or dampness to the interior portions of the walls, or to the occupied spaces of the building. A(2) Foundations and exterior walls shall be weathertight and rodent proof. The foundation elements shall adequately support the building at all points."*

Please refer to the attached pictures which show multiple sections of rotting wood, foundational issues, and several other areas on the main structure and the associated accessory structure (detached garden shed) which might admit rain or dampness to the interior portions of the walls or to the occupied spaces of the buildings. The attached garage on the property no longer has a functioning door. It is evident that this is due to years of neglect for repair. The attached garage also appears to be either sinking into the ground or have other similar structural issues which the home is believed to also have.

286-7 Building Requirements. Roofs and Drainage. *(C) "Porches, railings, stairways, decks and patios. Outside stairs, porches, decks, patios and other appurtenances attached thereto shall be so constructed as to be safe to use and capable of supporting loads to which they are subjected as required by the Building Code."*

Please refer to the attached picture depicting a second story door above the rear entrance of the home. The door and this walkout area has no reasonable means of safety. Additionally, given the state of the exterior of the home, there are concerns about the structural sufficiency of this walk-out area.

286-7 Doors windows and basement hatchways. *D(1) "Windows, screens, exterior doors and basement hatchways shall close tight. A sash shall be fully supplied with glass window panes or any approved substitute which is without open cracks or holes. A window sash shall fit securely within its frame. D(2) Exterior doors, when closed, shall be free of holes, breaks, loose or rotting boards or timbers, and any other conditions which might admit rain, snow or dampness to the interior portions of the building, or to the occupied spaces of the building."*

Please refer to the attached pictures which show multiple windows which are broken and subsequently covered with plywood and plastic. The window frames on multiple windows are either completely rotted away or have deteriorated to the point where they no longer serve their purpose. It was observed that the rear door also had a section of plywood placed over the existing door because the door presumably was in such poor shape. Additionally, the second level exterior balcony door it would appear has also been exposed to the elements for a number of years. The door now appears warped and ill-fitting.

286-7 Paint and other preservatives. *"A building or structure, the exterior surface of which has been painted or other preservatives applied, shall be repainted, resurfaced or otherwise treated in a workmanlike manner when its condition is degraded to the point that more than 50% of the exterior*

*surface of the building is peeling, chipping, flaking, cracking, dusting or in an otherwise deteriorated condition.”*

It is the considered opinion of Staff that this property’s painted elements has degraded to the point where more than 50% of the exterior surface of the building is in a state of disrepair.

This is merely a summary of the violations that we initially observed at the property. If litigation were to ensue a more detailed analysis of the violations would be made.

## **2. Remedy for the Violation**

The Village Board’s intent is to work with the current property owner through the raze order process. Given the cornucopia of violations, the complete state of disrepair on the exterior, our concern for the health, safety, and welfare of the surrounding area, and the observed condition of the interior of the home, it is the Village’s position that the buildings on the property are unfortunately no longer fit for human habitation, occupancy or use.

Absent notification from the property owner that they will voluntarily raze the buildings and to restore the site to a dust-free and erosion-free condition, Village Staff’s intent would be to seek authorization from the Village Board at their regularly scheduled November meeting (11/20) to start the litigation process to raze the buildings and to restore the site to a dust-free and erosion-free condition pursuant to Wisconsin State Statutes.

## **3. Penalties**

§1-3 (A) of the Village Code establishes the penalties for a violation and reads in pertinent part as follows:

1. *First offense; penalty.* Any person who shall violate any provision of this Code or an ordinance shall, upon conviction, forfeit not less than \$5.00 nor more than \$1,000.00 together with the costs of prosecution. In default of payment of such forfeiture and costs of prosecution such person shall be imprisoned in the county jail until such forfeiture and costs are paid, but not exceeding 90 days; and not exceeding the penalty authorized by statute, except that the person reduces the amount owned at a rate of at least \$25.00 for each day of imprisonment, including imprisonment after arrest.
2. *Second offense; penalty.* Any person found guilty of violating any provision of this Code or of an ordinance who shall previously have been convicted of a violation of the same provision or ordinance within one year shall, upon conviction, forfeit not less than \$10.00 nor more than \$2,000 for each such offense, together with costs of prosecution. In default of payment of such forfeiture and costs of prosecution such person shall be imprisoned in the county jail until such forfeiture and costs of prosecution are paid, not to exceed 90 days; and not to exceed the amount authorized by statute, except that the person reduces the amount owned at a rate of at least \$25.00 for each day of imprisonment, including imprisonment after arrest.

