

**Village of Richfield**  
**4128 Hubertus Road, Hubertus, WI**  
**Village Board Meeting Minutes August 27, 2019**  
**7:00 PM**

**1. Call to Order/ Roll Call**

The meeting was called to order by Village President John Jeffords at 7:00 PM. A quorum of the Village Board was present. Present: Village Board of Trustees; Bill Collins, Tom Wolff, Dan Neu and Rock Brandner.

Also present: Village Administrator Jim Healy

**2. Verification of Compliance with Open Meeting Law**

Village Administrator Healy verified that the meeting was posted per statute at three local post offices and the Village Hall. Digital copies of the agenda were sent to the West Bend Daily News, Germantown Express News, Hartford Times Press, and the Milwaukee Journal Sentinel.

**3. Pledge of Allegiance**

**4. DISCUSSION/ACTION**

- a. **Discussion/Action regarding the list of permissible and prohibited building materials contained in Section 70.133 of the Village Code.**

Village President Jeffords introduced the topic by discussing the adopted Comprehensive Plan from 2004 and 2014, the necessity of larger lots because of the private utilities, the Village's water ordinance to ensure we are not negatively impacting the surrounding properties, and the higher aesthetic quality of buildings. President Jeffords stated that \$200 million of assessed value to pave one (1) mile of road.

Trustee Neu stated that when you are dealing with the building codes now, much of what it is centered on is meeting particular "R Values" to heating and insulation.

Trustee Collins questioned the verbiage in the Village's Zoning Code to determine if what latitude the Architectural Review Board had when reviewing buildings.

Administrator Healy stated that the Architectural Review Board had wide latitude to consider buildings that were not constructed with materials that were approved by our Code. This provision specifically gives their body a path for approving "exceptional designs", even if they were non-compliant. He then went on to give a summary of the previous petitions brought forward by Object Controls.

Trustee Collins then added that it's not about the materials it's about how they are applied dealing with "massing", "scale", and "proportion".

Trustee Wolff stated that based on the information he's heard the Code did not need to be amended and that the opportunity exists for petitioners to bring forward building designs that were made of compliant materials and ones that were not.

The remaining members of the Village Board concurred.

**Village of Richfield  
4128 Hubertus Road, Hubertus, WI  
Village Board Meeting Minutes August 27, 2019  
7:00 PM**

**b. Discussion/Action regarding the renewal of a lease agreement with North Shore Bank  
Leasing, LLC**

Administrator Healy provided the following details regarding Item 4b.

In September of 2016, the Village Board authorized the Village Administrator to enter into a three (3) year agreement for the lease of two (2) building inspection vehicles. This agreement is set to expire on September 1, 2019 and will need to be renewed. The new proposal for consideration is for the lease of two (2) Chevrolet Equinox LS vehicles at a monthly rate of \$375.62. Our current contract price is \$355.63, a difference of \$19.99 per month or \$239.88 per year. Per contract with the Village of Sussex and Slinger, the Village liability for this total contract is less than a year's payment approximately. This is due to the 6.5 % administrative sur-charge levied onto the municipalities to reflect our administration of this contract. At the request of the Building Inspection Department, both vehicles will be all wheel drive and are a little larger than the current Honda CRV's. North Shore Bank had these two (2) 2019 vehicles available at the time of the Village Board meeting on August 27<sup>th</sup>.

Motion by Trustee Collins to authorize the Village Administrator to enter into an agreement with Northshore Bank Leasing, LLC for the lease of two (2) 2019 Chevrolet Equinox AWD LS vehicles in the amount of \$375.62 per vehicle; Seconded by Trustee Brandner; Motion carried without objection.

**5. ADJOURNMENT**

Motion by Trustee Neu to adjourn the meeting at 8:45 PM; Seconded by Trustee Wolff; Motion carried without objection.

Respectfully Submitted,

Jim Healy  
Village Administrator