

Village of Richfield
4128 Hubertus Road, Hubertus, WI
Village Board Meeting Minutes May 21, 2020
7:00 pm

This meeting was held virtually through Webex due to COVID-19

1. Call to Order/ Roll Call

The meeting was called to order by Village President John Jeffords at 7:00 PM. A quorum of the Village Board was present: Bill Collins, Dan Neu, Tom Wolff and Rock Brandner.

Also present through Webex online: Village Administrator Jim Healy and Deputy Clerk Donna Cox

2. Verification of Compliance with Open Meeting Law

Village Administrator Healy verified that the meeting was posted per statute at three local post offices and the Village Hall. Digital copies of the agenda were sent to the West Bend Daily News, Germantown Express News, Hartford Times Press, and the Milwaukee Journal Sentinel.

3. Pledge of Allegiance

4. PUBLIC COMMENTS

5. CONSENT AGENDA

- a. Vouchers for Payment
- b. Treasurer's Report
- c. Meeting Minutes: April 30, 2020 – Regular Meeting and May 5, 2020 – Special Meeting
- d. Applications for New Operator's Licenses
- e. Letter of Credit Reduction for Highland Ridge Subdivision"

Motion by Trustee Brandner to approve the Vouchers for Payment, Treasurer's Report, Minutes of the April 30, 2020 Regular Meeting and May 5, 2020 Special Meeting, Applications for New Operator's Licenses per the attached list, and a Letter of Credit Reduction for Highland Ridge Subdivision per the Village Engineer's recommendation; Seconded by Trustee Collins; Motion carried without objection.

6. Public Hearing

Motion by Trustee Collins to open public hearing for items 6a and 6b; Seconded by Trustee Neu; Motion carried unanimously by voice vote.

No public comments were made.

Motion by Trustee Brandner to close the public hearing for items 6a and 6b; Seconded by Trustee Collins; Motion carried unanimously by voice vote.

7. DISCUSSION/ACTION

- a. **Discussion/Action regarding appointments to the Village's various Boards and Commissions**

Motion by Trustee Brandner to appoint Chairman Bob Wirth and Jim Otto to a three (3) year term on the Village's Architectural Review Board; Seconded by Trustee Neu; Motion carried without objection.

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Motion by Trustee Collins to appoint Chairman Bob Bilda, Jack Lietzau, and Adam Ludovic to three (3) year terms on the Village's Board of Zoning Appeals ; Seconded by Trustee Brandner; Motion carried without objection.

Motion by Trustee Wolff to appoint Trustee Neu, Dick Melzer, and Tom Lechner to one (1) year terms on the Village's Capital Improvement Plan Administrative Subcommittee; Seconded by Trustee Brandner; Motion carried without objection, Neu Abstains from voting

Motion by Trustee Collins to appoint Chairman Ken Meeks and Paul Bernard to three (3) year terms on the Village's Park Commission; Seconded by Trustee Neu; Motion carried without objection.

Motion by Trustee Wolff to appoint Chairman Jim Otto to a one (1) year term as Plan Commission Chairman and to appoint Trustee Collins to a one (1) year term as Village Board Representative, in addition to Vice-Chairman Don Berghammer to a three (3) year term on the Village's Plan Commission ; Seconded by Trustee Neu; Motion carried without objection.

Motion by Trustee Wolff to appoint Don Kriefall to a five (5) year term, Don Pedersen to serve out the remainder of former Board Member Mike Anderson's term until 2024 on the Village's Residency Board; Seconded by Trustee Neu; Motion carried without objection.

- b. Discussion/Action regarding Ordinance O2020-05-01, an Ordinance for Rezoning a property located at 1354 E. Friess Lake Road (Tax Key: V10_047400B) from Rs-1, Country Estates District and F-1, Floodplain District to Rs-4, Single-Family Residential District and F-1, Floodplain District – Ryan and Katie Reigle, Petitioners**

Eric Siudak from Anderson Homes spoke on behalf of his clients and their desire to build a home on Friess Lake.

Motion by Trustee Wolff to approve Ordinance O2020-05-01, An Ordinance to Rezone a portion of the Subject Property located at 1354 E. Friess Lake Road (Tax Key: V10_047400B) from Rs-1, Country Estates District and F-1, Floodplain District to Rs-4, Single-Family Residential District and F-1, Floodplain District; Seconded by Trustee Brandner; Motion carried without objection.

- c. Discussion/Action regarding Ordinance 2020-05-02, an Ordinance for Rezoning a property located at 3051 STH 167 (Tax Key: V10_0353) from B-3, General Business District to B-4, Highway Business District – Khamano Petroleum, LLC., Petitioners**

Motion by Trustee Collins to approve Ordinance O2020-05-02, an Ordinance to Rezone the Subject Property located at 3051 STH 167 (Tax Key: V10_0353) from B-3, General Business District to B-4, Highway Business District subject to the following Condition of Approval:

- The Plan Commission review and approve the proposed Plan of Operation for Cousins Subs restaurant.

Seconded by Trustee Wolff; Motion carried without objection.

8. PUBLIC COMMENTS – No additional comments

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9. ADJOURNMENT

Motion by Trustee Wolff to adjourn the meeting at 7:30PM; Seconded by Trustee Neu; Motion carried without objection.

Respectfully Submitted,

Jim Healy
Village Administrator