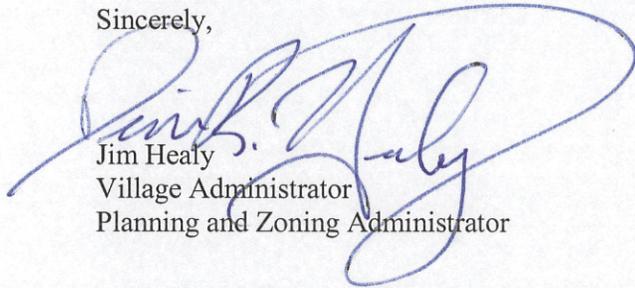
You should also be aware that each day and each violation constitutes a separate offense.

## **4. Village Code**

You may access Richfield’s Village Code online at the following web address: <http://www.richfieldwi.gov>. The Village Code can be accessed under “Village Code” which is listed on

the left side of the homepage. If you are not able to access the Village Code online and wish to review other sections, you may contact me and I will send you a copy of the code for a fee as established by the Village. Should you have any questions, please feel free to contact me at your earliest convenience. I am happy to help in any way that I can.

Sincerely,



Jim Healy  
Village Administrator  
Planning and Zoning Administrator

Enc:/ Pictures from 801 Bark Lake Road

Cc:

John Jeffords, Village President  
Joel Jaster, Building Inspector  
Greg Darga, Building Inspector  
John Macy, Village Attorney  
Washington County Sheriff's Office





























## Jim Healy

---

**From:** Sigourney Brown-Dyer <sigourney.brown-dyer@assurant.com>  
**Sent:** Wednesday, November 12, 2014 12:55 PM  
**To:** Heather Burton  
**Cc:** Jim Healy; Mayra Espinoza; Donna Bejil  
**Subject:** FAS Property ID : 1235052 801 BARK LAKE DRIVE RICHFIELD, WI 53033-0000

**Importance:** High

Hello Heather,

As per our conversation, AFAS has been notified of the securement issue regarding both the garage door and the window on the second story of the structure located on the property.

As you confirmed, there is currently a work order (WO# 21119883) regarding the securing of the garage, rehab of the roofing, and rehab to the structure (demo). As I confirmed, the Code Compliance Department has also submitted two bids that are pending bid completion regarding the demo/debris on the property (BID#21207153; BID#21206829).

I was notified by Mr. Jim Healy, the Richfield Village Administrator, that the Richfield Village Board will be having a meeting on the Thursday, November 20<sup>th</sup> regarding if the Village/City will abate the violations on the property or if they will continue to correspond with AFAS.

It is necessary that the Client remain aware of the progression of the situation.

If you have any additional questions, concerns, and/or suggestions – please feel free to contact me via all methods.

Thank-you!

Sigourney Brown-Dyer  
Code Compliance Coordinator  
800.468.1743 x (7196)  
T 512.609.7196  
F 512.609.7196

[Sigourney.Brown-Dyer@fieldassets.com](mailto:Sigourney.Brown-Dyer@fieldassets.com)



ASSURANT Specialty  
Property\*

Assurant  
Field Asset Services



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## 66.0413 Razing buildings.

### (1) AUTHORITY AND PROCEDURE.

#### (a) *Definitions.* In this subsection:

1. "Building" includes any building or structure or any portion of a building or structure.
2. "Raze a building" means to demolish and remove the building and to restore the site to a dust-free and erosion-free condition.

#### (b) *Raze order.* The governing body, building inspector or other designated officer of a municipality may:

1. If a building is old, dilapidated or out of repair and consequently dangerous, unsafe, unsanitary or otherwise unfit for human habitation and unreasonable to repair, order the owner of the building to raze the building or, if the building can be made safe by reasonable repairs, order the owner to either make the building safe and sanitary or to raze the building, at the owner's option.
2. If there has been a cessation of normal construction of a building for a period of more than 2 years, order the owner of the building to raze the building.

