

**Village of Richfield and Town of Erin  
Joint Meeting  
Joint Meeting Minutes, April 15, 2019  
12:00 PM**

**1. Call to Order/ Roll Call**

Village President Jeffords called the meeting to order at 12:01 PM noting that a quorum was present.

Present: Village President John Jeffords, Trustees Rock Brandner and Dan Neu.

Also present: Village Administrator Jim Healy and Washington County Supervisor Scott Schmitt

Excused Absences: Village Board Trustees Bill Collins and Tom Wolff

**2. Verification of Compliance with Open Meeting Law**

Village Administrator Healy verified that the meeting was posted per statute at three local post offices and the Village Hall. Digital copies of the agenda were sent to the *West Bend Daily News*, *Germantown Express News*, *Hartford Times Press*, and the *Milwaukee Journal Sentinel*.

**3. Pledge of Allegiance**

**4. PUBLIC HEARING:**

- a. **Discussion Regarding an intermunicipal agreement between and joint resolution of the Town of Erin and the Village of Richfield – Transfer of a portion of “old CTH CC”**

Scott Schmidt, Washington County Highway Department Commissioner, explained the road transfer process so far. Town Chairman Kenealy explained nothing changes but road and road right-of-way will be owned by the Village of Richfield.

Motion by Village Trustee Neu to open public hearing; Seconded by Village Trustee Brandner; Motion carried by unanimous voice vote.

Don Loew, 1741 County Road CC, Hartford. He believes the pee graveling maintenance is awful on that road. Hwy E to south is bad for plowing. He also asked about taxes.

President Jeffords did reply that the road right-of-way will be a second tax bill to property owners but should be minimal and it takes that road right-of-way off their Town of Erin tax bill.

Village Administrator Healy commented on plowing.

Carol Hanson, 4898 Wood Duck Way, West Bend, WI, owns 1701 County Hwy CC and she questioned if they be notified if any work is going to be done on the road.

Village Administrator Healy said they hold pre-construction meetings in the winter to inform the residents. Fees still go to Town of Erin and not the Village of Richfield.

Motion by Trustee Neu to close the public hearing; Seconded by Trustee Brandner; Motion carried by unanimous voice vote.

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**5. DISCUSSION/ACTION**

- a. **Discussion/Action regarding an intermunicipal agreement between and joint resolution of the Town of Erin and the Village of Richfield – Transfer of a portion of “Old CTH CC”**

Motion by Village Trustee Neu to authorize the Village President and Village Administrator to execute the Intermunicipal Agreement and Joint Resolution between the Town of Erin and Village of Richfield;  
Seconded by Village Trustee Brandner; Motion carried by unanimous voice vote.

**6. ADJOURNMENT**

Motion by Village Trustee Neu to adjourn the meeting; Seconded by Village Trustee Brandner. Motion carried by unanimous voice vote at 12:36 PM.

Respectfully Submitted,

Jim Healy  
Village Administrator