#### (br) *Notice of unfitness for occupancy or use; penalty.*

1. If a building subject to an order under par. (b) is unsanitary and unfit for human habitation, occupancy or use and is not in danger of structural collapse, the building inspector or other designated officer shall post a placard on the premises containing the following notice: "This Building May Not Be Used For Human Habitation, Occupancy or Use." The building inspector or other designated officer shall prohibit use of the building for human habitation, occupancy or use until necessary repairs have been made.
2. Any person who rents, leases or occupies a building which has been condemned for human habitation, occupancy or use under subd. 1. shall be fined not less than \$5 nor more than \$50 or imprisoned not more than 30 days for each week of the violation, or both.

#### (c) *Reasonableness of repair; presumption.* Except as provided in sub. (3), if a municipal governing body, building inspector or designated officer determines that the cost of repairs of a building described in par. (b) 1. would exceed 50% of the assessed value of the building divided by the ratio of the assessed value to the recommended value as last published by the department of revenue for the municipality within which the building is located, the repairs are presumed unreasonable for purposes of par. (b) 1.

#### (d) *Service of order.* An order under par. (b) shall be served on the owner of record of the building that is subject to the order or on the owner's agent if the agent is in charge of the building in the same manner as a summons is served in circuit court. An order under par. (b) shall be served on the holder of an encumbrance of record by 1st class mail at the holder's last-known address and by publication as a class 1 notice under ch. 985. If the owner and the owner's agent cannot be found or if the owner is deceased and an estate has not been opened, the order may be served by posting it on the main entrance of the building and by publishing it as a class 1 notice under ch. 985 before the time limited in the order begins to run. The time limited in the order begins to run from the date of service on the owner or owner's agent or, if the owner and agent cannot be found, from the date that the order was posted on the building.

#### (e) *Effect of recording order.* If a raze order issued under par. (b) is recorded with the register of deeds in the county in which the building is located, the order is considered to have been served, as of the date the raze order is recorded, on any person claiming an interest in the building or the real estate as a result of a conveyance from the owner of record unless the conveyance was recorded before the recording of the raze order.

#### (f) *Failure to comply with order; razing building.* An order under par. (b) shall specify the time within which the owner of the building is required to comply with the order and shall specify repairs, if any. If the owner fails or refuses to comply within the time prescribed, the building inspector or other designated officer may proceed to raze the building through any available public agency or by contract or arrangement with private persons, or to secure the building and, if necessary, the property on which the building is located if unfit for human habitation, occupancy or use. The cost of razing or securing the building may be charged in full or in part against the real estate upon which the building is located, and if

that cost is so charged it is a lien upon the real estate and may be assessed and collected as a special charge, but may not be assessed and collected as a special tax. Any portion of the cost charged against the real estate that is not reimbursed under s. 632.103 (2) from funds withheld from an insurance settlement may be assessed and collected as a special tax.

- (g) *Court order to comply.* A municipality, building inspector or designated officer may commence and prosecute an action in circuit court for an order of the court requiring the owner to comply with an order to raze a building issued under this subsection if the owner fails or refuses to do so within the time prescribed in the order, or for an order of the court requiring any person occupying a building whose occupancy has been prohibited under this subsection to vacate the premises, or any combination of the court orders. A hearing on actions under this paragraph shall be given preference. Court costs are in the discretion of the court.
- (h) *Restraining order.* A person affected by an order issued under par. (b) may within the time provided by s. 893.76 apply to the circuit court for an order restraining the building inspector or other designated officer from razing the building or forever be barred. The hearing shall be held within 20 days and shall be given preference. The court shall determine whether the raze order is reasonable. If the order is found reasonable the court shall dissolve the restraining order. If the order is found not reasonable the court shall continue the restraining order or modify it as the circumstances require. Costs are in the discretion of the court. If the court finds that the order is unreasonable, the building inspector or other designated officer shall issue no other order under this subsection in regard to the same building until its condition is substantially changed. The remedies provided in this paragraph are exclusive remedies and anyone affected by an order issued under par. (b) is not entitled to recover any damages for the razing of the building.
- (i) *Removal of personal property.* If a building subject to an order under par. (b) contains personal property or fixtures which will unreasonably interfere with the razing or repair of the building or if the razing makes necessary the removal, sale or destruction of the personal property or fixtures, the building inspector or other designated officer may order in writing the removal of the personal property or fixtures by a date certain. The order shall be served as provided in par. (d). If the personal property or fixtures are not removed by the time specified the inspector may store, sell or, if it has no appreciable value, destroy the personal property or fixture. If the property is stored the amount paid for storage is a lien against the property and against the real estate and, to the extent that the amount is not reimbursed under s. 632.103 (2) from funds withheld from an insurance settlement, shall be assessed and collected as a special tax against the real estate if the real estate is owned by the owner of the personal property and fixtures. If the property is stored the owner of the property, if known, shall be notified of the place of storage and if the property is not claimed by the owner it may be sold at the expiration of 6 months after it has been stored. The handling of the sale and the distribution of the net proceeds after deducting the cost of storage and any other costs shall be as specified in par. (j) and a report made to the circuit court as specified in par. (j). A person affected by any order made under this paragraph may appeal as provided in par. (h).
- (j) *Sale of salvage.* If an order to raze a building has been issued, the governing body or other designated officer under the contract or arrangement to raze the building may sell the salvage and valuable materials at the highest price obtainable. The net proceeds of the sale, after deducting the expenses of razing the building, shall be promptly remitted to the circuit court with a report of the sale or transaction, including the items of expense and the amounts deducted, for the use of any person entitled to the net proceeds, subject to the order of the court. If there remains no surplus to be turned over to the court, the report shall so state.
- (k) *Public nuisance procedure.* A building which is determined under par. (b) 1. to be old, dilapidated or out of repair and consequently dangerous, unsafe, unsanitary or otherwise unfit for human habitation and unreasonable to repair may be proceeded against as a public nuisance under ch. 823.
- (L) *Effect of subsection.*
1. Acts of municipal authorities under this subsection do not increase the liability of an insurer.

2. This section does not limit powers otherwise granted to municipalities by other laws of this state.

**(2) RAZING BUILDING THAT IS A PUBLIC NUISANCE; IN REM PROCEDURE.**

**(a) Definitions.** In this subsection:

1. "Building" means a building, dwelling or structure.

2. "Public nuisance" means a building that, as a result of vandalism or any other reason, has deteriorated or is dilapidated or blighted to the extent that windows, doors or other openings, plumbing or heating fixtures, or facilities or appurtenances of the building are damaged, destroyed or removed so that the building offends the aesthetic character of the immediate neighborhood and produces blight or deterioration.

3. "Raze a building" means to demolish and remove the building and to restore the site to a dust-free and erosion-free condition.

**(b) Notification of nuisance.** If the owner of a building in a city, village or town permits the building to become a public nuisance, the building inspector or other designated officer of the city, village or town shall issue a written notice of the defect that makes the building a public nuisance. The written notice shall be served on the owner of the building as provided under sub. (1) (d) and shall direct the owner to remedy the defect within 30 days following service.

**(c) Failure to remedy; court order to remedy or raze.**

1. If an owner fails to remedy or improve the defect in accordance with the written notice under par. (b) within the 30-day period specified in the written notice, the building inspector or other designated officer shall apply to the circuit court of the county in which the building is located for an order determining that the building constitutes a public nuisance. As a part of the application for the order from the circuit court the building inspector or other designated officer shall file a verified petition which recites the giving of written notice, the defect in the building, the owner's failure to comply with the notice and other pertinent facts. A copy of the petition shall be served upon the owner of record or the owner's agent if an agent is in charge of the building and upon the holder of any encumbrance of record under sub. (1) (d). The owner shall reply to the petition within 20 days following service upon the owner. Upon application by the building inspector or other designated officer the circuit court shall set promptly the petition for hearing. Testimony shall be taken by the circuit court with respect to the allegations of the petition and denials contained in the verified answer. If the circuit court after hearing the evidence on the petition and answer determines that the building constitutes a public nuisance, the court shall issue promptly an order directing the owner of the building to remedy the defect and to make such repairs and alterations as may be required. The court shall set a reasonable period of time in which the defect shall be remedied and the repairs or alterations completed. A copy of the order shall be served upon the owner as provided in sub. (1) (d). The order of the circuit court shall state in the alternative that if the order of the court is not complied with within the time fixed by the court, the court will appoint a receiver or authorize the building inspector or other designated officer to proceed to raze the building under par. (d).

2. In an action under this subsection, the circuit court before which the action is commenced shall exercise jurisdiction in rem or quasi in rem over the property that is the subject of the action. The owner of record of the property, if known, and all other persons of record holding or claiming any interest in the property shall be made parties defendant, and service of process may be made upon them.

3. It is not a defense to an action under this subsection that the owner of record of the property is a different person or entity than the owner of record of the property on or after the date the action was commenced if a lis pendens was filed before the change of ownership.

**(d) Failure to comply with court order.** If the order of the circuit court under par. (c) is not complied with within the time fixed by the court under par. (c), the court shall authorize the building inspector or other designated officer to raze the building or shall appoint a disinterested person to act as receiver of the property to do either of the following within a reasonable period of time set by the court:

1. Remedy the defect and make any repairs and alterations necessary to meet the standards required by the building code or any health order. A receiver appointed under this subdivision, with the approval of the circuit court, may borrow money against and mortgage the property held in receivership as security in any

amount necessary to remedy the defect and make the repairs and alterations. For the expenses incurred to remedy the defect and make the repairs and alterations necessary under this subdivision, the receiver has a lien upon the property. At the request of and with the approval of the owner, the receiver may sell the property at a price equal to at least the appraised value of the property plus the cost of any repairs made under this subdivision. The selling owner is liable for those costs.

2. Secure and sell the building to a buyer who demonstrates to the circuit court an ability and intent to rehabilitate the building and to have the building reoccupied in a legal manner.

(e) *Receiver; order to raze.*

1. A receiver appointed under par. (d) shall collect all rents and profits accruing from the property held in receivership and pay all costs of management, including all general and special real estate taxes or assessments and interest payments on first mortgages on the property. A receiver under par. (d) shall apply moneys received from the sale of property held in receivership to pay all debts due on the property in the order set by law and shall pay any balance to the selling owner if the circuit court approves.
2. The circuit court shall set the fees and bond of a receiver appointed under par. (d) and may discharge the receiver as the court considers appropriate.
3. Nothing in this subsection relieves the owner of property for which a receiver has been appointed under par. (d) from any civil or criminal responsibility or liability except that the receiver has civil and criminal responsibility and liability for all matters and acts directly under the receiver's authority or performed at his or her discretion.
4. If a defect is not remedied and repairs and alterations are not made within the time limit set by the circuit court under par. (d), the court shall order that the building inspector or other designated officer proceed to raze the building.
5. All costs and disbursements to raze a building under this subsection shall be as provided under sub. (1) (f).

**(3) RAZING HISTORIC BUILDINGS.**

(a) In this subsection:

1. "Cost of repairs" includes the estimated cost of repairs that are necessary to comply with applicable building codes, or other ordinances or regulations, governing the repair or renovation of a historic building.
- 1m. "Historic building" means any building or object listed on, or any building or object within and contributing to a historic district listed on, the national register of historic places in Wisconsin, the state register of historic places or a list of historic places maintained by a municipality.
2. "Municipality" means a city, village, county or town.

(b) The state historical society shall notify a municipality of any historic building located in the municipality. If a historic district lies within a municipality, the historical society shall furnish to the municipality a map delineating the boundaries of the district.

(c) If an order is issued under this section to raze and remove a historic building and restore the site to a dust-free and erosion-free condition, an application is made for a permit to raze and remove a historic building and restore the site to a dust-free and erosion-free condition or a municipality intends to raze and remove a municipally owned historic building and restore the site to a dust-free and erosion-free condition, the municipality in which the historic building is located shall notify the state historical society of the order, application or intent. No historic building may be razed and removed nor the site restored to a dust-free and erosion-free condition for 30 days after the notice is given, unless a shorter period is authorized by the state historical society. If the state historical society authorizes a shorter period, however, such a period shall be subject to any applicable local ordinance. During the 30-day period, the state historical society shall have access to the historic building to create or preserve a historic record. If the state historical society completes its creation or preservation of a historic record, or decides not to create or preserve a historic record, before the end of the 30-day period, the society may waive its right to access the building and may authorize the person who intends to raze and remove the building, and restore the

site to a dust-free and erosion-free condition, to proceed before the end of such period, except that such a person shall be subject to any applicable local ordinance.

- (d) If a municipal governing body, inspector of buildings or designated officer determines that the cost of repairs to a historic building would be less than 85% of the assessed value of the building divided by the ratio of the assessed value to the recommended value as last published by the department of revenue for the municipality within which the historic building is located, the repairs are presumed reasonable.

**(4) FIRST CLASS CITIES; OTHER PROVISIONS.**

- (a) First class cities may adopt by ordinance alternate or additional provisions governing the placarding, closing, razing and removal of a building and the restoration of the site to a dust-free and erosion-free condition.

- (b) This subsection shall be liberally construed to provide 1st class cities with the largest possible power and leeway of action.

**History:** Sup. Ct. Order, 67 Wis. 2d 750; [1977 c. 187](#); [1979 c. 323](#); [1981 c. 341](#); [1983 a. 108, 192, 219](#); [1983 a. 275 s. 15 \(2\)](#); [1987 a. 395](#); [1989 a. 347](#); [1991 a. 39, 316](#); [1993 a. 213, 246, 267, 382, 491](#); [1995 a. 225](#); [1997 a. 187](#); [1999 a. 67](#); [1999 a. 150 ss. 98 to 108, 134 to 149](#); Stats. 1999 s. [66.0413](#); [2001 a. 103](#); [2005 a. 442](#); [2013 a. 87](#).

The 30-day time limitation within which an owner may apply to the circuit court for an order restraining a municipality from razing a building applicable to sub. (3) [(now (1) (h))], requires an application to the court within the 30-day period. Service of the application or resultant order need not be made within that period, although a hearing on the merits of the controversy must be held within 20 days. *Berkoff v. Milwaukee Department of Building Inspection & Safety Engineering*, [47 Wis. 2d 215, 177 N.W.2d 142](#) (1970).

The owner has no option to repair buildings ordered razed when the cost of repair would be unreasonable, i.e., exceeding 50% of value. *Appleton v. Brunschweiler*, [52 Wis. 2d 303, 190 N.W.2d 545](#) (1971).

The statute only creates a presumption that repairs in excess of 50% are unreasonable; the property owner has the burden to show that the presumption is unreasonable in the particular case. *Posnanski v. City of West Allis*, [61 Wis. 2d 461, 213 N.W.2d 51](#) (1973).

The trial court exceeded its authority in modifying a building inspector's order to raze a building by instead ordering repairs necessary to make the building fit for human habitation. Modification of an inspector's order must be made in light of the purpose of protecting the public from unsafe buildings. *Donley v. Boettcher*, [79 Wis. 2d 393, 255 N.W.2d 574](#) (1977).

Persons affected by a raze order have an exclusive remedy under sub. (3) [now sub. (1) (h)]. *Gehr v. Sheboygan*, [81 Wis. 2d 117, 260 N.W.2d 30](#) (1977).

A city was properly held in contempt for razing a building protected by a foreclosure judgment. *Mohr v. Milwaukee*, [106 Wis. 2d 80, 315 N.W.2d 504](#) (1982).

A land contract vendor is not an owner of real estate under this section. *City of Milwaukee v. Greenberg*, [163 Wis. 2d 28, 471 N.W.2d 33](#) (1991).

The 20-day time limit under sub. (1) (h) is directory rather than mandatory. The trial court shall attempt to hold the hearing within 20 days of the application. If a timely request for judicial substitution is filed that increases the time requirements, the court shall schedule the hearing at the earliest convenient time. *Matlin v. City of Sheboygan*, [2001 WI App 179, 247 Wis. 2d 270, 634 N.W.2d 115, 00-2389](#).

Sub. (1) (h) does not bar a property owner from: 1) asserting claims for torts committed in the carrying out of the raze order that are not premised on the wrongfulness or unreasonableness of the order; 2) challenging the reasonableness of a lien imposed under sub. (1) (f) if one has been imposed; and 3) asserting a claim that salvage and valuable materials have been removed from the real estate for the benefit of the contractor without giving the owner a credit against the charges for the costs of razing and removing under sub. (1) (j). *Smith v. Williams*, [2001 WI App 285, 249 Wis. 2d 419, 638 N.W.2d 635, 00-3399](#).

A constructive total loss occurs following the issuance of a raze order. However, there is no requirement on the city to prove that the property was a total loss prior to issuance of a raze order under an ordinance adopted under sub. (4). *A&A Enterprises v. City of Milwaukee*, [2008 WI App 43, 308 Wis. 2d 479, 747 N.W.2d 751, 07-0300](#).

There was no constitutional "taking" when tenants were ordered to temporarily vacate their uninhabitable dwelling to permit repairs pursuant to the housing code. *Devines v. Maier*, [728 F.2d 876](#) (1984).